

**VILLAGE OF DRESSER
POLK COUNTY
VILLAGE BOARD PROCEEDINGS**

Pursuant to due call and notice thereof, a Village Board meeting was held on Monday, May 1, 2017, in the Municipal Office, 102 West Main Street. Bryan Beseler, Village President called the meeting to order at 6:30 PM. Beseler called for Roll Call: Cathy Frandsen, Wayne Moberg, Richard Durand, Elina Kuusisto, Bryan “Fatboy” Raddatz and Bryan Beseler were all present. Grace Bjorklund Absent. Also present Attorney Tim Laux, Jodi A. Gilbert-Clerk/Treasurer, Steve Jacobs-Public Works Supervisor, Ryan Haass–Police, Dave Rasmussen, Carmen & David Brian, Krista Schramm, and one other person from the public. The Standard Press/Ledger, the InterCounty Leader, and the Osceola Sun Newspapers were all present. Salute to the Flag was given.

APPROVAL OF MINUTES: Motion Kuusisto/Raddatz to dispense with the reading of the minutes. All in Favor. Motion Carried. Motion Raddatz/Moberg to approve the minutes of the Village Board Meeting, April 3, 2017. All in Favor. Motion Carried. Motion Durand/Moberg to approve the minutes of the Public Works Committee Meeting, April 19, 2017. All in Favor. Motion Carried.

PUBLIC HEARING #1 COMMUNITY DEVELOPMENT BLOCK GRANT-PUBLIC FACILITIES PROGRAM

1. Beseler called to order the Public Hearing at 6:33 PM. Beseler called for Roll Call: Cathy Frandsen, Wayne Moberg, Richard Durand, Elina Kuusisto, Bryan “Fatboy” Raddatz and Bryan Beseler were all present. Grace Bjorklund Absent.
2. Beseler stated Notice of Public Hearing was in the InterCounty Leader Newspaper on April 12 2017.
3. Beseler stated that the purpose of the hearing was as follows: The public is invited to attend to learn about the CDBG Program, to help identify additional community development needs, and to comment on the activities proposed to be included in the CDBG application.
4. Beseler at this time turned the Public Hearing over to David Rasmussen from MSA Professional Services. Rasmussen from MSA Professional Services was present to discuss the CDBG Funding Program and take questions from those in attendance. The following information was submitted to the board in written format. The following topics were discussed: Basic Overview of the CDBG Program- CDBG was enacted through the Housing and Community Development Act of 1974. The Wisconsin Department of Administration (DOA) has administered CDBG funds since 1982; its goals include benefit to LMI (low-and moderate-income) households; targets funding to areas of greatest need; housing, public facilities and economic development. Total CDBG funds (including anticipated revolving loan funds) available for housing, public facilities and economic development. DOA historically receives approximately \$28 million (general estimate) per year for housing rehabilitation, public infrastructure improvements (Water, sewer, storm sewer, etc.), emergency infrastructure and economic development in exchange for job creation.
5. Type of Activities Eligible: A. Economic Development: low interest loans to business in exchange for job creation. B. Public Facilities: water facilities including mains, looping, extensions, treatment, source, hydrants, valves; sewerage including collector and interceptor mains, lift stations, treatment plants and lagoons, and dechlorination facilities; storm sewers; certain fire system components; handicapped accessibility; and community centers. CDBG typically funds 50% of the total project costs up to \$500,000. Approximately \$5.0 to \$9.0 million available this year. C. Public Facilities for Economic Development: business or industrial park water systems; sewerage systems; roads; infrastructure in support of business attraction/expansion and job creation. D. Brownfield Projects: environmental site assessments including Phase I, II, & III; environmental remediation of sites that are blighted. E. Planning Grant: The program’s goals are to help communities develop clear and actionable strategies for addressing site specific, neighborhood, community or regional economic or development needs and to improve the quality of community or economic development projects by helping fund local

