

**VILLAGE OF DRESSER
POLK COUNTY
VILLAGE BOARD PROCEEDINGS**

Pursuant to due call and notice thereof, a Village Board meeting was held on Monday, August 7, 2017, in the Municipal Office, 102 West Main Street. Bryan Beseler, Village President called the meeting to order at 6:30 PM. Beseler called for Roll Call: Wayne Moberg, Richard Durand, Bryan “Fatboy” Raddatz, Grace Bjorklund, and Bryan Beseler were all present. Cathy Frandsen and Elina Kuusisto were absent. Also present Attorney Tim Laux, Jodi A Gilbert-Clerk/Treasurer, Officer Ryan Haass, Cheryl Moberg, Gene & Sharon Hendricks, Karen Andrie, Cassie Peterson, Lee Williamson, Heather Bear, Andrea Luttinen, Jeff Gutzmer, Robert Curtis, Mr. & Mrs. Robert Schorn Jr., Gwen Andersen-People Loving People, Jonathan Beseman-Waste Management, Thomas Bruce-RiceCompanies, Jesse Westrup-VP of Operations Bernick’s, Dave Rasmussen-MSA Professional Services. The Standard Press/Ledger, the InterCounty Leader, and the Osceola Sun newspapers were all present. Salute to the Flag was given.

APPROVAL OF MINUTES: Motion Raddatz/Moberg to dispense with the reading of the minutes. All in Favor. Motion Carried. Motion Bjorklund/Durand to approve the minutes of the Village Board Meeting, July 10, 2017. All in Favor. Motion Carried. Motion Bjorklund/Raddatz to approve minutes of the Finance/Personnel Committee Meeting, July 11, 2017. All in Favor. Motion Carried. Motion Raddatz/Bjorklund to approve minutes of the Closed Finance/Personnel Committee Meeting, July 11, 2017. All in Favor. Motion Carried. Motion Raddatz/Moberg to approve the minutes of the Closed Finance/Personnel Committee Meeting, July 17, 2017. All in Favor. Motion Carried. Motion Raddatz/Durand to approve minutes of the Special Village Board Meeting, July 24, 2017. All in Favor. Motion Carried. Motion Bjorklund/Moberg to approve the minutes of the Closed Special Village Board Meeting, July 24, 2017. All in Favor. Motion Carried. Motion Raddatz/Durand to approve minutes of the Finance/Personnel Committee Meeting, July 27, 2017. All in Favor. Motion Carried. Motion Durand/Raddatz to approve minutes of the Closed Finance/Personnel Committee Meeting, July 27, 2017. All in Favor. Motion Carried. Motion Beseler/Raddatz to approve minutes of the Plan Commission Meeting, July 31, 2017. All in Favor. Motion Carried. Motion Raddatz/Moberg to approve minutes of the Finance/Personnel Committee Meeting, August 1, 2017. All in Favor. Motion Carried. Motion Bjorklund/Raddatz to approve minutes of the Closed Finance/Personnel Committee Meeting, August 1, 2017. All in Favor. Motion Carried.

CITIZEN COMMENTS: Beseler reminded the public of the rules regarding citizen comments referencing Village Ordinance Section 2.15. Beseler opened up the floor to comments. Sharon Hendricks – I am going to reread my letter regarding Steve Jacobs resignation letter. My comments were not in the July 24th minutes. Gilbert asked for a copy of her letter. Hendricks started to read the letter - Beseler interrupted. Sharon can submit a copy of her letter, but it is not significant at this time – any board member can object. Nothing was stated. Beseler continued we will enter the letter into the record. Letter submitted by Sharon Hendricks – “Comments About the Contents of Steve Jacobs Letter of Resignation As the Public Works Supervisor for the Village of Dresser. The Public Works Supervisor states that the Village of Dresser has been the most hostile and unprofessional work environment he’s ever had to work in. The Public Works Supervisor has visited with three different Village Board members and has discussed inappropriate spending of municipal funds and misuse of town property for personal gain. As the Public Works Supervisor resignation letter states; during work

