

**VILLAGE OF DRESSER  
VILLAGE BOARD PROCEEDINGS**

Pursuant to due call and notice thereof, a Village Board meeting was held on Monday, September 5, 2017, in the Municipal Office, 102 West Main Street. Bryan Beseler, Village President called the meeting to order at 6:30 PM. Beseler called for Roll Call: Wayne Moberg, Richard Durand, Bryan “Fatboy” Raddatz, Grace Bjorklund, Cathy Frandsen, Elina Kuusisto, and Bryan Beseler were all present. Attorney Tim Laux was absent. Also present Jodi A Gilbert-Clerk/Treasurer, Officer Ryan Haass, Cassie Peterson, Heather Bear, Sarah Leroy, Sandy Bassett, Karen Andrie, Gene & Sharon Hendricks, Shelly Andrewson, Andrea Luttinen, Jeff Gutzmer, John Bear, Jane St John, Jim Longhenry, Gwen Anderson, and Joyce Tesch. The Standard Press/Ledger, the InterCounty Leader, and the Osceola Sun newspapers were all present. Salute to the Flag was given.

**APPROVAL OF MINUTES:** Motion Raddatz/Durand to dispense with the reading of the minutes. All in Favor. Motion Carried. Motion Bjorklund/Raddatz to approve the minutes of the Village Board Meeting, August 7, 2017. Beseler stated I have 2 changes to the minutes. Motion Beseler/Durand to amend the minutes to make the following changes to the August 7, 2017 Board Minutes: 1. Under Citizen Comments, 4<sup>th</sup> line down, change the word significant to relevant. 2. Under Citizen Comments, bottom of page 2, strike the wording “I will keep asking for you to step down” which followed “Bear left the meeting”. All in Favor of the motion amending the minutes. Raddatz voted no. All other board members present voted yes. Motion Carried. All in Favor of the original motion – Motion to approve the amended minutes from the August 7, 2017 Village Board Meeting. Raddatz voted no. All other board members present voted yes. Motion Carried. Motion Raddatz/Moberg to approve the minutes of the Closed Finance/Personnel Committee Meeting, August 24, 2017. All in Favor. Motion Carried. Motion Bjorklund/Kuusisto to approve the minutes of the Closed Finance/Personnel Committee Meeting, August 30, 2017. All in Favor. Motion Carried.

**CITIZEN COMMENTS:** Beseler read the agenda regarding citizen comments: 3 minutes allowed per person – Minutes will state who spoke at the meeting and not the context therein. If a citizen wants their comments part of the official public record of the meeting they will need to submit them to the Clerk in writing at the time of the meeting. Beseler called for any citizen comments. Jane St John spoke/nothing submitted, Karen Andrie spoke/submitted document, Sarah Leroy spoke/submitted document, Sharon Hendricks spoke/submitted document, Jeff Gutzmer spoke/nothing submitted, Shelly Andrewson spoke/nothing submitted. Beseler closed citizen comments.

**PREREGISTERED:** Gwen Anderson – People Loving People, Inc. – We are requesting permission to close Central Avenue from Main Street to 1<sup>st</sup> Street for a Fall Festival to be held on Saturday, September 30, 2017. This is our 2<sup>nd</sup> Annual Apple Pumpkin Festival. We will be having vendors, the Dresser Fire Trucks, and a bouncy house. We hope to bring the community together. Beseler stated I attended last year and it was well received. Raddatz asked is that enough room? Anderson stated I hope not **J**. Anderson continued one concern I have is the one driveway and how to navigate for that person so they can get in and out during the day. Haass stated I can talk to her. We don’t want to trap her in. Motion Bjorklund/Raddatz to approve the request from People Loving People to close Central Avenue from Main Street to 1<sup>st</sup> Street on Saturday, September 30, 2017. All in Favor. Motion Carried.

