

**VILLAGE OF DRESSER
VILLAGE BOARD PROCEEDINGS**

Pursuant to due call and notice thereof, a Village Board meeting was held on Monday, May 6, 2019, in the Municipal Office, 102 West Main Street. Bryan “Fatboy” Raddatz called the meeting to order at 6:30 PM. Raddatz called for Roll Call: Elina Kuusisto, Karen Andrie, Grace Bjorklund, Richard Durand, Wayne Moberg, Jeff Gutzmer(Arrived Late), and Bryan “Fatboy” Raddatz were present. Also present Attorney Tim Laux, Jodi A Gilbert-Clerk/Treasurer, Robert Thompson/Public Works, Matt Koch/Public Works, Josh Yunker, Brock Geyen, Nick Osborne, Gene & Sharon Hendricks, and Bonnie McDonnell. The InterCounty Leader, The Osceola Sun and The Standard Press newspapers were all present. Salute to the Flag was given.

APPROVAL OF MINUTES: Motion Durand/Moberg to dispense with the reading of the minutes. All in Favor. Motion Carried. Motion Bjorklund/Kuusisto to approve the minutes of the Village Board Meeting, April 1, 2019. All in Favor. Motion Carried. Motion Andrie/Bjorklund to approve the minutes of the Public Safety Committee Meeting, April 24, 2019. Raddatz stated I am concerned why all of the resident’s concerns were not addressed. Andrie stated I can’t answer that. Andrie continued there are errors on things in there. Raddatz stated not all of the things were addressed at that meeting. Andrie stated I agree. All in Favor. Motion Carried. Motion Bjorklund/Moberg to approve the minutes of the Public Works Committee Meeting, April 24, 2019. All in Favor. Motion Carried. Minutes of the Special Village Board Meeting, April 29, 2019 are tabled to the June Board Meeting per Raddatz.

APPOINTMENT OF COMMITTEES: Discussion was held regarding all Committee and Board/Commission Appointments. Andrie asked did they change at all? Raddatz stated Moberg was taken off the Ambulance committee as the alternate and Gutzmer was put on. The committees are solid. Raddatz continued I took the surveys that you filled out and compared it against last year. Andrie stated us new board members have been just learning how things work on the committees we are on so I think it is OK to stay where we are. (Jeff Gutzmer Arrived). Motion Kuusisto/Durand to accept all Committee and Board/Commission Appointments as printed in front of us. All in Favor. Motion Carried.

CITIZEN COMMENTS: Raddatz called for Citizen Comments. Bonnie McDonnell -123 Main Street handed out a three-page document to the Board. Bonnie read the following document: May 6, 2019 The City Council, Dresser, regarding the misrepresentation of Ordinances regarding cars parked on Main Street and the enforcement of snow removal policies. Regarding snow removal during the winter months: Yes, the law states “cars can’t be parked n the street between the hours of 2 am – 6 am.” However, there is no snow removal during this time frame; nor is Officer Ryan available to enforce this law. So frankly, this is not a valid, working, enforceable law that can be complied with. However; the law continues (and Ryan never references the following)”Any time, after a snow fall of two inches or more, and until the street has been plowed from curb to curb; please refrain from parking on the street.” It is not my job; as a citizen, to find solutions to chronic parking violations in Dresser. It is the job of Officer Ryan to enforce Ordinances that create dissension between neighbors. There are clearly stated laws; (albeit not enforced) that would remedy all violations. For example: (A car parked on Main St for 8 mos...inoperable.) When I complained Ryan stated, “Some people just choose not to drive their cars.” When, in fact, (under snow removal policies) it states; “Leaving a vehicle parked for more than 48 hours in one spot on a village street is prohibited year round.” As I have mentioned before; when I point out