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hours his coworker was preparing car parts to be sold on the internet during work hours at the Village Garage. The paint and products for these car parts were purchased by the Village of Dresser tax dollars. As for materials purchased for those parts by the municipality should've never happened. There should be no one that is working at a place of employment be working those hours for their personal gain. The Public Works Supervisor's letter also states the clerk's vindictive and unprofessional behavior toward him and other coworkers and to the residents of the Dresser community. According to Work Ethics and Professionalism, those things that were stated in The Public Works Supervisor's resignation letter should've never happened. The Public Works Supervisor approached the board members about these issues mentioned above, and he just received a deaf ear; and nobody did or said anything to correct these issues. Everyone condoned this behavior even though it was wrong. Silence is condoning and consenting. Nobody did anything about these arising issues, therefore, causing unneeded chaos. Through all of the adversity that The Public Works Supervisor had to work against, he did a wonderful job getting the work done that needed to be done as well as the extra projects that he was asked to do. If this board continues to condone these types of practices working for The Village of Dresser, they should resign and unseat themselves. Thank you for listening." Karen Andrie read the following statement that was submitted to the Clerk – "Meeting of August 7 – Karen Andrie. At the meeting of July 24th, Brian you said that Steve Jacobs didn't go through the proper procedures to register his complaints. His complaints of an employee of the Village who was purchasing materials using village monies and using village property for the benefit of supporting his 2nd job AND Steve's complaints about harassment and bullying were told to several members of the board, including you, and not one of you told him what procedures he needed to follow. All complaints by Steve fell on deaf ears. Your answer that he didn't follow procedures is just another cover up by the board. – What Committee would this fall under and who is on that committee? – I want to know the status of what the board is doing to rectify these actions? – How is the alleged stolen monies from the town going to be investigated? – If proven, will there be charges? – Will the board review their policies and make board members follow proper conduct? After the Plan Commission Meeting on Monday, July 31st, when the public had left, several of us outside saw not only the 2 board members who were not on the Planning Committee (Jodi and Grace) still inside the building, but two others, Durand and Fatboy who showed up and went into the building wherein the other board members/committee members were still there. We can only assume that there was a violation of the Open Meeting Law as there was a quorum of board members present. Please explain. Why would other board members show up if there wasn't some sort of meeting planned that the public wasn't given notification? This again shows that the board does not follow proper procedures and that the board is covering up something." The board does not respond during citizen comments. How do I get a reply? Beseler stated we can't address this right now. Heather Bear – The Village of Dresser continues to have unflattering head lines. What is acceptable? We are the laughing stock of Polk County. Mr. Beseler you need to step down due to your personal case. There is no reason for you to be making decisions. The Code of Ethics should be followed. Do the right thing and resign. Andrea Luttinen – The first question I have is what is the board doing for the negativity and how do we get this on the agenda and also can an open forum take place and the citizens ask questions so we are not ignored. I am requesting an open forum to get answers. Robert Curtis – Why have you not stepped down? Has this board asked him to step down? What is our recourse and can we get a petition to get him to step down? Attorney Laux – your comments will be taken under consideration. You have the right to make your comments this is a free country. Comments should be in regards to the agenda. Heather Bear interrupted with her comments. Beseler asked her to stop or I will ask you to leave. Bear stated ask me to leave. Beseler stated I ask that you leave. Bear left the meeting – I will keep asking for

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you to step down. Luttinen stated what is the recourse for Bryan to set down. How can citizens find out what they can do? It is a joke. Beseler asked for any other citizen comments. Jeff Gutzmer – After hearing the other comments. What I am watching are the appointed officials serving one person. All of the back door deals that are going on. The local press can get the comments, but the Clerk is picking and choosing. What direction is this village is going. Employees are retiring, Supervisors are walking off the job and the board is doing nothing. Oct 6th and Nov 7th village projects were voted down and then completed. Partake in the same process. This is mind boggling. This is a self serving board and they don't care about the Village and just ask us to leave meetings. I am asking the board from top to bottom what purpose are you serving the Village of Dresser. Beseler informed Gutzmer that his 3 minutes were up. Does anyone on the board want him to continue? No Motion was made. Beseler asked for any further comments. Cassie Peterson – I have set in on meetings off and on. It concerns me the brick wall between this board and the citizens. I learn what I can from the minutes online and newspapers and it is not enough. It may help if the citizens could understand where you are coming from.

PREREGISTERED: Nothing on the Agenda.

PLAN COMMISSION: Discussion was held regarding the recommendation from the Plan Commission to approve Site Plan for Bernick's – Building Addition. Jesse Westrup-VP of Operations Bernick's introduced himself. Tom Bruce from RiceCompanies also introduced himself and stated I did build the original 1993 facility. We appreciated the comments that the Plan Commission made. From our original plans we did change the size and moved the offices inside. We are looking at 37,000 sq feet. There were some questions on the water and sewer. We did have the site surveyed. There is an 8 inch line feeding the fire line. The domestic water does come off of that line. There are 2 - 1 inch meters. One runs underground and is used for washing trucks outside. We will be looking at a new 8 inch sanitary sewer line. The purpose of this project is to bring the docks inside. We may be cutting into Kelly Avenue. The building is going to the South with a new ridge line. There will be a new filtration pond. There are fantastic soils in this area for storm water. Raddatz stated sorry I was late for the meeting the other night. The Village appreciates you building here. Laux asked what is going into the sanitary sewer – the trench from the trucks. Yes. There will be a waste trap that cleans all of this and it would be cleaned out from time to time. There would be gravel that would be scooped up with a shovel. Mostly dust and dirt. We don't anticipate any water use change compared to what we are using today. Motion Raddatz/Moberg to accept the recommendation from the Plan Commission and approve the new building addition for Bernick's. All in Favor. Motion Carried.