## **Page 2 of 6 – Village Board Proceedings – September 5, 2017**

Joyce Tesch was present as a representative from the MN Transportation Museum – the annual Pumpkin Train Event is to be held at the Depot on October 20, 21, & 22 2017. Tesch stated I am a local resident – we hold the pumpkin event at the depot. We have been doing this since 1997. We have tractor hay rides through the new development to the south, which residents can ride for free. The people who purchase tickets ride the train from Osceola to Dresser and then spend the day in Dresser before returning to Osceola. We did have a family who walked the whole village and missed the train to return to Osceola. We get church groups and other youth groups that come and enjoy Dresser for the day. Dresser residents can buy a pumpkin for \$5.00 and can purchase a ticket to ride the train. We will use the picnic tables at the Depot. Tesch continued I volunteer and do the mowing and upkeep of the depot area. There are a few picnic tables that need fixing which I will take care of and we will borrow some of the tables and chairs from the Community Hall. In the past we have put up no parking signs on Polk Ave to accommodate the tractor. The pumpkins will be coming in on October 19<sup>th</sup> Thursday – we are currently looking for CDL semi truck driver to haul pumpkins. We anticipate having 15- 20 volunteers a day parking on the Village Streets. We will be setting up on Thursday and tearing down on Sunday/Monday. Beseler asked are there any concerns Haass on the no parking signs. Haass stated no. Beseler continued will we have Public Works employees by October 19<sup>th</sup>. Tesch stated if there are no employees we will put a rider on for a payload operator as a 2<sup>nd</sup> option. Otherwise we may have to ask Terry to use his forklift. That is my backup plan. Bjorklund asked what the cost of the tickets were going to be for Dresser residents. Tesch stated she did not know at this time. Beseler asked if there were any other questions. Bjorklund stated it is a wonderful event. Last year we had 4,300 people Tesch stated. Motion Frandsen/Raddatz to approve the request from the MN Transportation Museum for help from Public Works Department to unload pumpkins pending the hiring of someone, use of picnic tables, use of tables/chairs from the Dresser Community Hall, and the placement of no parking signs on Polk Avenue for the Tractor Rides. All in Favor. Motion Carried.

**PUBLIC WORKS:** Update regarding the repair to the catch basins located on Garfield Street. Raddatz showed the board pictures from the two we just fixed. You see all of the rock around the pipe. That should all be concrete and the floor should all be concrete. Water comes in and washes out the dirt and then we have the problem of them caving in. The 2 that were caving in are now fixed. We are going to have more problems in the future. We may want to think about budgeting Bjorklund stated. Raddatz stated we did pull some of the covers and they are all the same. We can use the current price as an estimate for the budget.

Motion Bjorklund/Moberg to approve the proposal from Lane Tank Company Inc. for inspecting the elevated water storage tank at a cost of \$950.00. Gilbert stated this is an annual 5 year inspection. All in Favor. Motion Carried.

Motion Beseler/Durand to approve the dates for Fall Clean Up with Waste Management as September 28<sup>th</sup> through October 12<sup>th</sup>. The maximum amount a resident can dump is 1,000 lbs. Authorization Form required from Village Office. Beseler stated when looking through the payables it caught my eye that there were still monies due from Spring Clean Up. We should add a clause that no resident will be issued a permit for Fall Clean Up if they have an outstanding balance due. All in Favor. Motion Carried.

**Page 3 of 6 – Village Board Proceedings – September 5, 2017**

**FINANCE:** Update was given on the hiring of two Public Works Employees. Bjorklund stated we interviewed 3 people. We will be conducting 2<sup>nd</sup> interviews for two people. The committee may request that a special board meeting be called to hire.

Motion Raddatz/Moberg to approve an Operator's License – To Serve Fermented Malt Beverages and Intoxicating Liquors for Krystal Wehrmeister. All in Favor. Motion Carried.

Discussion was held regarding the Valley View Mobile Home Park License for 2017 – 2018. The total outstanding is \$26.08. Gilbert stated he has not talked to this office. Technically they are operating without a license. Bjorklund stated these are taxes – by law he needs to pay. In the past he normally does pay. Beseler asked the overall question is do you want to take legal recourse. We have already sent him official notice. We should ask Attorney Laux what our recourse can be. Durand stated we should talk to Laux. Beseler stated I will call Attorney Laux in the morning and get that process started.

Motion Bjorklund/Frandsen to approve the monthly Vouchers #36579-#36671 Totaling \$80,531.06. We have recently had an open records request for voucher information. The legal opinion I got was that once they are approved it then become a public record and can be shared. No other discussion took place. Roll Call Vote. All board members present voted yes. Motion Carried.