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6. plans. F. Housing: rehabilitation for owner-occupied and renter-occupied units: LMI home buyer (“Homestead”) programs; handicapped accessibility projects; housing site preparation; housing site acquisition and occupant relocation; blight elimination through demolition of structures; and neighborhood public facilities projects.
7. Community development (public facilities or economic development) needs identified by staff/consultant prior to the public hearing. The Village of Dresser is preparing a CDBG-PF application for street and utility improvements on Peterson and Horsmann Street.
8. There were no concerned residents from the Village of Dresser at the hearing. Dave Rasmussen asked the following questions of the Board members present. Are there any housing needs identified? No needs were identified. Are there additional community development needs identified? No needs were identified.
9. This year’s competition for public facilities the applications are due May 25th and if awarded you will know by the end of July.
10. Sign up sheet for Public Hearing was passed around at this time. No comments at this time.
11. No Other Public Comments and no further discussion from the Board
12. Motion Durand/Raddatz to adjourn the Public Hearing at 6:41 PM. All in Favor. Motion Carried.

APPOINTMENT OF COMMITTEES: Discussion was held regarding all Committee and Board/Commission Appointments. Beseler stated I made very little changes for 2017. I pulled myself off of Public Works and put myself back on Finance. Raddatz is the alternate on Finance and he is Chairman of the Public Works Committee. Frandsen is the chair of Public Welfare. Raddatz asked if it was OK for him to stay on the Ambulance Board. Yes was stated. You can see we still have an opening on the Zoning Board of Appeals. I will need one name down the road. Raddatz can still sit on the Zoning Board of Appeals. Our Ordinance does not disqualify you from sitting on the committees. It was determined there is no conflict. Raddatz asked to have his address updated to 219 State St. Gilbert will take care of it. Motion Frandsen/Raddatz to approve all Committee and Board/Commission Appointments as presented. No further discussion took place. All in Favor. Motion Carried.

CITIZEN COMMENTS: No comments were made.

PREREGISTERED: Carmen Brian was present to give an update on the Annual Easter Egg Hunt that was held at the Dresser Hall. Brian stated I would like to thank you for your contribution. We had a total of around \$2,200.00 in donations. This year we only had 108 kids but we have a great start for next year. The Easter Bunny survived. The kids get a book that is valued between \$10 and \$15. They also still get candy. We counted the event as a success and are looking forward to doing it again next year.

Discussion was held regarding a request from Carmen Brian to have the Village pay for a Newspaper Ad to be run advertising for the Annual Garage Sales to be held May 11-13, 2017. Brian stated at this time six people have given me their names to put on the map/list. More people also just put out their own signs. It is hard to get contributions for the AD. We are asking the board to pay for a 2x2 Ad costing \$34.40 that would be run in the advertiser. We also put the event in the upcoming events sections of the leader/ledger/sun newspaper. Those are free. Raddatz stated I believe we don’t charge for having a garage sale. Haass stated if you are over 3 sales a year you do have to get a permit. Raddatz continued what does this do for the Village. Beseler stated it does draw people to the Village. Brian stated we do go around and ask the local businesses if they are running a special on those days and that information is posted on the map/list. Each location gets copies of the map and local businesses gets a plug on the map. Raddatz asked then why don’t you go to the businesses and get money from them for the AD. If the businesses are getting the plug why not have them place the AD? Beseler stated even though there is a direct impact to the businesses it is a temporary boost for Dresser as a whole – it is good for everyone. Motion Beseler/Kuusisto to approve the request from Carmen Brian to pay for a 2X2 Ad in the Advertiser at a cost of \$34.40. No further discussion took place. Beseler called for a vote. Raddatz voted no. All other board members present voted yes. Motion Carried.

