

**VILLAGE OF DRESSER
VILLAGE BOARD PROCEEDINGS**

Pursuant to due call and notice thereof, a Village Board meeting was held on Monday, November 4, 2019, in the Municipal Office, 102 West Main Street. Bryan “Fatboy” Raddatz called the meeting to order at 6:30 PM. Raddatz called for Roll Call: Elina Kuusisto, Karen Andrie, Grace Bjorklund, Richard Durand, Wayne Moberg and Bryan “Fatboy” Raddatz were present. Jeff Gutzmer Absent. Also, present Attorney Tim Laux, Jodi A Gilbert-Clerk/Treasurer, Ryan Haass/Police Chief, Rob Thompson/Public Works, Boyd Dosch, Sheena Malm, Dan Kegley, Gene & Sharon Hendricks, and Matt Anderson(Editor The Osceola Sun). The InterCounty Leader and the Standard Press/Ledger newspapers were present. Salute to the Flag was given.

APPROVAL OF MINUTES: Motion Andrie/Moberg to dispense with the reading of the minutes. All in Favor. Motion Carried. Motion Bjorklund/Andrie to approve the minutes of the Finance/Personnel Committee Meeting, September 25, 2019. All in Favor. Motion Carried. Motion Bjorklund/Kuusisto to approve the minutes of the Plan Commission Meeting, September 25, 2019. All in Favor. Motion Carried. Motion Durand/Moberg to approve the minutes of the Village Board Meeting, October 7, 2019. All in Favor. Motion Carried. Motion Durand/Moberg to approve the minutes of the Public Welfare Committee Meeting, October 14, 2019. All in Favor. Motion Carried. Motion Andrie/Bjorklund to approve the minutes of the Finance/Personnel Committee Meeting, October 23, 2019. All in Favor. Motion Carried.

CITIZEN COMMENTS: Raddatz called for Citizen Comments. Raddatz called for Citizen Comments. Raddatz called for Citizen Comments a third time. No comments were made. Raddatz closed Citizen Comments.

PREREGISTERED: Boyd Dosch – Dresser Lion’s Club President – Discussion was held regarding request from the Dresser Lion’s Club for a donation for the annual Santa Day to be held at the Dresser Community Hall on Saturday, December 14, 2019. Dosch stated this is a good way for the club to give back to the community. We usually have between 40 to 60 kids. We will work with the Village again this year and leave our Holiday Decorations set up for you to use again on Monday for the Holiday Open House. We will try to get in there on Tuesday for Clean Up. The Village has given us \$300.00 in the past and we are asking for that again. Motion Bjorklund/Kuusisto to give \$300.00 to the Dresser Lion’s Club for the annual Santa Day. All in Favor. Motion Carried.

Sheena Malm – GROW SCV Board of Directors Secretary – Discussion was held regarding request from GROW St Croix Valley to use the Dresser Community Hall free of charge on January 24, February 21, and March 13, 2020 to host Family Fun Nights. Malm stated I sent in a letter that you have received. We are a newly formed non-profit group dedicated to enhancing family values in the St Croix Valley. One big idea we are working towards is a Splash Pad. In working towards that goal, we want to stay true to our mission bridging families and communities together through recreation. We are looking to host Family Fun Nights and the Dresser Hall is a great location between St Croix Falls and Osceola. No alcohol will be at these events. We may ask for contributions and/or free will donations in order to host the next event. Raddatz asked how long have you been doing this. Malm stated we started it in May of 2019 with official minutes. We have applied for our 501(c)3 and we were granted that in the middle of September. That opens up a lot of grants. We can give out tax receipts. Bjorklund stated you

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need to check with Jodi to make sure there are no conflict with the dates. Malm stated last week when I checked we were good. Bjorklund asked what type of activities. Malm stated we are thinking a board game night for one of them. Motion Andrie/Moberg to allow the GROW SCV to use the Dresser Community Hall free of charge on the dates requested for Family Fun Nights. All in Favor. Motion Carried.

PUBLIC WORKS: Discussion was held regarding awarding a contract for the 200,000-Gallon Water Storage Tank Rehabilitation Project scheduled for 2020. The results of the bid opening are on the table – please review. Raddatz stated there is a difference between the two low bidders of \$9,608.00. We can get the best contractor out there. Everyone we talk to says that Classic Protective Coatings does a great job. I have talked with St Croix Falls, Somerset, and Osceola. As the letter states there is a timeliness issue and we want to avoid that. Motion Andrie/Kuusisto to award the contract for the Cleaning, Repairing, and Painting of the 200,000 Gallon elevated reservoir(Tower Number One) in the Village of Dresser to Classic Protective Coatings Inc. for \$544,958.00. Raddatz called for Roll Call Vote. All members of the board present voted yes. Motion Carried.