Motion Raddatz/Kuusisto to approve renewing the Village's Property Insurance with Municipal Property Insurance Company with a \$1,000.00 deductible and an annual premium of \$5,102.00. Raddatz stated it is an increase of \$109.00. Bjorklund stated it is base on values and it is very good insurance. No other discussion took place. All in Favor. Motion Carried.

Motion Frandsen/Raddatz to approve the request from the Polk County Economic Development Corporation for a 2018 Budget Contribution of \$895.00. This is same amount as 2017. Bjorklund stated I have been working with Vince Netherland the new director. He is still working to get us a tour with our local industries. This is proving to be difficult and I don't think it is going to work out because of timing. We agreed that it may be better if the owners/representatives came to a meeting and introduced themselves. Is that acceptable with the board? Beseler stated we would need to chat about that. Beseler continued I will talk to legal council and get back to you on how we can make it happen. All in Favor of the Motion. Motion Carried.

Motion Raddatz/Moberg to approve giving \$300.00 to the DOG Fire Association and allowing them use of the Dresser Community Hall for the annual Halloween Party to be held at the Dresser Community Hall on Tuesday, October 31, 2017. Bjorklund stated we allowed in the budget \$300.00. All in Favor. Motion Carried.

Update was given on the financing for the CDBG Horsmann/Peterson Street Project. Beseler stated you have a packet on the financing. The long and short of it is that the Village is in a position to finance the project. We are not starting until 2018, but Lentz did his projections based on a 2017 project so they need to be redone. We all agreed that it would be better if this project did have a 2018 start date. Exhibit 3 shows the projected mill rate of 2.04 and 2.42 for the first two years, but then drops to 1.90. By moving the project to 2018 we should be able to minimize the impact to the tax payer. In the long term the residents are yes paying. Gilbert sat in on this meeting and Lentz felt very confident with our

#### **Page 4 of 6 – Village Board Proceedings – September 5, 2017**

position. He did feel that it would be better to finance it in one lump sum instead of splitting things out. At this time we are not looking to consolidate any previous debt. The new debt would be 1.6 million for the project. So we just wanted to let the board know that we are in a good position and can definitely move forward. We will meet with Lentz again when we are ready to bid out the project.

Discussion was held regarding the proposed upgrade to the Village Office/Public Works – Accounting/Payroll/Utility/Meter Inventory Software with Civic Systems. Gilbert explained under all of the optional module detail the Village should consider Electronic W-2's and 1099's and also the Software for Life Annual Increase. Motion Bjorklund/Frandsen to accept the proposal from Civic Systems for an upgrade in the amount of \$18,550.00 plus \$1,000.00 for electronic W-2's and 1099's. Also to sign up for the Software for Life Annual Increase of \$1,500.00. Beseler asked for any further discussion. Raddatz asked what do we pay for updates now. Gilbert stated she would have to pull that information. Bjorklund asked do we decide on the split between funds now. If we do the 50/25/25 split then the in the Village share we have more money then we need. We may need to look at laptop replacement in the future. Beseler stated use the \$15,800.00 from the General Fund and take the outstanding from water/sewer – due to the financial position of the utilities I don't want to hit the utilities. That is how I would prefer it. Motion Beseler/Durand to amend the original motion to include the funding source of \$15,800.00 from the general fund and the remainder split between the water and sewer utility. The amendment is on the floor – All in Favor of the amended motion. Motion Carried. Roll Call Vote was called for the amended original motion. All members of the board present voted yes. Motion Carried.

Time to start preparing for the 2018 Budget. Board members should have any requests to Gilbert by September 20<sup>th</sup>.

**LIBRARY:** The Library Board minutes from the August 21, 2017 meeting were presented to the Board. Frandsen stated we approved payment to IFLS for their services. Story time will resume on September 11<sup>th</sup> with an alphabet theme. Book club meets the last Monday of the month. At the end of September they will be meeting at the pizzeria and support a local business. They are continuing the Lego Lab and game nights and hope to promote them more on face book. Bjorklund asked if they are going to do a book sale again this year. Frandsen stated I don't know and I can ask at Monday's meeting.

