

**VILLAGE OF DRESSER
VILLAGE BOARD PROCEEDINGS**

Pursuant to due call and notice thereof, a Village Board meeting was held on Monday, November 4, 2024 in the Municipal Office – 102 W Main Street. Darren Peterson called the meeting to order at 6:30 PM. Roll Call: Nikki Froehlich, Mark Kuhl, Dalton Spry, Lee Williamson, Grace Bjorklund, Joe Peterson, and Darren Peterson were present. Attorney Paul Mahler – Bakke Norman was absent. Also, present were Jodi A Gilbert-Clerk/Treasurer, Matt Koch–Public Works, Cait Haas – Village Office, Ryan Haass – Police, Eric Barclay–MSA Professional Services, Kianna Lindh – MSA Professional Services, Rodger Cameron, and Gene & Sharon Hendricks. The Osceola Sun Newspaper and the Inter County Leader Newspaper were absent. Salute to the Flag was given.

**PUBLIC HEARING #2 COMMUNITY DEVELOPMENT BLOCK GRANT
PUBLIC FACILITIES PROGRAM**

The Village Board of Trustees of Dresser conducted a public hearing regarding its Community Development Block Grant Public Facilities (CDBG-PF) project for street and utility improvements along First Street and Second Street from West Ave to East Ave in the Village of Dresser. The public were invited to attend to receive an update and provide input on the project activities and progress to date. Darren Peterson, Village President called to order the public hearing at 6:31 PM. Darren Peterson called for Roll Call: Nikki Froehlich, Mark Kuhl, Dalton Spry, Lee Williamson, Grace Bjorklund, Joe Peterson, and Darren Peterson were present. Darren Peterson announced that the hearing notice had been published in the Osceola Sun newspaper on October 16 2024. Kianna Lindh, MSA Professional Services was present to help facilitate the public hearing. Lindh stated I have done all the funding/financing part of this project. This hearing is a lot simpler then the first one. This is part of the CDBG one-million-dollar grant requirements that you need to do. This hearing needed to be completed before you can close out your project. Update was given on the status of the Community Development Block Grant (CDBG) project – construction for the street project is completed. Project activities completed to date – all required reporting has been completed. Activities remaining to be completed - MSA continues to work to close out the financing. We are working on submitting annual reports. Lindh continued - you will have a whole another year of reports, but we are hoping to close out the project since it is completed. Hopefully the CDBG portion will be done by January. Darren Peterson called for any public input and feedback from community residents on the CDBG project activities. Are there any comments. Dalton Spry commented with my driveway now that they have poured the new concrete it is now three different colors. Lindh stated we will note that for the record. No other comments were made. Motion Joe Peterson/Dalton Spry to adjourn the Public Hearing at 6:35 PM. All in Favor. Motion Carried.

APPROVAL OF MINUTES: Motion Joe Peterson/Bjorklund to dispense with the reading of the minutes. All in Favor. Motion Carried. Motion Joe Peterson/Froehlich to approve minutes of the Village Board Meeting – October 7, 2024. All in Favor. Motion Carried. Motion Bjorklund/Joe Peterson to approve minutes of the Finance/Personnel Committee Meeting – October 9, 2024. All in Favor. Motion Carried. Motion Joe Peterson/Froehlich to approve minutes of the Finance/Personnel Committee Meeting – October 23, 2024. All in Favor. Motion Carried. Darren Peterson stated the Finance/Personnel Committee Minutes from October 28, 2024 are not completed and will be tabled to the next meeting.

CITIZEN COMMENTS: Darren Peterson called for Citizen Comments. Darren Peterson called a second time for any citizen comments. Darren Peterson called a third time for citizen comments. No comments were made. Darren Peterson closed Citizen Comments.

PREREGISTERED: Rodger Cameron – President Dresser Lion’s Club was present. Motion Bjorklund/Joe Peterson to approve the request from the Dresser Lion’s Club for a donation in the amount of \$250.00 for the annual Santa Day to be held at the Dresser Community Hall on Saturday, December 14, 2024 from 8am to Noon. All in Favor. Motion Carried.