Page 2 of 8 – Village Board Proceedings – May 6, 2019

violations to ordinances to Ryan or Jodi, I am given the following responses: a rebuttal, an argument, a misrepresentation of the law, or a reprimand. The atmosphere in City Hall is rude and dismissive. Ryan's budget exceeds \$100,000 a year. That about 1/5 of the cities' budget. Driving around in circles, never getting out of his car, oblivious to violations in plain sight, unresponsive to citizen complaints and lying to his fellow officers and citizens does not become a "Peace Officer". To the council; civility is an honorable attribute; but, civility without credible follow-up behavior is useless; unresponsiveness to laws is a waste of money. Third page: My Car April 11, 2019. A typical problem; one side of the street plowed for traffic; the other left unplowed. This was in the afternoon; I didn't see Officer Ryan until 2:00 p.m.; I pointed the problem out to him. Later, I did get plowed out; but all too often I have to shovel the street to the plowed area to get out. I'm 80 years old.

Raddatz called for Citizen Comments. Nick Osborne - Polk County Administrator introduced himself to the Village Board.

Raddatz called for Citizen Comments three times. No further comments. Citizen Comments Closed.

PREREGISTERED: Discussion was held regarding a Certified Survey Map of Lot 1, 2, 3, 4, 5 of Block 2 of the Plat of Dresser Junction (A.K.A. Original Plat of the Village of Dresser) – owner Greg Andrie. Josh Yunker stated Greg Andrie recently purchased the property. He owns 5 - 50-foot lots and he would like to combine them into 2 lots. One lot will be a vacant lot and one lot will have the house on it. Both lots meet all of the zoning requirements. Bjorklund stated so Lot 1 does meet the building/zoning requirements – yes was stated. Laux stated I have already reviewed it. Gutzmer stated so the map is fine. Laux stated the only comment I had was that he provide a map with a place for the Village to sign if it is approved. Motion Gutzmer/Bjorklund to approve the Certified Survey Map of Lot 1, 2, 3, 4, 5 of Block 2 of the Plat of Dresser Junction (A.K.A. Original Plat of the Village of Dresser) – owner Greg Andrie. All in Favor. Motion Carried.

The 2018 Audit Results were presented by Brock Geyen-CliftonLarsonAllen LLP. Geyen stated this covers the highlights from this past year. Do you all have the handout - yes. We don't have the books ready right now. We still have a few things to finish up, but I didn't want to push this out to June. If you have other questions once you have the final books feel free to reach out to me. The results won't change. 1. Auditor's Report (Opinion). This is the 4th year where there is some paragraph wording for the WRS pension. It creates about 5 additional pages. In 2015 you had a large Asset that then swung to a Liability and now back as an Asset. Management Letter: There are 2 items in there. 1. Material Audit Adjustments which we provide and we are not part of your staff. 2. Lack of Segregation of Duties. You do the best you can with the number of people you have. I advise you to continue to do your approvals. We did all of our testing and found no errors/fraud. 2. General Fund. Look at the 4th row down. That number has been going down. The Water Utility is paying back the General Fund. This is cash flow borrowing. The Long Term Debt Advances to Other Funds is \$114,285. The Sewer Fund did increase its borrowing. In the middle part - fund balance – nonspendable is money you can't spend until the other funds pay it back \$114,285. The assigned monies went up quite a bit – you issued some debt, the proceeds came in, you set aside \$175,000 for the Plow Truck which you are getting in 2019. The unassigned money is what you have to live off of. Expenditures overall went up slightly from the prior year so your percentage of unassigned fund balance to general fund expenditures went from 114.9% to 70.5%. At the end of 2018 you can pay for 70%. You don't have excess. You have