Discussion was held regarding a request from Krista Schramm to revise Ordinance 9.10 to allow for residents to have Chickens. Schramm stated we would like to see the Ordinance changed to allow for Chickens. We have several right now and would like to keep them. We like having the fresh eggs. They are caged and not running thru the other yards. We have just hens no roosters. Beseler stated I believe the neighboring communities do have Ordinances. Haass stated yes. Beseler stated this would be a good time to take a closer look at it. This is an Ordinance issue so Public Welfare Committee would need to meet. Kuusisto stated I would like to talk about it – I am in favor of it. Beseler stated I believe the daycare would also like to have them. There is some interest in the community that it probably warrants a discussion. Raddatz stated I have seen several articles in the newspapers, so some Ordinances I would think are working. Schramm stated I have 7 Chickens at this time and I could go up to 10 Chickens. If there are any other questions please refer them to the Public Welfare Committee. Motion Durand/Moberg to refer the request to have Chickens in the Village to the Public Welfare Committee for them to review the Ordinance. All in Favor. Motion Carried.

PUBLIC WORKS:

Resolution #02-2017 Adopting a Fair Housing Ordinance. Motion Raddatz/Kuusisto to move Resolution #02-2017 into immediate consideration. All in Favor. Motion Carried. Motion Raddatz/Kuusisto to pass and approve Resolution #02-2017. Discussion took place. Laux asked don't you already have this Ordinance. Rasmussen stated I compared the Fair Housing Ordinance to the existing and #2 in new Ordinance is not in the existing one. This is a sample of what the DOA provides us and I want to make sure the application is not rejected. You are technically amending what you currently have. Beseler called for a Roll Call Vote. All members of the board present voted yes. All in Favor. Motion Carried.

Resolution #03-2017 WI Residential Antidisplacement & Relocation Assistance Plan for CDBG Programs. Motion Frandsen/Raddatz to move Resolution #03-2017 into immediate consideration. All in Favor. Motion Carried. Motion Frandsen/Moberg to pass and approve Resolution #03-2017. Discussion took place. Rasmussen stated this is another requirement that you have this in place. You will provide relocation assistance if anyone is displaced due to the project. We don't anticipate relocating anybody with this project. Beseler called for a Roll Call Vote. All members of the board present voted yes. All in Favor. Motion Carried.

Resolution #04-2017 Adopt the Policy to Prohibit the Use of Excessive Force and the Barring of Entrances/Exits for Non-Violent Civil Rights Demonstrations. Motion Kuusisto/Durand to move Resolution #04-2017 into immediate consideration. All in Favor. Motion Carried. Motion Durand/Moberg to pass and approve Resolution #04-2017. Discussion took place. Rasmussen stated this is another requirement – you may have an Ordinance/Policy on excessive force but this goes beyond that and talks about barring of entrances/exits. Beseler called for a Roll Call Vote. All members of the board present voted yes. All in Favor. Motion Carried.

Resolution #05-2017 Providing A Guarantee of Matching Funds for the CDBG-PF Application. Motion Raddatz/Moberg to move Resolution #05-2017 into immediate consideration. All in Favor. Motion Carried. Motion Raddatz/Frandsen to pass and approve Resolution #05-2017. Discussion took place. Since these grants are so competitive and there is not enough money to go around you want to maximize your points. You have two categories where you have any influence. Project need and the commitment of other funds. The fund portion is 50 points. By doing the Resolution and getting the commitment letter from the bank you will get the 50 points in this category. If you don't get the commitment you throw out the Resolution. Interim financing – helps with first pay requests until the CDBG funds come in. We are looking at 1.1 million dollars. With the guarantee you get the 50 points. Permanent financing is done at a later date. Beseler called for a Roll Call Vote. All board members present voted yes. All in Favor. Motion Carried.

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Resolution #06-2017 For the Submission of a CDBG Application. Motion Frandsen/Kuusisto to move Resolution #06-2017 into immediate consideration. All in Favor. Motion Carried. Motion Frandsen/Durand to pass and approve Resolution #06-2017. Rasmussen stated this is to authorize submission of the application. Beseler called for a Roll Call Vote. All board members present voted yes. All in Favor. Motion Carried.

The Public Works Committee is recommending that the Village make no changes to the Policy for Brush and Leaf Disposal. Beseler asked if there were any comments on the topic. Nothing was stated. Current Policy stands.