PUBLIC WORKS: Update from MSA – Eric Barclay, Project Manager – First and Second Street Project. Barclay stated that the project is complete and the punch list has been completed. The final change order and the final pay request are on the agenda for tonight’s meeting.

Discussion was held regarding Change Order Number 5 for the First and Second Street Project. Barclay stated this change order is reducing the contract by \$13,110.13. This covers items that they had some issues with like the man holes being too high. They have been cut down and paved around them. They could have done concrete, but it was not in the specifications. They wanted black top, but I was concerned about the densities. In the end they gave an extended 3-year warranty on this work which will be a total of 4 years. We will watch for this going forward. The quantities have all been reconciled – last part of change order. The funding agencies want to see that no work is left to do. We bid estimated quantities and pay on actual quantities. Item #24 – concrete curb and gutter. We had 35 feet in the contract. All of the math is now done and the numbers reflect what was done. They had several items with defective work. Pavement densities, driveways, and manholes to name some. Monarch agreed to the deducts – look at surface quantity of asphalt. But as part of the contract any engineering work can get charged back to the contractor. They pay for the engineering time. About \$2,500.00 was wrapped into this as a deduct. Overall, this change order is a negative \$13,110.13. The Original Contract Price went up about \$17,000.00 from the original estimated numbers. Darren Peterson stated so Albrightson has agreed to this? Yes, was stated. Kuhl and Joe Peterson stated things look good. Darren Peterson stated do you know what dollars are left for your contracts. Barclay stated I have sent invoice for time and material. Do we have a lump sum portion that is left. After what we have billed out maybe about \$5,000.00. We went a little over on person on site work. An 15 hours a week project turned into a 25 hours a week project. Darren Peterson it is really good to only be \$17,000.00 over. Kuhl stated the next meeting is then the final. Barclay stated no this would be the final if approved tonight. Motion Joe Peterson/Bjorklund to accept Change Order #5 – decrease of \$13,110.13. No other discussion took place. All in Favor. Motion Carried.

Motion Bjorklund/Joe Peterson to approve the request from Albrightson Excavating - Pay Application #8 FINAL in the amount of \$93,248.48 for the First and Second Street Project contingent on Albrightson satisfying all funding requirements. Barclay stated they are missing a little funding paperwork. No other discussion took place. Darren Peterson called for a Roll Call Vote. All members of the board present voted yes. Motion Carried.

Update – the Village of Dresser Lead and Copper Inventory has been submitted to the DNR. Bjorklund stated this is a huge project. Koch has done a great job completing this. Darren Peterson stated is there more galvanized than you thought? Koch stated we have found that homes were labeled as galvanized but they are not. A lot of the information is from inspections that were done on the houses over the past 10 years. The person looking at the pipe didn’t know. This is something to look at with any future projects.

Motion Joe Peterson/Spry to approve the purchase of bulk 5w30 motor oil from Carquest in the amount of \$1,145.67. How long will it take for you guys to use up the oil? Koch stated I don’t know. Hard to say maybe 5 years. Kuhl asked does it expire? Koch stated I don’t believe so. All in Favor. Motion Carried.

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Motion Joe Peterson/Spry to approve the purchase of coffin blocks to increase the capacity of the compost transfer site – cost not to exceed \$850.00. The concrete blocks will come from CemStone. We are looking to go up higher. There are corner pieces to tie it all together. No other discussion took place. All in Favor. Motion Carried.

Update was given on the purchase/install of the Stainless Steel box for the One Ton Truck. Koch stated the box was done. May still need to do some work on lights. Thru the safety grant we were able to purchase a backup camera. It is looking like they will cover the cost of the camera.

Public Works Monthly Report: October 2024. Koch read thru the report that was presented to the board. No questions were asked of public works.

FINANCE: Motion Joe Peterson/Bjorklund to approve an Operator’s License – To Sell Fermented Malt Beverages and Intoxicating Liquors for Mary Asp. All in Favor. Motion Carried.

