

**VILLAGE OF DRESSER
VILLAGE BOARD PROCEEDINGS**

Pursuant to due call and notice thereof, a Village Board meeting was held on Monday, November 6, 2017, in the Municipal Office, 102 West Main Street. Bryan Beseler, Village President called the meeting to order at 6:30 PM. Beseler called for Roll Call: Wayne Moberg, Richard Durand, Bryan “Fatboy” Raddatz, Grace Bjorklund, Cathy Frandsen, Elina Kuusisto and Bryan Beseler were all present. Also present Jodi A Gilbert-Clerk/Treasurer, Attorney Tim Laux, Officer Ryan Haass, Arik Mahler, Robert Thompson, Jeff Gutzmer, Gene & Sharon Hendricks, Cassie Peterson, Sandy Bassett, Kathy Soul, Dawn Johnson, Karen Andrie, and Josh Klocker. Shelly Andrewson arrived during the discussion regarding the Employee Handbook/Fire Calls. The Standard Press/Ledger, the InterCounty Leader, and the Osceola Sun newspapers were all present. Salute to the Flag was given.

APPROVAL OF MINUTES: Motion Raddatz/Durand to dispense with the reading of the minutes. All in Favor. Motion Carried. Motion Bjorklund/Moberg to approve the minutes of the Village Board Meeting, October 2, 2017. All in Favor. Motion Carried. Motion Raddatz/Durand to approve the minutes of the Finance/Personnel Committee Meeting, November 1, 2017. All in Favor. Motion Carried.

CITIZEN COMMENTS: Beseler opened up the floor to citizen comments. Karen Andrie made a statement and submitted her statement in writing to the Village Clerk for the official public record. Cassie Peterson made a statement. Beseler closed citizen comments.

PREREGISTERED: Discussion took place regarding a request from Josh Klocker to put in a second driveway at 321 W State Street. Klocker stated I am looking to add a 2nd driveway to access the garage - to make it easier for the tenants to get in and out. The curb should not need any work since it is the type you drive over. I would be removing 3 inches of top soil and bringing in Class 5 – technically there has been an unofficial driveway there already. Beseler stated according to the Ordinance no driveway shall exceed 20 feet. Klocker stated I am Ok with the 20 feet just means less rock. Motion Raddatz/Kuusisto to allow Josh Klocker to install a 2nd driveway at 321 W State Street with the driveway not to exceed 20 feet in width. No further discussion took place. All in Favor. Motion Carried.

PUBLIC WORKS: A project update from MSA Professional Services regarding the Horsmann/Peterson project was provided to the board. MSA would like to have an informational meeting the week of November 27th or the week of December 4th. The residents will need to have time to ask questions regarding the project. The Board agreed that Wednesday, November 29th at 6:30 PM would work for everyone. Gilbert will talk to MSA to determine whether the meeting should be held at the office or the hall. The residents affected by the project will be notified.

Discussion was held regarding the Village of Dresser Exclusive Residential Refuse and Recycling Collection Franchise Contract with Waste Management. Attorney Laux stated that Waste Management got back to me this afternoon – the document they sent back had quite a few mark ups. There did not seem to be any major changes, but I couldn’t print out the document they sent so you could take a look at it. It is going to be a day or two for me to finalize this with Waste Management. What is in your packet is what I sent to them. The bottom line is that I can work out a final copy within a day or two. Beseler asked Laux if we would be able to have a final for the Dec. board meeting. Laux stated yes.

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The 2016 CMAR Letter from the Department of Natural Resources was presented to the Board for their review.

The 2017 Fall Clean Up/Waste Management Report was presented to the Village Board for their review.

Discussion was held regarding an update to the “Village of Dresser Snow Removal Policies.” Raddatz asked why has this been changed. Haass stated the document now matches the Village of Dresser Ordinances, which makes it now enforceable. Motion Frandsen/Raddatz to approve the update to the “Village of Dresser Snow Removal Policies.” All in Favor. Motion Carried.