Discussion was held regarding the quarterly sewer flow billing issues with the Village of Osceola. Laux stated I met with Ben the new administrator and Rick from the Sewer Department in Osceola about this matter having to do with unpaid or erroneous calculated charges for 2014, 2015 and those Osceola did not bill in 2016. How can you get this wrong? Because I was mystified and had lots of numbers, but it is the mechanism that I was seeking out. Laux handed out a drawing. What occurred in 2014 and 2015 was the plant operator for some reason was taking readings at the Osceola plant in the wrong location. How can that be when you are the operator? If you look at this diagram on the right-hand side – the squares that are grayed out – below the arrow influent. That is where waste water from Dresser enters the Osceola plant. The plan you would think be logical is the effluent – that is what runs out of the plant and flows into the St Croix river would be the total and how much Dresser gets charged would be how much Dresser wastewater treated after subtracting Osceola's share. Here is the complicating factor. In order to have the system run properly from Dresser and Osceola it is not only the influent. There is a residual constant amount of water that stays in the plant – at some point in time I don't think the records show the timing on how this works. The plant is designed so the residual water was recirculated and put back into the plant in the same spot where Dresser and Osceola come into the plant. Taking the reading from the effluent your reading effluent then what is the portion of Dresser and Osceola. At the time it was not redesigned putting a meter in a different spot. The reading was being taken at the effluent so the proportion was not correct and Dresser's portion was incorrect. Additional recirculation of water appear numerically that Dresser was contributing lots. That's the problem. I understand that they had an operator that didn't read from the proper location. A factor in the design of the system – incorrect readings. Apparently, this erroneous error was discovered in 2016. It was their employees' fault. No error on the Dresser side. There was no dispute on the readings that were sent – the problem was with the way it was calculated and charges analyzed in Osceola. Where you were under/over billed you paid. Under billing created a credit to the Village \$20,000.00 for each year. For 2016 the Osceola people – Ben explained the historical error he thinks that Osceola staffers didn't bill Dresser at all presumably because 2014 and 2015 there was no decision. Another \$20,000 – Bjorklund asked are these estimates. The numbers show they were billing accurately, over billing, under billing – Laux how did this come about? What I see in the numbers and the explanation how this come about their claim of \$60,000.00 is legit. Because all of those things have been done this is the net. The decision is how to make Osceola

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whole. Bjorklund stated that is coming from their perspective. Raddatz stated they originally just handed us a bill. We had another meeting and the numbers were very confusing, so I asked Laux to look into this. Try to make some sense of the numbers and what we actually owe. Bjorklund stated what they say we owe. Where are we going to get \$60,000.00? Andrie agreed. Haass stated we have a meter in Dresser that reads what we are sending. Andrie stated so this could have been calculated on our end. Bjorklund stated there is a formula that takes everything including O&M expenses into account to figure the rate. Laux stated you are all right. Andrie stated so we had blinders on and knew how much and we should have known. Haass stated you only know the number of gallons. Laux where it was being metered there was substantially more flow and Osceola input to the plant is not separated. If that was the only problem it would be easy. Problem is they are not measuring their own and recirculating on the contribution side and so there is no way of knowing how much was Dresser and how much was Osceola. Water is injected to dilute everything. It is impossible to know. Andrie stated that tells me we don't know what we owe. Bjorklund stated so \$20,000.00 per year Laux is that an exact number. Laux stated it came up to around that. Bjorklund stated are they not audited? Laux stated it was caught in the 2017-time frame. I think Osceola uses the same auditing firm. Laux stated if there are more questions you could refer this to a committee and ask your questions. You are on a 30-year contract to treat waste water. I don't think Dresser could ever get a discharge permit from the DNR. You are stuck in this contract for the long term. There is a utility and the two members have to work together on expenses. To an extent there is a blame issue – Bjorklund stated there is. Andrie stated they should have to have a meter for our stuff. We should be able to have a definite answer. Bjorklund this that sometimes it is more sometimes it is less. How can they charge us? Laux stated the last 3 years there have been no problems. It has operated properly since 2017. The charges are appropriate. They demonstrated to me a track record of properly billing. When the flows are lower, they give a credit. Bjorklund stated we see those credits on those next bills. Laux stated I have seen the paperwork. Bjorklund stated are we just to dish out \$60,000.00. Laux stated there are several proposals on how to do it. Andrie stated we don't have that info. A onetime payment. Two payments over the course of one year. Two payments 2020 and 2021. Bjorklund stated we don't have \$60,000.00. Laux stated that is my contribution to the conversation. Now how to resolve it. Get a copy of the 2007 redesign on the plant. The taking of the readings and the interpretation of them that was a problem. Human error. Bjorklund stated they should have to eat some it – they have already treated it. Andrie stated maybe take an average of what we paid in a quarter and now we just paid them out – I don't trust it. Bjorklund stated they should bear some of this. Durand stated we could counter. This was their fault and now ask for it – Bjorklund stated our 3% increase in rates won't pay for this. Moberg asked is there a time frame to come to an agreement. Raddatz stated this has been going on for a while. Andrie stated this is a board issue. Raddatz stated nothing made sense. Bjorklund stated they need to take some responsibility and waive some of this. At this point they can wait 4-5 years – we may need to negotiate. Bjorklund continued do we have to put this in our budget and raise taxes. We had no cash flow on the last audit. Raddatz stated I think we need a motion from the board on how to proceed. Andrie stated we should counter. Bjorklund stated they should write some of this off. Laux stated this was me trying to explain the mechanism. Give me some way to explain how this came about. However, under utility law the utility always wins. You have to pay for what the service has been provided. Whether it is right or wrong. The wastewater was treated. Now at this point and time – I don't want to encourage no dead line, but there is no green light to drag it out. Frankly from recollection in the 1984 contract it has provisions for how errors in billing are handled. I would not recommend deciding how to handle this based on emotion. Let me look at the contract and give you a written recommendation based on the contract. Bjorklund stated we are going to