**PUBLIC SAFETY:** Discussion was held regarding entering into a contract with Ben Campbell – West Wisconsin Inspection Agency for Building Inspection and Related Services. Raddatz stated I haven't had a chance to review the fees. Gilbert stated we need to do them in the form of a Resolution. The contract is contingent on Attorney Tim Laux's review. Beseler stated I will talk to Attorney Laux. A Resolution will be brought back regarding the fees. Motion Bjorklund/Kuusisto to approve the contract with Ben Campbell – West Wisconsin Inspection Agency contingent upon the legal opinion of Attorney Laux and authorize the Village President and Village Clerk to sign execute the contract. The board would like to have a legal opinion within 14 days of this meeting. All in Favor. Motion Carried.

The Building Inspector report for August 2017 was not available at meeting time.

## **Page 5 of 6 – Village Board Proceedings – September 5, 2017**

The Police Department August 2017 Report was presented to the board. Bjorklund asked if the computers were repaired. Haass stated we are up and going. Beseler asked if we have any chicken licenses – Haass stated we are working on it.

Update from the Osceola Ambulance Meeting that was held on August 28 2017 and discussion regarding a request from the Osceola Ambulance Service for \$2,000.00 to put towards a new Asphalt Driveway for the Ambulance Building. Raddatz stated we are closer to getting a new ambulance. The Friends of the Ambulance have the money and are close to ordering the ambulance. They got the money donated in the form of stocks. There is more than enough to cover the cost of the ambulance. We had started a new ambulance fund so we are taking that money and giving it to the Friends of the Ambulance. Right now Osceola is tearing everything up so we thought it would be a good time to black top the driveway. Right now the water flows towards the garage. The cost is under \$10,000.00 with 5 entities splitting the cost. Monarch has agreed to honor this price for one year. We don't have to rush into it. It will be good to get the water going the right way and things will stay cleaner. We will be asking for extra money in 2018. Bjorklund asked is this cost being divided equally by the 5 municipalities? You have small communities and large communities. Raddatz stated the board decided to ask for money for maintenance. So far we have not come to the boards for that new building. Bjorklund stated lets look at the 2018 budget and see if the board would be willing to do something towards it. Beseler stated I would support that.

**PUBLIC WELFARE:** Nothing on Agenda

**PLAN COMMISSION:** Nothing on Agenda

### **OTHER BUSINESS:**

Monthly update from Village President – Bryan Beseler

1. I did issue a public response to Steve Jacob's resignation letter. It was sent to the three newspapers/several residents personally/and it is available for the public. It is public record.
2. I did get an estimate on the cross walk and still need to follow up with the state. We can use the estimate to put in our 2018 budget. Safe walk to school is very complicated. Bjorklund stated so the cross wall would stay. Beseler stated I still need to inform the state that we got a bid and are working on the 2018 budget.
3. There are vacant lots in SilverRidge that are going up on public auction. There are 30 vacant lots for sale or one large chunk. Beseler had a flyer to show the board.

**OCTOBER AGENDA BUSINESS:** Nothing was stated.

### **NEXT MEETINGS:**

Finance/Personnel Committee Meeting, Wednesday, September 6, 2017 at 5:15 PM

Library Board Meeting, Monday, September 11, 2017 at 6:30 PM

Possible – Special Village Board Meeting, Tuesday, September 12, 2017 at 6:00 PM

Osceola Ambulance Meeting, Thursday, September 21, 2017 at 6:00 PM

DOG Fire Association Budget Meeting, Thursday, September 28, 2017

Dresser Village Board Meeting, Monday, October 2, 2017 at 6:30 PM

DOG Fire Association Meeting, Wednesday, October 18, 2017

**Page 6 of 6 – Village Board Proceedings – September 5, 2017**

**NOTICE IS HEREBY GIVEN:** that the Village Board of Trustees may move to convene into Closed Session: Pursuant to WSS 19.85(1)(f), Considering financial, medical, social or personal histories of disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges, against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Beseler stated if the board feels that they need to go into closed session we could. Raddatz asked is it possible at the next board meeting. Beseler stated Attorney Laux didn't like the original language. There is no emergency at this time. The two potential items were: 1. Further discussion regarding Steve Jacob's letter of resignation. We are dealing with a former employee so we need to be careful on how we proceed. 2. Does the board want to further discuss the status of their Village President?

Beseler called for a motion. No motion was made.

**ADJOURNMENT:** Motion Raddatz/Moberg to adjourn at 7:58 PM. All in Favor. Motion Carried.  
Jodi A Gilbert-Village Clerk                      These minutes have not been approved.