Motion Darren Peterson/Joe Peterson to approve the recommendation from the Finance/Personnel Committee to do a 2024 Budget Amendment: Decrease Account Spray Patching 10-57000-460 \$3,800.00 and Increase Account Village Attorney 10-51310-210 \$3,800.00. Bjorklund stated this was discussed at the finance meeting. Darren Peterson stated we were over on Attorney fees due to change in Village President, road project, and school property issues. No other discussion took place. All in Favor. Motion Carried.

Motion Bjorklund/Kuhl to approve the recommendation from the Finance/Personnel Committee to move funds to the Local Government Investment Pool as follows: Police Squad Car Replacement Fund 10-52100-380 \$6,000.00, Machinery Replacement Fund 10-53240-360 \$10,000.00, and Office Equipment 10-57000-240 \$1,000.00. These are dollars put into the budget and then moved to the assigned funds. No other discussion took place. All in Favor. Motion Carried.

Motion Joe Peterson/Froehlich to approve the monthly Voucher/Payroll #43503-#43599 Payroll \$28,360.43 plus Vouchers \$868,320.96 for a Total of \$896,681.39. No discussion took place. Darren Peterson called for a Roll Call Vote. All members of the board present voted yes. Motion Carried.

The 2025 Proposed Budget is set – Public Hearing to be held November 21, 2024 at 6:30 PM.

LIBRARY: The Library Board minutes from the October 14, 2024 meeting were presented to the Board. Froehlich stated not a lot going on. They are doing story time and Leann is going to the WLA Conference.

PUBLIC SAFETY: The Building Inspector Report for October 2024 was presented to the board.

Motion Bjorklund/Joe Peterson to approve the recommendation from the Finance/Personnel Committee to purchase a new computer tower for the Police Department – cost not to exceed \$500.00. Haass stated this is an older computer that runs the record management system and interfaces with TRAC for reporting. The computer is old enough it is no longer keeping up. I have a shared monitor system so we only need to purchase the tower. All in Favor. Motion Carried.

The Police Department October 2024 Report was presented to the Village Board. The new squad has been ordered. Haass stated it may come in within a week or maybe take 6 months. He will let us know.

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Update was given from the Osceola Ambulance Meeting that was held October 16 2024. Froehlich stated they are increasing the run charges. Mileage is going from \$18 to \$25 per mile. Increasing no transport that is now zero to a minimum of \$100.00. Froehlich stated it cost money to just drive out there and to maintain the vehicles. Nothing else was stated.

Update was given from the Allied Emergency Services Meeting that was held October 17 2024. The fill stations for the new tanks are completed. The old air packs may be going to Deer Park. They sold the old tanker to the 4-wheeler group for \$1,500.00. Discussed the change in interest rate on new truck loan. Allied Emergency Services put thru a 1.7% increase in their budget.

PUBLIC WELFARE: Nothing on the agenda.

PLAN COMMISSION: Nothing on the agenda.

OTHER BUSINESS:

General Election to be held on Tuesday, November 5, 2024 Polls Open 7 AM to 8 PM.

Spring Election to be held April 2025. Nomination papers for Village President and Village Trustee positions can be circulated starting on December 1, 2024. Papers can be obtained from the Village Clerk Office. Darren Peterson, Grace Bjorklund, Joe Peterson, and Mark Kuhl are up for reelection. Notification of Noncandidacy Form due December 27 2024.

Dresser Holiday Gathering has been set for Thursday, December 12, 2024 - 3:00 PM to 6:00 PM. Flyer will be mailed out to everyone.

Monthly update from Village President, Darren Peterson. It is nice to see finals on the street project. MSA did a good job to keep the cost within \$17,000.00.

DECEMBER AGENDA BUSINESS FOR CONSIDERATION: Nothing was stated.

NEXT MEETINGS:

Library Board Meeting, Tuesday, November 12, 2024 at 6:00 PM

Special Village Board Meeting, Thursday, November 21, 2024 at 6:30 PM

Village Board Meeting, Monday, December 2, 2024 at 6:30 PM

ADJOURNMENT: Motion Joe Peterson/Bjorklund to adjourn at 7:06PM. All in Favor. Motion Carried.

Jodi A Gilbert – Village Clerk/Treasurer

These minutes have not been approved.