Page 3 of 8 – Village Board Proceedings – May 6, 2019

reserves for the unplanned. This is a backup for all of the funds. 3. Special Revenue Funds. You have the CDBG Housing Rehab Fund – you loan out monies and you received loan proceeds one that was paid off that you can now use that money in the future. The Library Fund had no major changes. 4. Debt Service Funds – Fire Truck that will be paid off in 2019. 5. Capital Projects Fund – this is unspent proceeds – capital project fund for the street and storm water portion of the Horsmann/Peterson Project. 6. Enterprise Funds: Water Utility – This is the first year in a while where there is a cash balance. It is deceiving because you issued debt. You are paying for infrastructure and paying for part of the water tower painting. There is still a deficit and you are borrowing from the General Fund. The last row shows that there is a loss for the year. That went to a negative – you paid a lot more interest expense. You need to keep an eye on that. Repairs and maintenance issues. Wastewater Utility – Looking at the first row there is no operational cash. It has been zero for a number of years. Looking at the middle of the page. The change in net position is a positive \$32,744. You did a rate change January 1 2018 which was the last rate change planned. You are seeing the impact of that. You still don't have operational income for the year. You are still borrowing from the General Fund but you also did pay down some bills. Need to watch the timing of those things. 7. Long Term Obligations – You have outstanding General Obligation Bonds. You took out interim financing and then put in place permanent financing. You did repay other debt. There is \$1,582,294 remaining. Your Statutory Debt Limit is at 53.7%. Bjorklund stated we are overall operational. Durand asked is there anything we need to do. Geyen stated you need to keep an eye on your utilities. You will have the water tower painting coming up. Maintenance of the systems is a big cost.

FINANCE: Motion Durand/Gutzmer to approve the Agreement with Ehlers & Associates for Post-Issuance Debt Compliance Policy and Procedures. Gilbert explained conversation she had with Sean Lentz from Ehlers regarding this issue. All in Favor. Motion Carried.

Raddatz asked for any questions on the vouchers. Andrie asked when we go to the Village Board Salaries was the Village President paid twice. Gilbert stated no. When payroll was done for the Village President and Village Trustees I missed changing the GL account number for the Village President. It was defaulted in the system. I will be doing a Journal Entry to correct the account that was charged. You will see it next month on your budget report. Motion Bjorklund/Kuusisto to approve monthly Vouchers/Payroll Checks #38260-#38351 Payroll \$24,551.83 plus Vouchers \$113,958.22 for a Total of \$138,510.05. No other discussion took place. Roll Call Vote. All board members present voted yes. Motion Carried.

Motion Andrie/Moberg to approve Operator's License – To Sell Fermented Malt Beverages and Intoxicating Liquors for Angela Fink and Katelynn Meyer. Raddatz stated info was in your packet. Background checks were done. Andrie stated there were no felonies this time. All in Favor. Motion Carried.

LICENSE RENEWALS: Schedule of License Applications was presented to the Board for review. Gilbert explained that this the list of applications that have been submitted for the 2019-2020 year. Licenses will be published and a final list will be brought back to you at the June meeting for approval. Raddatz asked if the Mobile Home Park was paying their water/sewer bills. Gilbert stated yes. Andrie said that there are 3 people under the Trollhaugen List that we don't have all of the information. Gilbert explained that Trollhaugen is proposing 3 new operators for 2019-2020. The new people need to still

Page 4 of 8 – Village Board Proceedings – May 6, 2019

complete the online class. I am waiting for that information to be turned in. If they don't turn it in before the June meeting then they will come off of the list. We can do operator licenses at any monthly board meeting.

