

**VILLAGE OF DRESSER
PUBLIC SAFETY COMMITTEE MEETING
APRIL 24, 2019
MUNICIPAL BUILDING**

Jeff Gutzmer called the meeting to order at 4:04 PM. Roll Call: Wayne Moberg, Jeff Gutzmer, and Karen Andrie. Also present Jodi A. Gilbert/Clerk, Attorney Tim Laux(Arrived Late), Ryan Haass-Police, Grace Bjorklund, Bryan "Fatboy" Raddatz, and Gene & Sharon Hendricks. This meeting was posted that a majority of the board members could be present for this meeting. No other public or press was in attendance.

Discussion was held regarding Bonnie McDonnell – 123 Main Street – public comments that were made at the March 4, 2019 and the April 1, 2019 Village Board Meetings. Andrie stated I would like to address the first page of this 2/25/19 – water meter. I realize that the weather played a major part in this. Never had there been trouble before. In her discussion she says that the meter was placed in a spot that was more susceptible to this happening. Should the board have public works look at the placement of the meter – should it have been placed differently. In the interest of a tax payer should that meter been placed differently. Gutzmer stated this is the first that I have seen this – how long has the meter been in that house. Nobody here can answer that. She is being fined for this? Haass stated that was the cost of the meter. If the meter breaks the homeowner is responsible – the PSC rules state that the homeowner is responsible. Meters were changed out at least 6 years ago. Andrie stated Bonnie could have been treated differently. Gutzmer clarified she was not fined, but she was charged for a replacement meter at cost. Gutzmer asked if there was any other discussion on this. Nothing was stated. Andrie stated Ok looking at the next page. She is talking about the lack of enforcement – I ran into Bonnie at work and she came to me and told me that she was scheduled to be on the following meeting. I figured we could get everything cleaned up and then I got the agenda and she was not on the agenda - I was shocked. What happened there. Gilbert explained Bonnie appeared at the board meeting and then felt that her issues were not addressed. She was told if she had something specific for the board to act on or some solution to a problem and submitted it in writing she may be placed on the next board meeting. Bonnie submitted a letter to the Village Office. The letter didn't say anything new. It was the same issues that she had already brought to the board's attention. I consulted with the Village Attorney and the Village President. They agreed that there was nothing for the board to act on. A letter was sent to Bonnie informing her that she would not be specifically on the agenda but that she could speak under public comments. (Attorney Tim Laux Arrived). Andrie stated a copy of this letter should have been given to this board. If a letter goes out to a homeowner especially if there is an issue with the homeowner and involves something that may happen down the line a copy should be given to the board. The board is equal in regards to all dealings of the board. I am asking shouldn't a copy of this letter been given to the board that was sent to Bonnie. Laux stated I don't think so. It was just for notification. I agreed that all board members are equal. Laux continued something that happens in the daily operations of the Village. You will get information when it becomes a concern, need to be discussed. You don't want to be called, notified on every interaction that this office has with the residents on a daily basis. Do you want to be bothered with that information? That is why you have board meetings. They focus on specific issues - on business to be done. You could have the board put in a policy manual that if you want copies of correspondence that goes in and out of the office every daily. Create a daily log. Andrie stated that is not what I want. This came up to the whole board's attention. Your questioning something and perhaps out of this committee a recommendation goes to the board. The question is if you want a general rule

about getting things on a daily basis to the board – I guess you could bring to the board as a recommendation. This may be an unnecessary burden on who is doing the job. It has been taken under advisement. The way it was written – generated this meeting now. I can only surmise everyone was at the meeting the women complained and her questions and facts need to be verified. Laux stated the place to go on whether things have been addressed is to go to the police department. My understanding would be to talk to Ryan and perhaps public works and find out if what she complained about is true. Then what - if the complaints are unfounded then in any case some kind of communication back to her. Acceptable to her or not you could put some type of communication back to her. Any action about what was done about it. If someone makes a complaint you want to follow up. If it is legit and then whether anything needs to be done about them. Good business practice is to let them know. Your views about these complaints. Has the problem been resolved? Day to day stuff. Going through things should things have been done before we ended up here. Gutzmer asked were cars parked during the snow storm. Haass stated at 5:30 in the morning you can park on the street – I can't force someone to move after that. Gutzmer stated after a major snow storm are some always in the way. Haass stated public works haven't talked to me. They have some clean up after cars are moved. We always have. Andrie stated OK if parked there at 5:30 – were they also parked at 5am – 2am - midnight. You wouldn't know that. Haass stated I am not 24/7. Gutzmer stated the rest of this is her opinion. The other complaint Gutzmer stated is inoperable vehicles. Are there inoperable vehicles around her home. Haass stated I have to have proof in court that they are inoperable. I have to prove that they don't operate. They don't have to prove that they do operate. If you register the vehicle, all the components are there – Laux asked if there is a limit of so many vehicles. Dresser does not have a limit. Andrie asked is that an Ordinance that you can change. It makes sense to me – someone who lives there. Laux stated you see that most often in a municipality when the vehicle appears to be in one place is already registered. Haass stated yes they have to be registered. I handle this every spring and fall. Gutzmer stated a vehicle that is unlicensed and has expired tabs - that is unregistered. Andrie stated you only do this in the spring and fall – twice a year – Haass stated yes that is when I check. Gutzmer stated so there are two status inoperable and unregistered. Laux stated it could be either one or both. The one that is easiest and take before a judge is registered. Operational issues are harder. Andrie stated so if someone complains about inoperable can you watch if it is moved over a time period. Haass stated I have to prove their guilty – they don't have to prove their innocence. Gutzmer asked if there was any more discussion on item #1. Nothing was stated.