PUBLIC WORKS: Discussion was held regarding the Bids for Residential Refuse and Recycling Collection for the Village of Dresser. The information from the Bid opening was on the table when you got here. Beseler continued Waste Management was the only company that submitted a bid. Raddatz and Bjorklund were present for the Bid opening and did go through it. It is a 1% increase. If we had maintained the current contract it would have been a 2 ½% increase. Jon Beseman from Waste Management stated we wanted to be aggressive to get the contract. Raddatz stated we pulled a current bill to take a look at it. It is showing a 35 gallon tote, but they may only be 32 gallons. Raddatz stated the rates appear to be a touch higher. Beseler asked did you back out the tax. Raddatz stated no I did not. There is also a fuel surcharge. This is a 3 year contract. We will be maintaining the clean up in the spring and fall. Motion Durand/Raddatz to accept the request for proposal from Waste Management.

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All in Favor. Motion Carried. Attorney Laux and Jon Beseman will work out a new contract.

Discussion was regarding the acceptance of a \$500,000.00 award from the Wisconsin Department of Administration for the Community Development Block Grant – Public Facilities Horsmann/Peterson Project. Congratulations this is GREAT!! Rasmussen stated I give a lot of credit to Jodi who provided a lot of the background on the project that was needed to secure the grant. Your application scored 2nd highest in the state. This was one of 37 projects that were funded by the state - 17 million was available. Now a couple of things have to be done. You first need to accept the grant. You have 45 days to do that – by Sept 11th. There is then a list of items that have to be completed, which we will help you do if we are awarded the admin contract. Motion Bjorklund/Raddatz to accept the \$500,000.00 grant from the Wisconsin Department of Admin for the CDBG-PF Horsmann/Peterson project. Thank you to Jodi and Dave for pulling everything together – this is a significant benefit to the residents. All in Favor. Motion Carried.

Discussion was held regarding a Procurement Policy for the Village of Dresser. Rasmussen stated I didn't see any purchasing agreements – you need to have a policy on your books. This is a sample we have used for other communities and it came from the Department of Administration. Beseler asked Attorney Laux if had any concerns. Laux stated there is a Supreme Court Case where they deemed all dealers under the law. It would be a minor change to this. As written we would just have to add another sentence. Motion Beseler/Raddatz to approve the procurement policy. Motion Bjorklund/Raddatz to amend the policy to include the language as recommended by the Village Attorney. Beseler stated All in Favor of the amendment. All in Favor. Motion Carried. Any further discussion on the amended motion. Nothing stated. All in Favor. Motion Carried.

Discussion was held regarding a contract with MSA Professional Services for CDBG-PF Administration. Rasmussen stated a representative from the Village will need to attend a training session in October. I do attend but the Village also has to have a rep attend. This should be in Eau Claire. As far as the contract for admin is concerned this amount was included in the budget for the project. There are a number of things to be done prior to the other 11 items. This contract runs through the end of the grant period which is December 31 2019. Admin is not only to do wage rate monitoring and make the draw downs as needed, but reviews all invoices from contractors. There are four sets of reports done every 6 months. We will also close out the program when the project is completed. Beseler stated we have been working with MSA to this point and it would be in our best interest to move forward. Motion Bjorklund/Raddatz to award the admin contract to MSA Professional Services. All in Favor. Motion Carried.

Discussion was held regarding a contract with MSA Professional Services for Design Engineering for Horsmann Avenue. Rasmussen stated there are two contracts because we didn't know if you were going to get funding. This was done in case you wanted to separate the project. We will design over the winter. Do a Topo – going out for bids in March of next year. Sooner we get that put together. Hoping to bid it late winter get some good prices. This fee has been built into the grant. We charge a lump sum for design and once you bid it out if you want us there as supervisor on the project it would be by time and material to review project. That is totally up to you folks. Motion Bjorklund/Raddatz to approve a contract with MSA Professional Services for design/engineering on Horsmann Avenue. All in Favor. Motion Carried.

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Motion Raddatz/Durand to approve a contract with MSA Professional Services for design/engineering on Peterson Drive. No further discussion took place. All in Favor. Motion Carried.