PUBLIC WORKS: Discussion was held regarding the recommendation from the Public Works Committee to approve the hiring of Visu-Sewer to line Warren Street at a cost of \$10,298.25 and to review the lining for First Street after the board receives update on the Sewer Utility Audit and then make a decision at that time. Raddatz stated they did the televising of the lines and it showed a lot of roots. We had the video at the public works committee meeting. There are a lot of cracks and things have shifted. The line is only going to continue to get bad. First Street did not look as bad. By lining the pipe, we don't have to dig up the road. Andrie asked is this the same company that overcharged us. We paid the original agreement amount and sent a letter. We have not heard back from them. Raddatz continued you have the price for doing one and the price for doing two. Raddatz asked Bjorklund what do you think about the finances. There is zero cash in the Sewer Utility. If we do it then it will increase what the sewer owes the general fund. Just think that we did have a little operating income because rates went up. The bottom line is that if we need to do due to the condition of the main, we may have to do some borrowing – financing for other projects. How long for the roots to grow back? Thompson stated he didn't know. We could have the same trouble in another year if not fixed. Some of the roots were an inch in diameter. You can reach a point with the pipe where you can't line it anymore. Then you will have to dig it up. Durand stated we want to think about the homeowners along there. First Street was OK at this point. Bjorklund stated do we look at option one – Warren Street for \$10,298.25. Durand stated we need to do this. Andrie stated we are not that knowledgeable about this topic do we possibility talk with someone else and gather some more information. The pipe will continue to deteriorate. Lining will help it. Laux stated you are now getting infiltration into that pipe. You are sending clear water to Osceola, which is harder to treat. Durand stated it is better to do sooner then later. Bjorklund stated you can improve it and then talk to Brock a little bit more. We do have a Finance/Personnel Committee Meeting coming up where we could talk about this. Should determine where the money is coming from. Bjorklund stated we can bring this back after the Finance Committee meeting. Thompson stated I can ask about the roots coming back – Bjorklund stated we also want to make sure that the \$10,298.25 is a Solid number from Visu Sewer. Andrie asked are they going to perform the same way as last time. Raddatz stated I think we should try them again. There was some miscommunication in the field at that time. If we switch companies now, we will have to televise again. It is probably a different group of guys that do the lining.

Motion Andrie/Kuusisto to accept the recommendation from the Public Works Committee to approve the repairs to the Catch Basin on East Avenue near Dresser Street – J&S Estimate #6967 for \$580.00. Raddatz stated this saves us \$200.00 by doing the repair at the same time as the repairs on East and South from the water main break. We have money in our budget for catch basins. Andrie clarified they is up by Hanson's. Yes was stated. All in Favor. Motion Carried.

Discussion was held regarding proposal from Andrie Electric in the amount of \$2,200.00 to run power to the two Welcome to Dresser Signs for the purpose of lighting up the signs, flags, and decorations. Raddatz stated Andrie will be setting the meter sockets and Xcel is running the electricity. Bjorklund has done a wonderful job to get local businesses to donate funds to help pay for this project. We have the funds for sure to do this part of it. This will not be costing the Village anything at this time. You

Page 5 of 8 – Village Board Proceedings – May 6, 2019

will have the monthly electric charges once it is installed. The lights/2nd part of this will come back to the board. This is awesome for our Community. Bjorklund stated once everything is finalized, we will give out the names of the businesses who donated. Andrie stated we should be sending thank yous to the businesses and maybe run something in the newspaper. Motion Bjorklund/Durand to give direction to Xcel Energies to run electricity to each sign and to have Andrie Electric install the meter socket pedestals. All in Favor. Motion Carried. Thank you Grace. Raddatz stated I will contact everyone tomorrow.

