

**VILLAGE OF DRESSER
PUBLIC WORKS COMMITTEE MEETING
APRIL 19 2017
MUNICIPAL BUILDING**

Wayne Moberg called the meeting to order at 5:05 PM. Roll Call: Wayne Moberg, Richard Durand and Bryan Raddatz-Fatboy. Bryan Beseler arrived late. Also present Jodi A. Gilbert/Clerk, Steve Jacobs/Public Works Supervisor, Mike Qualle and David Rasmussen. This meeting was posted that a majority of the board members could be present for this meeting. No other public or press was in attendance.

Discussion was held regarding the scope of work for the CDBG-PF Project–Horsmann/Peterson. Rasmussen stated MSA put together a couple of cost estimates. What I would like to accomplish tonight is the scope of the project. The application will be coming to the board on May 1st and needs to be submitted by May 25th. If you are awarded you will find out by the end of July. The project would be constructed in the Spring of 2018. At this time we don't know how much funds will be available. We just found out that 2 projects from last year were just awarded. We have heard that there is 5 to 9 million available. Define the scope. Peterson Drive would go to a 32 foot urban road. Urban has curb and gutter installed. We are planning from State Street to South Street. We would be reconstructing the water main and the sanitary sewer main. It would be a combination of 8 inch and 6 inch. The laterals /curb stops would be replaced and Storm Sewer would be added. There has been no engineering on this at this time. The cost for street reconstruction breaker run – this is done before design of the project - is included. We would take some soil borings, which helps in the design process. This is something we would want to do, but it is not included. We have been conservative in our estimates with 4% for inflation and a 10% contingency. The soil borings run from \$5,000 to \$10,000 and it would be well worth it in that area where there are high water levels. This would be for both streets and the Village would pay directly for it. Total cost for Peterson Drive is estimated at \$785,300. This does not include grant administration costs around \$30,000. Any questions on the proposed scope of work. The replacement of Laterals would be from the main to the curb stops. If a property owner needed to replace their whole lateral something could be worked out with the Village. Does the installation of the laterals include the 3 vacant lots? If it doesn't it should. They are all build able lots. On the Sewer Mains – the laterals will be replaced from the main to the curb/edge of black top. Rasmussen have you televised the sewer lines. Qualle stated not recently, but in the past they have been and yes they need to be replaced. Due to the fact that the road will be dug up the prices would be similar whether you replaced or lined the sewer mains. What type of curb is being installed and is there a difference in price. Usually with storm sewer D Curb is installed, but you do have the surmountable. The price is not much different and that would be looked at during the design phase. Qualle stated when we did State Street we had water going into driveways – it was coming too fast down the curb so some improvements had to be made after the fact. The Trailer Court is private drives, but there is a lot of water that flows from this area to Horsmann. D curb is better for storm water management versus surmountable. Also D Curb is easier to snow plow and you are not into the yards Durand stated. If the Village gets awarded then we will firm up the scope of the project. You can always go down in price – you are applying for the max grant of \$500,000.00. No other questions on Peterson were asked.

Horsmann scope of work is pretty much the same. Durand asked is South Street part of the project? Qualle stated the black top is pretty good and the water/sewer mains are also good on South Street. There is no curb and gutter or storm sewer. South Street may be a good LRIP

Page 2 of 4 - Public Works Minutes April 19, 2017

project. Does it make sense to design it in? There are 3 radiuses on South Street. Rasmussen stated we can look at South Street – some tie in should be accommodated.