Discussion was held regarding position descriptions for the Police Department. Gutzmer asked what do we currently have for current descriptions for police department. What is on paper. Haass stated you have your Ordinances that lay out duties and the structure of the department. If you are talking job description - nothing. Gutzmer continued it is prudent for a performance review – our objective should be that something should be done. Police have very specific job duties. Gutzmer stated I make a motion to recommendation to the Board that the Finance/Personnel committee look into this issue and look into writing position descriptions. Andrie stated I brought this up a year ago – if we had one with Ryan's help to develop it - it would give the general public and us included something to look at and to know what his responsibilities are. Gutzmer stated then if it says that he looks up vehicles at a particular time then people would know. Andrie stated I grew up in this Village and with Pruno I remember him as a child that I better not be out past 9:00PM. I don't know if that was in the job description. There is a perception that someone is doing their job. Moberg clarified there is no

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official job description right now. No. Laux stated there are a hand full of documents that can be looked at. I would hate to have to defend an allegation to the general police performance. There would be no confidence in the documents. We don't have to recreate the wheel. Departments have samples and fairly quickly we could use them and they would meet your needs. If that is your consensus then send that to the Board. Gutzmer stated judges and juries want to see things on paper. Laux stated this is easy to do. Recreate a sensible version of those job descriptions. Keep as a living guide instead of just in a file cabinet. Andrie 2nd Gutzmer's motion to recommendation to the Board that the Finance/Personnel committee look into this issue and look into writing position descriptions for the police department. All in Favor. Motion Carried.

Discussion was held regarding Police Department monthly reporting to Village Board. Gutzmer stated in the packets when they are delivered on Thursday or Friday your report is not in there. Haass stated a lot of time the month is not completed before packets are out. My days off are Wednesday and Thursday. Haass continued in order to run a full report all of the reports have to be entered. Sometimes that takes a day or so. Andrie asked can we get more information on those reports. Show Ordinances that you have sent letters out on. All of those cases – show violations – abandoned vehicles, dog barking, what the complaint is – I don't know what else. Gutzmer with a traffic citation sometimes there are other cases. Can those be separated out. Municipal court stuff doesn't make the papers. Laux stated municipal court doesn't get published. Laux continued the report you are getting is typical. There are so many privacy laws federal and state. You don't want to take time at a meeting to talk about "Joe Smiths" DWI. You are pretty much stuck with statistics. Laux continued Haass tells you about any patterns that are happening. Dog issues etc... Andrie stated there seems to me that there is more activity at the hotel. Gutzmer stated we are getting off the agenda item.

Gutzmer asked if there were any other items for discussion. Andrie stated the Valley Motel – Haass stated patrols have increased and outside agencies have helped. They know me now so I look for help from the outside agencies. Gutzmer stated what about this public notice of a registered sex offender as a residence at the Hotel. Haass stated he was given 30 days to stay find a job and another place to live. The State has given me assurance of that. Gutzmer stated isn't the owner of this hotel the same owner as in MN. Laux asked what residence he was staying at. He was released from treatment. They stuck him here because it was available at the time. They gave him 30 days to find a job and a new residence. The Ordinance committee could review sex offenders and the motel. Could we beef up the Ordinances. Gutzmer stated with the motel it becomes a civil issue when it is over 30 days because it becomes an eviction notice. It would be a civil issue. Laux stated I am not sure. The hotel/motel is within the zoning district. It is a permitted use in the district. If it stops being a hotel/motel then it may not comply with zoning. We have in our Ordinances that there is a certain number of requests/frequencies and number of calls things can be addressed. Haass stated just because there is a call it doesn't mean there is a violation of the Nuisance Ordinance. Sometimes I am called there and the complaint is unfounded. There are arrests for warrants for something that happened elsewhere. Gutzmer asked are you recommending addressing the Ordinances. Haass stated they could be cleaned up some and give some definitions. Come up with the definition of residency and how long can you stay there. Motion Gutzmer/Andrie that we recommend sending these issues of the local hotel and length of stay to our Ordinance Committee in the Village of Dresser. All in Favor. Motion Carried. Moberg stated I work at the hospital and this gentleman and his wife stay there – he is

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just living there and not breaking the law. Andrie legally can they rent for a month and another month. When is it considered residency? Haass stated there is no clean definition of what determines residency. They could be paying week to week. There is no clear-cut answer. Gutzmer stated what do the Statutes and Ordinances say. Laux you have places like the Marriott that are extended stay hotels. This can get on shaky ground. You can see it is not an easy thing to do. It is not clear cut but maybe it can be regulated a little more. Andrie stated someone comes in and uses that area because it is zoned for that. Can we change the zone? Someone in the past did want to make it apartments and no one wanted to do that. It just died. Plan Commission may have denied it. Haass stated some people are there because they can't come up with first/last month rent and/or pass a back ground check and if they don't live there they are homeless.

Motion Andrie/Moberg to adjourn at 4:54 PM. All in Favor. Motion Carried.

Jodi A Gilbert – Clerk/Treasurer

These minutes have not been approved.