Discussion was held regarding email from KL Engineering regarding WISDOT STH 35 Project and the existing crosswalk at the intersection of Main Street and STH 35. Beseler stated I wanted to update the board on this issue. I have had a conversation with DOT. If you read your packet. WISDOT was planning a 2018 project on HWY 35. The Cross Walk is not permitted and would need to be removed and the signs and flashers will need to come down. I reached out to WISDOT letting them know that it is in best interest to work with WISDOT to maintain the crosswalk. I let them know people do use it. Children that live on the West side this is the only place to cross the HWY. I received a phone call from Jen Berg on Friday. The good news is that the project is postponed to 2020. That being said they still want to work with the Village if we want to maintain it as a crosswalk. We would need to put in curb, ramps, and sidewalk. The concern is for sake of highway ADA permitting. Regardless – if there ended up being no site issues the flashers and signs still need to be removed. The Village of Osceola is currently going through the same process. There are safe route to schools grants. If the Village plans to pursue we could write a conditional permit. Beseler stated she did place a follow up phone call today, but I was on vacation. I will follow up with her and maybe she can give me more insight on the project for 2020. Do we want to maintain and retain the cross walk? Bjorklund stated I wonder what resources are out there on grants. Rasmussen stated with the safe routes to school you need to do a plan. I'm not sure if you are a part of the SCF school plan. There are funds for implementation of those. You could look at a cross walk and sidewalks to school that would be a pretty intensive program. Rasmussen continued I would check on the SCF school plan. Beseler stated I will follow up with her and send an email to SCF school district and then we can go from there. I am feeling that the consensus is that we want to maintain the crosswalk. We may have to look into conditional permitting.

Discussion took place regarding the repair to catch basins located on Garfield Street. Gilbert called Raddatz after hearing from a citizen. One of the Catch Basins is one that supposedly was fixed. There are two that are sinking. Raddatz contacted J&S after a recommendation from Osceola. Raddatz stated this is also happening on HWY 35 and County Road F. When water gets behind them it washes them out and they start to sink. You need to pour a slab behind the curve. Beseler asked is this an emergency – Raddatz stated you would fit in the hole. If we get heavy rains it could get worse. Bjorklund stated it is not going to get any better and this would be a storm water expense. Motion Raddatz/Moberg to approve J&S to repair the two catch basins on Garfield Street. All in Favor. Motion Carried.

FINANCE: The Village of Dresser is accepting applications up until 3:00 PM on Thursday, August 24, 2017.

Discussion was held regarding the recommendation from the Finance/Personnel Committee to increase Shannon Bents work hours from 20 hours a week to 28 hours a week. Bjorklund stated we planned to do this at budget time. Shannon was unable to do this in the past, but she can now do 28 hours a week. We will be just fine in current budget. Motion Bjorklund/Durand to approve Shannon Bents, Part Time Office employee to work 28 hours a week as recommended by the committee at the same rate of pay. All in Favor. Motion Carried.

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Discussion was held regarding the recommendation from the Finance/Personnel Committee to purchase from ATD Capital 4 chair carriers and 100 chairs at a cost of \$3,573.50. Bjorklund stated we have a lot of mismatched chairs right now. We are looking to purchase 100 dark brown chairs, which would add to the good chairs we currently have. The hanging racks each hold 84 chairs. The representative from the company that I talked to stated that they sell many of these and never have had any complaints on them. The new carriers will help us to preserve the floor and get rid of those old carts. We would be ordering 4 of those if approved tonight. We will submit a purchase order and it takes about 14-20 weeks to get them. We have \$2,500 in capital outlay for chairs. At the end of the year they will invoice us and we can take a look at the hall budget which is right now at 62%. We can use any monies left in that account or we could put money in the 2018 budget. Raddatz stated are the racks something similar to school? Yes. The residents are welcomed to use tables and the old chairs. The dark brown chairs won't go out to residents – the DOG fire spaghetti dinner can use the chairs. We will keep the old chairs stored in cold storage for residents to use. Motion Raddatz/Moberg to approve the purchase of 4 chair carriers and 100 chairs from ATD Capital in the amount of \$3,573.50. All in Favor. Motion Carried.

Motion Raddatz/Durand to approve making the following changes to the Dresser Employee Handbook:
1. to change safety shoes to safety boots on Page 17 under Cleanliness/Dress Code
2. add the following language to the handbook on Page 17 under Cleanliness/Dress Code – “The Village will provide bullet proof vests to all full time officers and replacement of said vest as needed by manufactures expiration on the vest”
3. to add the following language to page 18 of the handbook under Breaks – “Part Time Employees working 6 hours up to 8 hours are entitled to one 20 minute break. Shifts of 8 hours or longer are entitled to two 20 minute breaks. If a break is not taken, it will be forfeited.” All in Favor. Motion Carried.