Rasmussen continued so we have project cost totaling 1.6 million. The CDBG grant would be \$500,000. The Village needs to come up with 1.1 million funds for this project. Some of the other programs – safe water loan program interest rates change 1/4ly but are estimated at 1.122% at this time. These loans are fixed for 20 years. The State Trust Fund loans are around 3.2% right now which is higher. When you look at the \$240,000 water main on the two streets you can include some of the street reconstruction when looking at the cost for the safe water loan program. When looking at the funding of this project you would look at how to fund certain pieces. Part of the application I hope to have for the May 1st meeting. There are a bunch of Resolutions and policies to adopt. One of the big things for the Village to work on is for the application they ask for a commitment of funds from a bank to match the funds that may be given – a letter from a bank. With that in place - when we submit the application you would score the max points on contribution of funds. In the number of points that the Village may score the Village only has control over the commitment of funds and the project need. You will need to work with the bank – we have sample bank letters to provide you. You would be able to draw down on them if needed. Once in place it could be used for engineering costs, contractor pay requests etc... With it you would score the maximum points. On these types of projects – a lot of times you set up interim financing. With the Safe Drinking Water Program – they do have a time table that is easy to work with. So you would be looking at interim financing in the amount of 1.1 million contingent on getting the grant. Set it up now and fund the entire project. Gilbert stated that Sean Lentz from Ehlers has helped the Village with financing in the past and he could help review our options. He may suggest going with the safe drinking water for those low interest rates. Rasmussen stated I will get all of this information to Jodi this week or beginning of next week. With the Safe Water/Clean Water programs you can start the project before you close on the loan. Once you get project going you can submit specs to the DNR use interim financing and close on loan and get reimbursed. That will pay for engineering also. CDBG program has rules on what to complete before construction. You would design over the winter and bid it out in March. If you are approved in July by the end of November you would have the grant agreement signed. They are trying to push that time frame up so one of the new rules is that the project is bid out by March. Raddatz stated it is always better to bid something out sooner than later. The contractors are scheduling their work over the winter months. If we know in July we can move it forward. The project can be designed in less than 6 months.

Discussion was held regarding the Dresser Policy for Brush and Leaf Disposal. Jacobs presented the committee with the Original Policy Form and the Form that he made changes to. Jacobs stated I suggested going to the fourth week versus the third week of the month due to vacations. This only affects two months and it is not that critical. People can go to the Web Site and see the dates. In the past if there was a change due to vacation we put it on the web page. Raddatz stated I make a motion to recommend to the board to leave the policy as is. Moberg stated in the past is that what we have done – put the dates on the web page calendar. Residents put their stuff out – if it doesn't get done you do it the next week. Durand stated once a month is OK. Raddatz stated I just don't want to see it changed every year. Public Works can do chipping the week before if they need to. Residents don't care. Beseler stated OK the date was one issue but we may need to potentially address the hand full of times contractors leave trees for the guys to clean up. Raddatz stated on that topic are these contractors bringing in trees that were not in a residents yard. It is tax payer's trees that are being removed for what ever reason. The trees are