Discussion was held in regards to estimate from Barb Hanson 355 East Ave S for repairs to underground sprinkler system in the amount of \$480.02. Raddatz stated when the water main broke next to the curb they had to dig into the yard and the sprinkler system is in the road right away. What has been the policy in the past? Bjorklund asked is there any liability from J&S. Raddatz stated no. It is in the right away. Most people don't know where the right away actually is. Hanson has a sprinkler system in the road right away. She is not the only one in the Village. Gutzmer stated we don't want to set a precedent. Should this fall back under the Village's insurance? Gutzmer stated I am very reluctant on this. The sprinkler system will be fixed right where it currently is. The Village is doing the curb and gutter/road/black dirt. Andrie stated this estimate is a lot more expensive then I have seen for this type of work. Just labor is \$260.00. Andrie stated for this price it looks like a good portion of her yard. Raddatz stated I don't know. What do you want to do? Andrie asked is the work already done. No this is an estimate. Raddatz stated they will be putting in the curb and grading the yard and then they will do the irrigation. This has not been approved. The company wants the black dirt in there first. J&S is hoping to get to it in the next week or so to get this done. Bjorklund stated we have other sprinklers in other areas of the Village. Andrie stated I never had a bill this high for my sprinkler system. Is he over estimating it? Gutzmer stated I would defer this to Attorney Laux or the Insurance Agent. Laux stated I don't think the League Insurance will pay they will probably deny the claim. What if a snow plow takes out a mail box? That mail box is in the right away. It is \$50.00 for a mail box and we fix. That is not an apples to apples comparison. J&S called diggers hotline and all other utilities have been marked and this was not a utility that gets marked. It is a private sprinkler system. Do you give permission to go into the road right away? No you don't. The water main break was right at the curb so that was our problem. They couldn't dig straight down they had to dig in the right away. Gutzmer stated we could be setting a bad precedent to attain this. Buyer beware of putting things in the road right away. Raddatz stated the yard will be restored. Laux stated what if the shoe was on the other foot and you had your water/sewer line on someone else's property without getting prior approval and without an easement. You would be trespassing. Submit the claim to the insurance company. Under emergency circumstances there may be some other answer. It does not cost the Village anything to make that insurance claim. Make the claim and see where it goes from there. Meantime do we look up to see what has been done in the past. Andrie asked Gilbert to call Mike. Raddatz asked Andrie if she would like to give Mike a call. Raddatz so we don't want to do it and we want to submit this to the insurance company. Laux stated it is not a final determination but certainly you can get back to Ms. Hanson and she can make a claim to the insurance company. This happened back in February so she still has time to do that. Usually it is 120 days from the occurrence. You could send a letter back to her – she could file a statutory claim within 120 days of the occurrence. Bjorklund stated we really have a lot of other sprinkler systems. Andrie stated do we have her get a second quote. Gutzmer stated no you don't want to set a precedent.

Page 6 of 8 – Village Board Proceedings – May 6, 2019

The 2018 Consumer Confidence Report for Dresser Waterworks was presented to the board. Bjorklund stated we had no violations. We had some in the past. That must have been another report.

Discussion was held regarding the recommendation from the Public Works Committee to allow for the signage of the access points to the SilverRidge green area and to direct the maintenance men to order signs/posts and install according to the map in SilverRidge. Raddatz stated you can see by the recommendation what was discussed. These are easements that are either 20 feet or 10 feet in width. What was discussed was that in the middle of the easement on road and at the back of the property a sign was placed. You would have a straight line of sight to get from one point to the other. Not marking it could allow trespassing. Gutzmer asked what are they doing in there. Andrie stated the kids are playing in there. This may cause someone to not be happy. The request was to have the access points marked. We are not looking to create something more to maintain. They are not asking for it to be mowed. The signs would say something like access. Andrie asked would you put the 10 feet on there. Raddatz stated we will have to have the signs ordered. We put a sign on each side of each post – so you have two posts with 4 signs at each access point. Looking for the board's opinion. Bjorklund stated we are not mowing or brushing these areas. They want to deal with nature. Andrie stated the kids are having fun playing down there. Gutzmer stated the kids are coming from houses in that neighborhood. Durand stated we are looking to put only walking easement and the width of the easement on each sign. Raddatz stated it is a walking easement. This way kids shouldn't be running through people's yards. Motion Kuusisto/Moberg to accept the recommendation from the public works committee to allow for the signage of the access points to the SilverRidge green area and to direct the maintenance men to order signs/posts and install according to the map in SilverRidge. Andrie asked do we need a cost. Bjorklund stated there is money in the sign account. All in Favor. Motion Carried.

The Public Works Monthly Report for April 2019 was presented to the board. Thompson read the report as presented to the board. Bjorklund asked if the roofs are finished. Thompson stated yes. On State Highway 35 when St Croix Falls is here, they are going to help us clean out the catch basins so we can inspect them better. Thompson continued Matt and I went and looked at the new dump truck. They are at a point of fitting for the controls and switches. The salesman took us in to see the truck and I said that it is not our truck. Our truck is red. When we got back home and looked at the quote from Mack – I don't know what happened but the quote says yellow. Raddatz stated it is sharp. Thompson stated I talked with Arik about it. There were verbal communications between Arik and Mack – I can't find any paperwork. Gutzmer the Village doesn't have an official color. Thompson passed around a picture. It is yellow. Andrie stated I have a question regarding snow plowing. Do you ever plow during the hours we discussed earlier? Thompson stated yes; we have plowed at night. Do you see cars parked? There are cars on the roads. Andrie continued just checking to see if the Ordinance needs to be changed.