Discussion was held regarding the recommendation from the Finance/Personnel Committee to approve the repairs and payments to Stokley Truck and Equipment for the Plow Truck in the amount of \$1,280.72. Mahler gave an update. I had the plow truck out getting it ready for winter and we realized we had an air brake issue that I was not comfortable trying to fix on my own. I went to Gilbert/Raddatz/Beseler and I got the OK to go to Stokley. Stokley found the air leak on the brakes and they also found a bad valve and replaced that as well. Raddatz stated the costs are about normal. Beseler stated it was prudent we get this done. Motion Raddatz/Moberg to approve the repairs and payment to Stokley Truck and Equipment for the Plow Truck in the amount of \$1,280.72. Durand asked if the sales tax would come off. Gilbert stated yes. All in Favor. Motion Carried.

Public Works Monthly Report: October 2017. Mahler read the October Report that Thompson and himself had put together. They listed the items that they had done for the month and plans for the coming month. Mahler stated the hydrant that we repaired by C-Aire we think froze last year. The Village of Osceola has been up and swept the streets. Beseler asked the guys if they had anything else. Mahler stated I have gotten some pricing from Polk County for salt sand and also prices from Dresser Trap Rock for sand salt mixes. I also have a sheet that Gilbert gave me that explains the different kinds and when they should be used. We are looking for some suggestions on what you want us to be using. Raddatz stated using straight Trap Rock is horrible for people’s yards. Mahler stated that Joe at Trap Rock stated that a lot of people add additional salt to the rock before using. Raddatz stated it is not cost effective to use pure salt. Mahler continued I think the Village of Osceola uses 30% and the Town of Osceola uses straight sand. Raddatz in going to Polk County you can change up the percentage of salt you are getting. It would be nice if you didn’t have to run all the way to Balsam Lake if we can figure out the Salt Shed at the Recycling Center on HWY 8. Raddatz stated I think we should be using Polk County. Trap Rock is right here, but we will have a lot less complaints in the spring if we get it from Polk County. Thompson stated we have the capability of storing bulk hydraulic fluid/oil/antifreeze – but it looks like it has not been used for a while. The hydraulic fluid is empty. I was wondering if we can get that restocked. I have gotten prices from Skoglund in New Richmond and we have an account with CountrySide Coop. The cost is \$6.50 per gallon delivered. The tanks are 65 gallons. Beseler asked if they would be heart broken to wait until January 1. You would then have the general maintenance budget to work with for 2018. Thompson stated we may have to buy a couple of gallons to get by until then. Beseler suggested that Raddatz talk to the public works committee and get a meeting called to address any concerns that Mahler and Thompson have. Raddatz stated that he would.

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FINANCE: Update was given on the planned Dresser Sewer Rate Increase effective January 1, 2018 established by Resolution #05-2014 and dated October 6, 2014. Beseler stated you recall a formal letter was sent out when this all started. I could change the letter to make it relevant to the 3rd increase, but didn't know if that was necessary. We will repost the notice, put it on the web page, and put a note on the November and December utility bills and be talking about it at the board meetings. January 1st is when the rates increase. If you recall we did this in 3 phases in order to minimize the impact to the resident. This is the final one for now and based on the last audit things were coming around. We will continue to monitor that. I will be meeting with the Village of Osceola in the near future on the sewer utility.

The proposed 2018 Budget has been prepared – Public Hearing will be held on 12/4/17 at 6:30 PM.

Motion Kuusisto/Bjorklund to approve the monthly Vouchers #36727-#36784 totaling \$29,844.70. Roll Call Vote. All members of the board present voted yes. Motion Carried.

The Workers Comp Audit has been completed and we are received a refund of premium paid \$1,524.00 and the Experience Mod Factor was amended to 1.45 resulting in refund of premium paid \$84.00.