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have an audit in February for 2019. Let's get Laux's opinion and see what is next – this can be done for the next meeting and we can have a discussion. Andrie asked how can we do the budget. The Sewer is not budgeted on the taxes. Bjorklund stated at some point down the road you may have to put it into the budget. Raddatz stated OK Laux give us what your legal options are for the December board meeting. Thank you Laux for looking into this.

Discussion was held regarding high sewer flow numbers at the State Street Lift Station. Thompson presented a letter to the board explaining what is going on. Raddatz stated we are not the only Municipality having ground water issues. Thompson stated the numbers are really high since this past summer. We have noticed it and wanted to let you know. Bjorklund questioned how do homeowners know they have a bad lateral. Raddatz stated we know we have water coming into the system through the manholes. We just had a meeting with a company about how to fix those without tearing out the road. We have been budgeting for catch basin work - maybe we could use some of this money to work on the infiltration through manholes. I hope we can try to do some of that next year. Thompson stated these numbers would have been worse if you hadn't done the Peterson/Horsmann project.

Discussion was held regarding repairs to the sewer pipes at the State Street Lift Station. Raddatz stated Thompson took me down there. The pictures do it justice. They are bad. We don't want to have a failure there. Thompson is getting prices for the December board meeting. The one positive is that this is not an emergency situation. It seriously needs to be addressed. This is a sewer expense. Hopefully we will have numbers for the next meeting from three companies.

Motion Bjorklund/Durand to accept the recommendation from the Finance Personnel Committee to authorize the purchase of a Tool Box for Public Works with the money coming out of the Municipal Garage 2019 Budget. Cost not to exceed \$1,500.00. Durand stated this is the big box on wheels. Yes was stated. This was on the 2020 budget list and we can purchase it this year. All in Favor. Motion Carried.

The 2019 Fall Clean Up/Waste Management Report was presented to the Village Board.

Motion Kuusisto/Moberg to approve the request from Rob Thompson, Public Works to attend the Wisconsin Rural Water Association Annual Conference from March 17-20, 2020. Bjorklund wondered if you car pooled would they be paying a portion of the miles. Thompson stated I know of several others that are going. I may be able to catch a ride with someone. Raddatz stated this will allow him to get his credits for his water operator license. This is the 2nd year of the license. All in Favor. Motion Carried. Koch and Haass will be covering the snow plowing and rounds.

Public Works Monthly Report: October 2019. Thompson read the report presented to the board.

FINANCE: Motion Bjorklund/Kuusisto to accept the resignation of Shannon Bents as Office Assistant effective November 7, 2019. All in Favor. Motion Carried.

Discussion was held regarding the advertising for the position of Office Assistant – Grace and Jodi worked through this AD and made some minor changes from before. The plan is to advertise in the Inter County Leader, The Ledger/Standard Press, and the Osceola Sun for two weeks. It will be on the

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web page, posted, and hopefully word of mouth. We are asking for application to be due on December 2nd at noon. Bjorklund stated then if it works for the Finance Personnel Committee we may meet at 4:30 PM on December 2nd to look at the applications and decide how to proceed with interviews. That is the plan for right now. Motion Kuusisto/Andrie to approve going ahead and advertising for the position. All in Favor. Motion Carried.