Discussion was held regarding proposed Dresser Street Maintenance/Projects – Quotes from Monarch & Fahrner – proposed Budget Amendment. Jacobs stated lets start with Monarch – Jacobs passed around some pictures of the roads. I am looking at Clark Road and 240th Street. In your packet is an estimate from Monarch to do the 2 areas. On Clark Road we would be doing a wedging/overlay from Kelly Street to the new pavement for Highway 35. This area has a lot of distress from Heavy Trucks. Water is soaking right thru the pavement to the base. By doing a wedge we could get another 8-10 years out of the pavement. If you wait you would have to do a complete replacement. It is all alligator cracked and it pumps when trucks go over it. The cost is under \$11,600 to repair the road. If we let it go it could cause a complete replacement of \$45,000. I could submit this road as a LRIP Project next November, but I would like to see it repaired for now. I am planning to move the budgeted money around – if we pull the money from the Thermal Patch, Crack Seal, Chip Seal and \$1000 from Spray Patching and combine them together we can cover the cost of this pavement. We still need to do spray patching. Beseler asked do you feel that if we move the money we would be sufficient on the maintenance. Jacobs stated the Asphalt would ride more comfortable. We would be able to heat up and move the manhole covers. There are some maintenance areas we are going to do in house. Some of the spray patching will go on Blaisdell Avenue – we need to put something on the top surface. Beseler stated if that is your recommendation and I rely on your expertise OK. The section on 240th Street that is in the Village take a look at the photo. We have already done the patching with the Town of Osceola. The base needs to be redone – Monarch is to dig up the area, put in a new base, and pave. That would be good after that. Raddatz asked as far as Clark Road – did this road go bad in one year. Jacobs stated it has been gradual over time, but in the last 24 months there has been a lot of wheel rutting. Raddatz asked why was this not a budgeted item. Where is this on the 5 year plan? It is not on the 5 year plan. Jacobs stated last year when things were prioritized it had a crown on it. Qualle and Nord had spray patched it. That did seal the road, but now it is broke. Raddatz stated I did take a look at it and it is bad. I don't want to be in this situation every year. It would be nice if you had these planned, so we don't have to move funds and take away from other road maintenance. It looks like N East Ave won't get wedged, and doing Clark Road ½ lane doesn't make sense. The whole thing needs to be done. We have a total of \$20,000 for maintenance. We need a better plan in the future. Taking away from other maintenance is not how we want to operate. Jacobs stated we have a bid from Fahrner and a bid from SealTech for spray patching. I went ahead and got two different ones. SealTech hasn't worked here before. They list their price per hour and price per day. They have done work for Washington and Chisago Counties in MN. They are \$140 less per hour. Raddatz asked who has used them. Jacobs stated I believe St Croix Falls and Centuria. I haven't heard anything bad. Raddatz asked how many years have they used them. Jacobs stated I believe just last year. Raddatz stated it is a substantial savings. Motion Beseler/Frandsen to approve the repairs to Clark Road and 240th Street with the budget amendments on next months meeting and to award the spray patch work to SealTech Inc. No further discussion took place. All in Favor. Motion Carried.

Discussion was held regarding the recommendation from the Public Works Committee to move forward with Plan #2 – Library Entrance Ramp/Sidewalk – proposed Budget Amendment. Beseler stated the Public Works committee met to discuss this and I have met with Sam Malm. Originally the Library wanted plan #3, but once they took a closer look at the new drop box – the new box does not go with plan #3. Raddatz stated I also spoke with Malm and the Library Board felt that they did not want two separate sidewalks. Beseler stated over the weekend I discussed potential funding for this project. Malm stated that the Library Board had also discussed

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this and they would be willing to pay \$750.00 to cover the railing/additional cost over our budget of \$1800.00 and then you have the grass/landscaping. The Library would also be willing to put \$250.00 into restoration. I believe Malm was willing to go back to the Library Board and get approved \$750 for the project and \$250 for landscaping to assist with this project. Frandsen stated this had been previously discussed. Beseler stated so I don't think we need to do any type of budget amendment on this project. Motion Raddatz/Frandsen to move this project forward with plan #2. No further discussion took place. All in Favor. Motion Carried.