Discussion was held regarding the recommendation from the Finance Personnel Committee to add a section to the Dresser Employee Handbook in regards to “Employees that are Volunteer Emergency Service Providers.” Beseler stated this was brought to my attention first and then brought to the Finance Personnel Committee. Both of our Public Works Employees are first responders for DOG Fire and Osceola Fire. The public works employees need to know if our pager goes off what are we allowed to do. (Shelly Andrewson arrived at 7:08PM) Bjorklund stated that Gilbert reached out to the Clerks Network and found out how other communities handle this. The Finance/Personnel Committee looked over the samples and picked one we liked. We then modified it to work for the Village. We feel it is a good policy to protect the Village and this way Public Works knows what they can and can't do. Time is paid. Durand asked have the two employees read this. Thompson and Mahler both stated yes. Thompson stated it looks good. Bjorklund stated this would go into the handbook. Once approval is given it will be inserted into the document and a new copy will be given out to everyone. Beseler asked are you concerned about waiting for a 2nd page. Thompson stated I can tell you that DOG Fire during the day time is really short on volunteers. I know that we are going to be short handed. Mahler agreed in the Village of Osceola there are maybe only 4 guys that can respond during the day. I can usually tell depending on the call whether they will need help. Normally they will page it twice no matter what. They will continue to look for more guys until someone responds. Raddatz stated so you can prepare yourself and when that 2nd page comes you can decide if you need to respond. Mahler stated you can usually tell on the type of call after the first page how soon the County will be looking for that 2nd page. A lot has to do with the urgency of the call. Motion Raddatz/Frandsen to accept the recommendation from the Finance/Personnel Committee to add a section to the Dresser Employee Handbook as presented “Employees that are Volunteer Emergency Service Providers”. Beseler stated I would just like to recognize your efforts and we want to take care of our residents. Thank you for volunteering. All in Favor. Motion Carried.

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Discussion was held regarding the recommendation from the Finance Personnel Committee that in order to show our support to all of our employees and to show our appreciation we should give them a \$150 holiday bonus. Bjorklund stated this has been done since 2000. The last two years it has been \$150.00. Full and part time receive the same amount of money. There are sufficient funds in the department's budget to cover this. Raddatz stated there was only two years where nothing was given 2004 and 2011. Motion Bjorklund/Kuusisto to show our support and gratitude to our employees we approve a \$150.00 gift be given to each employee. No further discussion took place. Vote was called for. Beseler voted no. All other board members present voted yes. Motion Carried.

Discussion took place regarding the recommendation from the Finance/Personnel Committee to discuss the option of hiring Mike Qualle as a part time employee due to the fact of the need for a certified water operator at a rate of pay as our current public works employees or advertise for a part time public works employee with an existing water certification. Bjorklund stated when Qualle retired we didn't know that we were going to be without a certified water operator. He has been volunteering his time and we can't expect him to do that for the future time that will be needed. As we found out in our meeting the two public works employees will be attending training in May and have to pass the tests then they will be on probation for a year. The Village will need someone for probably a year and a half if they pass the tests. Beseler stated no pressure. This is a DNR certification. The committee did talk about a couple of different things – do we advertise for the position. I had talked with Qualle and he is willing to do it – he would do it as the same rate of pay as the current employees with no benefits. If we decide to advertise – an Ad needs to be written up, we would publish for 2 weeks, give a week for the applicants to submit their stuff, have a meeting and review and then make a decision. We are looking at least a month down the road. Raddatz stated we didn't get a certified operator both times we advertised for the full time positions. We did have one person but that person had a MN license and it wouldn't totally have transferred. We couldn't find someone full time how do you expect to find someone part time especially on an as needed basis. We can't guarantee any hours. Bjorklund stated Qualle knows the system in the ground and above. He is an asset to the department. He is a source for a lot of other information on other issues that the guys may have questions on. Mahler stated we are lucky to have him. We otherwise would be blind on a lot of things right now. He has been more than willing to help when asked. Thompson stated if you call him right now he will answer his phone. There are special things needed for specific jobs and he knows where things are in the shop. Durand stated we need to keep Qualle. It is better for the Village. Motion Kuusisto/Moberg to approve hiring Mike Qualle who is a certified water operator as a part time public works employee on an as needed basis at a starting wage of \$19.00/hour. Beseler stated I want to make clear that my no vote has nothing to do with Mike Qualle. He has extensive knowledge of this Village. I guess I will never know if anyone would have applied. I will be voting no to the motion and it is not a reflection on Mike Qualle. Vote was called for. Beseler voted no. All other board members present voted yes. Motion Carried.