Motion Durand/Moberg to revoke the Operator's License #04-2019 for Roxanne Stipe based on the following: 1. Individual habitually breaks the law. 2. She has been convicted of a felony that is related to the job and related to service of intoxicating liquors. Laux stated you should go ahead with the Police Chief's recommendation. There should be some serious concerns about the judgement of the operator. Bjorklund stated we will have to give written notice. All in Favor. Motion Carried.

Motion Bjorklund/Moberg to approve an Operator's License – To Sell Fermented Malt Beverages and Intoxicating Liquors for Amy Brown and Muhammad Mohsin Khan. Background checks have been done and they are OK. All in Favor. Motion Carried.

Motion Kuusisto/Bjorklund to approve the recommendation from the Finance Personnel Committee to give a Holiday Bonus in the amount of \$150.00 to the 4 full-time & the 4 part-time Village Employees. Andrie asked who the 4 part time employees were. The names were on the document in the packet. Bjorklund stated like we discussed this is not including the Library Personnel. The library board will decide what they want to do for their employees. All in Favor. Motion Carried.

Motion Bjorklund/Durand to carry forward the assigned 2019 budget monies to January 1, 2020 as follows: 1. Office Equipment \$1,000.00 2. Police Car Replacement \$6,000.00 3. Machinery Replacement \$5,000.00 5. LRIP Future Project \$13,200.00 7. Sidewalks \$2,000.00 8. Housing Survey \$3,500.00. Bjorklund stated this is based on the budgeted amounts and this sheet is out of the audit book. It is a wonderful way to set the money aside for particular items. This motion is needed for the auditors. All in Favor. Motion Carried.

Motion Kuusisto/Andrie to approve the recommendation from the Finance Personnel Committee to carry forward the remaining 2019 Community Hall budget as of 12/31/19 for maintenance and repairs to the Community Hall – the painting of the ceiling. The painting of the ceiling will occur after the roof is redone. Bjorklund stated there is money in the Community Hall 2019 budget and we don't want to lose it. Also, this way we don't have to put this in the 2020 budget. All in Favor. Motion Carried.

Discussion was held regarding the vouchers. Andrie stated I have a question – the Village of Osceola payments there is 1st quarter additional, 2018 monies is that additional part part of this \$60,000. No, that amount is for 2014, 2015, and 2016. Bjorklund stated they have to wait until after audit and then they make those adjustments every year. We have paid the 1st and 2nd quarters. Andrie asked is there going to be additional for 2018/2019. Had it not been corrected in 2018. This is based not just on the flow. It needs to wait until the Osceola Audit is completed. Andrie stated this is just not black and white to me. Motion Bjorklund/Durand to approve the monthly Vouchers/Payroll Checks #38752-#38839 Payroll \$15,959.76 plus Vouchers \$173,749.76 for a Total of \$189,709.52. Roll Call Vote. Andrie voted no. All other board members present voted yes. Motion Carried.

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PUBLIC SAFETY: The Building Inspector Report for October 2019 was presented to the board.

Discussion was held regarding entering into an Electrical Inspection Agency Agreement/Schedule A & B with REM Inspecting LLC for Commercial Electrical Inspections. Dan Kegley was present. I am from Amery and I have been working with Ben Campbell for almost 2 years. The State has changed the Commercial Electrical Inspections and I would like to be your Commercial Electrical Inspector. I have given you a summary sheet – I have 34 years of experience. I am a family owned business in Amery. There will be a \$50.00 administration fee and the minimum inspection will cost \$80.00. Schedule A is the Commercial/Non-UDC Electrical Rates & Fees. This is something brand new and it can always be tweaked. Laux stated I met with Kegley and had a good conversation and I recommend he be engaged to do the new electrical inspections. I have worked through this contract – the 4 pages in your packet. We have added to that Schedule A & B the two documents on the table. One is the fees and the other is the Certificate of Insurance. He and I also talked about a need to have any additional changes to Chapter 16 electrical code. You passed amending the Electrical Ordinance to include SPS 16 in September. If it needs any additional work, we will work that out. We will submit this to the State and they decide. Motion Durand/Bjorklund to approve entering into an Electrical Inspection Agency Agreement/Schedule A & B with REM Inspecting LLC for Commercial Electrical Inspections. All in Favor. Motion Carried. Thank you goes out to Kegley for coming to the meeting and for Laux on all of your hard work on this.

No changes at this time are needed to the non-UDC Commercial Electrical Inspection Code.