Motion Bjorklund/Durand to approve an Operator License – To Sell Fermented Malt Beverages and Intoxicating Liquors for Mary Jo Schramski. The police department has done a background check and everything is OK. All in Favor. Motion Carried.

Motion Bjorklund/Durand to approve the monthly vouchers #36509-36578 totaling \$45,133.66. Roll Call Vote. All members of the board present voted yes. Motion Carried.

LIBRARY: The Library Board minutes from the July 10, 2017 meeting were presented to the Board.

PUBLIC SAFETY: Discussion was held in regards to entering into a contract with Ben Campbell – West Wisconsin Inspection Agency for Building Inspection and Related Services. Beseler stated I would like to thank the work of Jodi and Fatboy and Bob Kasmirski from Barron for taking the lead on this. Ben Campbell was who the group is recommending to the municipalities. He has been interviewed by the village and the committee is ready to enter into the contract with him. Raddatz stated based on all of the applicants he seems to be the right fit. He is very calm and reminded us of Cliff. He answered all of our questions and is starting his own company. He is hoping to get most of the communities that Cliff currently has. Bjorklund stated should the contract go to Tim for review. He has already made some changes to his fees after reviewing current fees in the area. He does have someone to cover for him if he goes on vacation and he seems to have a good relationship with other independent agencies whom he can bounce things off of. He is very knowledgeable and the overall rates are very similar to Cliff. He has good communication skills and is working to enhance his use on the internet. The

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contract can come back at the September meeting to act on.

The Building Inspector report for July 2017 was presented to the board.

Police Department July 2017 Report was presented to the board. Haass stated after the last meeting I had computer issues. One of the computers is being sent out and one we are still trying to access the information. There has been some minor vandalism. Bjorklund stated so this is both the squad laptop and the office computer. At this time they can't talk to each other, so I am trying to retrieve the data and move it to another device. The new computer is still under warranty.

DOG Fire Association had a meeting on July 20 2017. Durand stated we didn't get all of the numbers because Ed was not there.

PUBLIC WELFARE: Ordinance #250-2017 An Ordinance Amending a Part of the Village Board Code Relating to the Possession and use of firearms and other dangerous weapons. Beseler stated we have had one reading at the last board meeting and other reading happened at the committee level, so this would be the third reading. Attorney Laux agreed. Motion Raddatz/Moberg to pass and approve Ordinance #250-2017. This Ordinance is correcting our current Ordinance and bringing it up to speed with the changes at the state. You would be allowed to carry into a building with a permit. Beseler called for a Roll Call Vote. Beseler voted no. The other 4 board members present voted yes. Beseler and Attorney Laux discussed the number of yes votes needed to pass. Enough yes votes were obtained. Motion Carried and approved with a 4 to 1 vote.

Ordinance #252-2017 An Ordinance Creating a Part of the Licenses and Permits Code. This Ordinance has to do with Chickens. We have had all 3 readings. All of the small corrections have been made. Motion Bjorklund/Moberg to pass and approve Ordinance #252-2017. Roll Call Vote. All members of the board present voted yes. Motion Carried.

OTHER BUSINESS: Beseler stated I am assuming we don't want to meet on Labor Day. For the grant we have a 45 day window so if we meet on the 5th and there is any more business to take care of for the grant we can do it at that time. Also the 5th doesn't mess with the Library Board Meeting. Motion Raddatz/Durand to move the regularly scheduled board meeting from Monday, September 4th to Tuesday, September 5th at 6:30 PM. All in Favor. Motion Carried.

Monthly update from Village President – Beseler stated there is no update at this time.

SEPTEMBER AGENDA BUSINESS: Nothing Stated.

NEXT MEETINGS:

Library Board Meeting, Monday, August 14, 2017 at 6:30 PM

Finance/Personnel Committee Meeting, Thursday, August 24, 2017 at 5:30 PM

Dresser Village Board Meeting, Tuesday, September 5, 2017 at 6:30 PM

Osceola Ambulance Meeting, Thursday, September 21, 2017 at 6:00 PM

DOG Fire Association Budget Meeting, Thursday, September 28, 2017

DOG Fire Association Meeting, Wednesday, October 18, 2017

ADJOURNMENT: Motion Raddatz/Moberg to adjourn at 8:12 PM. All in Favor. Motion Carried.

Jodi A Gilbert-Village Clerk

These minutes have not been approved.