LIBRARY: The Library Board minutes from the October 9, 2017 meeting were presented to the Board. Frandsen stated the Library Board reviewed the 2018 budget and the Library is asking for \$47,000 which is a slight increase, but the Act 150 monies will be going down. We have looked at ways to curb expenses. In order for the new ramp to be completely handicap ADA code compliant there is a need for risers along the edge of the ramp. Bjorklund stated that was not in the original budget. Any idea what the cost will be? Beseler stated if this is an ADA issue it will be Village cost. Raddatz stated I will take a look at the railing with the public works employees tomorrow and we can get the ball rolling.

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Frandsen also stated that the book club is trying to support the local businesses and will be meeting out at Trollhaugen.

PUBLIC SAFETY: The Building Inspector report for October 2017 was presented to the board.

The Police Department October 2017 Report was presented to the board. Haass stated I am in the process of doing the annual training online for the timing system. The license will be expiring so I am trying to get things up to date. Property was found in the Village and returned to owner in New Richmond.

Update from the DOG Fire Association Meeting October 18, 2017. Durand stated getting the bids ready for spring. There will be a couple more meetings before the end of the year on the new building.

Resolution #09-2017 A Resolution Approving a Natural Hazards Mitigation Plan for the Village of Dresser was presented to the Board. Motion Bjorklund/Raddatz to move Resolution #09-2017 into immediate consideration. All in Favor. Motion Carried. Motion Raddatz/Bjorklund to pass and approve Resolution #09-2017. No further discussion took place. Roll Call Vote. All members of the board present voted yes. Motion Carried.

PUBLIC WELFARE: Nothing on the agenda.

PLAN COMMISSION: Nothing on the agenda.

OTHER BUSINESS: Discussion was held regarding the recommendation from the Finance Personnel Committee to proceed with the Dresser Holiday Open House. Bjorklund stated we have now done this the past couple of years. We have had it the 2nd week in December. I have several volunteers to work on it. We can have it from 2- 6 on Wednesday, December 13th. I am looking for approval to move forward. In the past it has been well attended. Beseler stated any questions or comments. Motion Frandsen/Durand to approve proceeding forward with the Dresser Holiday Open House on Wednesday, December 13th from 2-6 PM. Any further discussion. Durand stated this is good for the Village. Get to know each other. All in Favor. Motion Carried.

Update on proposed election inspector list for 2018-2019. The Village is looking for three people to serve on the Election Board. If you are interested please let Gilbert know. This will come to the December board meeting for approval. It is a two year appointment.

Spring Election to be held on April 3, 2018. Nomination papers for Village Trustee positions can be circulated starting on December 1, 2017. Papers obtained from the Village Clerk Office. Elina Kuusisto, Cathy Frandsen, Bryan “Fatboy” Raddatz are up for reelection. Beseler added that if a current board member is not going to run again they need to file a notification of noncandidacy.

Monthly update from Village President – Bryan Beseler. I still need to talk to DOT on the State Hwy 35 Crosswalk.

DECEMBER AGENDA BUSINESS: Nothing Stated.

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NEXT MEETINGS:

Library Board Meeting, Monday, November 13, 2017 at 6:30 PM

Village Board Meeting, Monday, December 4, 2017 at 6:30 PM

Osceola Ambulance Meeting, Wednesday, December 13, 2017 at 6:00 PM

DOG Fire Association Meeting, Thursday, January 18, 2018

ADJOURNMENT: Motion Raddatz/Bjorklund to adjourn at 7:35 PM. All in Favor. Motion Carried.

Jodi A Gilbert-Village Clerk These minutes have not been approved.