PUBLIC SAFETY: The Building Inspector Report for April 2019 was presented to the board.

The Police Department April 2019 Report was presented to the board. Raddatz stated all of the dogs we know about have been licensed. Nice to get that done.

Update was given from the Joint Municipal Court Meeting that was held on May 6, 2019. Andrie and Moberg attended this meeting. Andrie stated it was a very interesting meeting. They are still dealing with their 2019 budget due to the change in staff in Osceola. Raddatz stated we are already 4 months

Page 7 of 8 – Village Board Proceedings – May 6, 2019

into 2019. Andrie stated yes it didn't get done due to a change in staff. Things look good except for the Revenues. The money collected for the Municipal Courts was put into the General Fund. So, they think the revised budget will reflect \$46,000 for Revenue. They want to talk about this at their May 14th meeting for the Village of Osceola. They felt that the issue had to do with fees and putting them in the general fund and not in the right account. They are using the State Debt Collection which already has collected \$5,000 on past due fines. We approved the ATV Bond Schedule and I have copies of their Ordinance. They had two officers at the meeting and they wanted to get the Bond Schedule approved so if they needed to write a ticket, they had the fine amount. I just asked if Dresser has an ATV Ordinance and found we do. The Police Chief in Osceola would be happy to provide us with copies of theirs. Andrie continued the cost to the Village of Dresser for the court may be around \$26.00. There is a formula based on the number of tickets written. They will give us a copy of the revised budget. They don't know if they will have another meeting.

Update was given from the Allied Emergency Services Meeting that was held on April 25, 2019. Raddatz stated we barely had a quorum. New officers were put into place. There is a secretary elected and Lorraine is also still working as the secretary for the department. Bjorklund asked how is the new building coming. It looks framed in and they poured cement. Alden waived the road restrictions for them. Raddatz continued they hope to have the next meeting in July at the new hall. Laux stated it is a good chance that will happen. The goal now is to be ready out of there by June 1st. That way we have only a half year to pay to New Richmond. They talked about the Village Spaghetti Dinner Funds. They also have a Mother's Day breakfast. Now it is going to be all one Allied Emergency Services. The new signs for the Stations will say Station #1, #2, #3. They are trying to get united. The two checking accounts will become one. It will be the fireman's fund. Items that are not budgeted for will come out of this fund.

Discussion was held regarding the recommendation from the Public Safety Committee that the Finance/Personnel Committee look into this issue and look into writing position descriptions for the police department. Bjorklund stated this meeting will be scheduled tonight. We will add the financing for the sewer utility to it. Andrie stated I sent copies from last year to Bjorklund. Bjorklund stated they will be in the packets.

Discussion was held regarding the recommendation from the Public Safety Committee that the issues of the local hotel and length of stay be sent to the Ordinance Committee. Who is on that committee? Durand is on it. Gutzmer stated we need to look at the number of calls there over in a year. Andrie stated I sent information to Jodi and Fatboy and it didn't get on this meeting. Gutzmer you are on that committee along with Kuusisto. Raddatz stated we are off issue. Committee members set the meeting date and time and get an agenda to Jodi. Raddatz told Durand that Haass may have other Ordinances that can be looked at.

PUBLIC WELFARE: Nothing on the agenda.

LIBRARY: Presentation of the Library Board Minutes from the April 8, 2019 meeting. Kuusisto stated we saw that check outs are up 27%. Things are picking up after the winter. We have the summer reading program theme set as "A Universe of Stories". We thanked John for a year of service. Andrie stated he is great.