The Police Department October 2019 Report was presented to the board. There were no questions for Officer Haass.

Discussion was held regarding changing the territory/district lines for the Osceola Ambulance. Raddatz stated we discussed this last month. Hope you had a chance to read the paperwork and come up with any other questions/concerns. Bjorklund stated I think we need to have the residents have a say in this. A survey or questionnaire should go out. Maybe a public hearing – that would be cheaper. Bjorklund stated are you going to notify them of the public hearing. You would still have that postage. I have a very strong feeling we need to get public input on this. Raddatz stated we are vested in this ambulance service. Bjorklund stated I think they are excellent, but the 800 residents should have some input in it. Andrie stated you have a conflict of interest – the people on the ambulance. It is not right to not get the input of the citizens. Raddatz asked what is the conflict of interest? Bjorklund stated since we are part owners, we are required to have two members sit on the board. Raddatz and Frandsen sit on the ambulance board. One has to be a board member. Raddatz asked again what is the conflict of interest? Laux stated there is no conflict of interest. Maybe a survey/notice on public hearing could be done in the Spring – mailing included with our Spring mailing. Would not cost the Village anything extra.

Update from the Allied Emergency Services Meetings on October 24, 2019. Durand stated all things are coming together. There were questions on changing over. Bjorklund asked is each station independent. Can the fire fighters overlap buildings? Yes, to a point. They have their turn out gear at a particular building. Bjorklund stated it sounds like you are set with equipment and fire men. We just had 3 new people joined. Staffing is not an issue. Each building has their own assistant chief.

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LIBRARY: Motion Bjorklund/Andrie to accept the resignation of Linda Bowitz from the Dresser Library effective December 31, 2019. Raddatz stated I believe this is more of a retirement. She hopes to come back as a substitute. Andrie stated and she is involved in book club. All in Favor. Motion Carried.

Update to the board – the Library Board has hired Jim Schott as Library Assistant he started October 15, 2019 and they have also hired Deb Wood as Library Assistant Substitute with a start date of October 28, 2019.

Presentation of the Library Board Minutes from the October 14, 2019 meeting. Kuusisto stated we have adopted a new name for the Library – Leann is working on the logos and we have seen a prototype. The web site is being updated. The Apple Pumpkin Festival was good. Story time the numbers are down. Jim has started working. Stop in and say Hi.

PUBLIC WELFARE: Discussion was held in regards to the recommendation from the Public Welfare Committee that we this committee agree that the within the Home Occupation definitions the phrase within the residence means within the house. No changes needed. We don't need to do anything.

PLAN COMMISSION: Nothing on the agenda.

OTHER BUSINESS: Discussion was held regarding the Annual Holiday Open House. Bjorklund stated we are getting the committee together. I have talked to Leann at the Library about her having a table at the open house where residents can meet her and get to know the library. She might do a book give away. Raddatz stated it was very well done and well attended last year.

The Polk County Housing Studies Project – Public Forum is scheduled for Wednesday, December 4, 2019 at 6:00 PM at the Dresser Community Hall. It is recommended that everyone show up that can. Please put it on your calendars. Bjorklund stated the letter suggests if we wanted, we could serve cookies and coffee. Does the board think that is OK? Bjorklund you are in charge.

The Spring Election to be held on April 7, 2020. Nomination papers for Village Trustee positions can be circulated starting on December 1, 2019. Papers can be obtained from the Village Clerk Office. Karen Andrie, Jeff Gutzmer, and Elina Kuusisto are up for reelection.

A Special Election has been called for a Representative in Congress 7th District – Primary Election if necessary, will be Tuesday, February 18, 2020 – Special Election Tuesday, May 12, 2020.

Monthly update from Village President, Bryan “Fatboy” Raddatz. Nothing was stated.

DECEMBER AGENDA BUSINESS FOR CONSIDERATION: Laux will report back on the Sewer Issue with Osceola. The electrical may come back from the State.

NEXT MEETINGS: Finance/Personnel Com Mtg to Finalize 2020 Budget, Nov 5, 2019 4:30 PM

Library Board Meeting, Monday, November 11, 2019 at 6:30 PM

Village Board Meeting, Monday, December 2, 2019 at 6:30 PM

Allied Emergency Service, Inc. Meeting, Thursday, January 16, 2020 at 6:00 PM

Osceola Ambulance Meeting, Wednesday, January 22, 2020 at 6:00 PM

ADJOURNMENT: Motion Kuusisto/Moberg to adjourn at 8:12 PM. All in Favor. Motion Carried.

Jodi A Gilbert-Village Clerk

These minutes have not been approved.