Page 3 of 4 - Public Works Minutes April 19, 2017

not being brought in – they are Dresser resident’s trees. If you cut that tree down you are now not trimming it again. We are a Tree City. You have to maintain your trees and trim them. I do understand that as some point we did have a size limit. If it doesn’t fit in chipper you leave it in the yard. We are not adding to what is growing here already. Qualle stated we have had some contractors come in and when they take down a tree they also remove it. If we start with the rules you do have to talk sizes amounts etc... Once a tree is taken down it is not here to brush anymore. I am not asking for the guys to take the wood away. We are helping out the residents by offering this service. If a Village resident cuts down a tree and they have an expert do it is probably so that they don’t hurt any one or any other property. You are paying your taxes to have the service. Jacobs stated we now got a work load with what we have now. We have had multiple homeowners that have had a lot. There is no difference in who cuts the tree down. The only difference is whether the homeowner puts it out to be chipped or they pay a contractor to haul away. The tree is on tax payer land. There has been a lot this year so far due to wind damage and trees that have just died. You are not going to trim those trees again. Again I am not asking them guys to take any big stuff. Jacobs stated we will do what you want. The residents are paying for it. Raddatz stated for instance down on State Street my son cut down the trees to help his Aunt. Did he get paid - No. He also took some of the neighbor’s trees down while he was at it. If the homeowner pays a tree service then they take it away. Jacobs again stated we will do what you want. It is just not fair to the residents. We are not telling residents we will or will not take trees. There is a retired couple that spent hundreds to hire a contractor. Raddatz stated - Yes and they could have put it at the curb. They are not at an unfair advantage per Beseler. My tax dollars are contributing to the beatification and maintenance of the Village. This is a basic function of government. We are doing the same for all. Jacobs asked - Durand did you have trees cut down. Durand stated yes and I hauled it away myself. You have a lot of work to do. Raddatz stated - that is a choice Durand made. He didn’t want to have it lay there until April. Raddatz continued I trimmed up brush in my own yard and hauled it away so I could clean up my own yard. Jacobs stated I have gone around the whole Village twice already. Raddatz stated this leaves it simple. We choose as residents to clean it up or we can leave it at the curb. Beseler stated Jacobs I understand your concern - looking at other political decisions. This is similar to when we were looking at ATVs running on the streets. I was thinking we would have ATVs everywhere. We have the policy and nothing has changed. Right now the board is saying that the policy is fine – if every home owner starts cutting down two trees every year things may have to be relooked at. Beseler continued – I have brought this up in the past. We are fine until next year. Once the tree is down it is down. Durand mentioned at one point we looked to charge a homeowner for a certain time period. Qualle stated that never really worked. Gilbert stated we had a motion on the floor from Raddatz to recommend leaving the policy as is Moberg stated I second that motion. Roll Call Vote. All members present voted yes. Motion Carried.

Discussion was held regarding improvements to the sidewalks located in front of the Dresser Library. Jacobs presented 3 plans for the front of the Library. The new box is up in cold storage. The new box is just the right height for a kid to run into – so by putting it by the new sidewalk you are creating a hazard. We have relocated the box to the boulevard facing the street. The opening to get the books out is in the back. Raddatz stated so it would be even with the curb. How wide is the boulevard – 7 feet. The way the box was designed it should be used for vehicle drop off. There are 3 different plans. This committee can decide to submit one of the plans to the board. Raddatz stated I’m not sure about Plan 1. Plan 2 when looking at functionality fits really nice. Your heights are really good. Jacobs stated 18 inches. Plan 1 not

Page 4 of 4 - Public Works Minutes April 19, 2017

sure if it really works. Raddatz stated yes I like #2. Plan 3 you have a lot of concrete you have to maintain down the road. Plan 2 is a simple design and it does everything we are looking for it to do. Durand stated the location of the box would be the same no matter what. Yes was stated. Raddatz now that I am over the financial issue with the box – I like the drop box out by the road. Jacobs stated we would be looking at Handicap Parking. Gilbert stated please remember that you need do Handicap Parking through the Village Board in the form of a Resolution to create this type of parking. The cost of Plan #2 is \$2,100.00 plus a railing. It is the cheapest plus the cost of a railing. What is the budget for the project? Jacobs said I think it is \$2,000.00. Can we use other sidewalk money? Is the slab for the box already included? Yes was stated. Motion Raddatz/Durand to recommend to the Village Board that they move forward with Plan #2 with a cost not to exceed \$3,000.00. Where do we propose getting the extra \$1,000.00? Jacobs stated there are different areas of money for roads. The motion can be amended to have the board determine where the extra money would come from. Jacobs should get a cost on the railing and to get with J&S this week and verify the numbers. Beseler stated I can shoot a message to Grace and ask her opinion and I will talk to Malm and see what the Library can do. Motion Raddatz/Durand to recommend to the Village Board that the project move forward with Plan #2 with the financing to be determined at the Board meeting. All in Favor. Motion Carried.

No other business was stated.

Motion Moberg/Raddatz to adjourn at 6:25 PM. All in Favor. Motion Carried.

Jodi A Gilbert – Clerk/Treasurer

These minutes have not been approved.