Public Works Monthly Report – April 2017 was presented to the board. Jacobs stated I did all of the water tests this past month – there was a bunch that are done every 3 years. All look good. I still have lead and copper to do. During the 3rd week of this month May 14-21st I will be on my annual vacation. I have Officer Ryan doing my rounds and Rick with the Village of Osceola is available if there are any problems. They are our normal backup. I will be trying to saw cut and put in cold patches this coming month.

FINANCE: Motion Raddatz/Moberg to approve an Operator's License – To Serve Fermented Malt Beverages and Intoxicating Liquors for Amber Springer. All in Favor. Motion Carried.

LICENSE RENEWALS: Schedule of License Applications was presented to the Board for review. The approvals will be on the June Board Meeting.

Motion Frandsen/Moberg to approve the monthly vouchers #36274-#36355 totaling \$46,262.88. Roll Call Vote. All members of the board present voted yes. Motion Carried.

LIBRARY: The Library Board minutes from the April 10, 2017 meeting were presented to the Board. Frandsen stated we had done some general discussion and looked at the new drop box. We were open to Plan #2 or #3. We discussed double sided copying with the new printer at this time it will stay the same price. Due to Act 150 requirements we will be having annual elections for officers at the next meeting.

PUBLIC SAFETY: Discussion was held regarding the search for a new Building Inspector. Some of you may be aware that the building inspector intends to retire at the end of the year. Raddatz stated to move forward the idea is to pool all of the municipalities that currently are with Cliff and this would make a contract more appealing. Raddatz continued last year we tried to get an inspector. It was hard to find someone for a small community such as ours. The City of St Croix Falls also struggled. What do you do if you don't have an inspector? Cliff is giving us 6 or 7 months to figure this out. The question is can we pool together so it makes it worth while for an inspector to take on this area. There are a few bigger agencies in this area. Beseler stated the best thing to do right now would be for us to respond to Balsam Lake's email saying we are interested. Raddatz stated you do have Farmington and all of the other Communities Cliff is serving. If the Village of Balsam Lake wants to take the lead on this – Raddatz stated you want to be proactive not reactive on such a big issue. We all have different building ordinances. Laux stated mostly the rates are different – you are all on the uniform building code. Mainly the differences are on the cost/billing side. Does everyone do their own zoning? The Town of Osceola you deal with the county. Raddatz some municipalities are simple some are not. One problem is the qualifications are quite extensive for inspectors. If someone contracts with regional planning the zoning administrator enforces. Raddatz stated I would just like to be involved in this issue. Being left without an inspector is not good – how do we go about it. You mentioned reaching out to the Village of Balsam Lake – what are you thinking – do we start a conversation with everyone. Laux stated be careful you need to stay within giving direction to the Village Chair or a staff member to have them follow up. You are not to micro manage. Generally speaking you are giving direction. Raddatz asked do we set up something like the Cooperative Boundary committee or Village Presidents to look into this. Who discusses? Laux stated Village management can look into your concerns. Is it possible to get together with other municipalities to hire a building inspector? If that is the consensus – there is another meeting in June – have Jodi do it. A general group looking at services. Laux stated the other side of the coin is if you don't provide one – the state would

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provide. Nobody is doing that. What would that entail? Raddatz stated last year when the City of St Croix Falls didn't have an inspector they didn't issue any permits. Nothing was happening. Raddatz asked so I can just hit the reply button at this time. Beseler you can do it on our behalf – you have no authority on this board. An exploratory email can be done, such as would your municipality be interested in pooling services. Raddatz stated OK.

The Building Inspector Report for April 2017 was presented to the Board. Raddatz stated there is a new house.

The Police Department April 2017 Report was presented to the Board. Haass stated I have had an increase in numbers. In regards to dogs we started with 16 dog owners and approximately 30 dogs that were not licensed. We are now down to 4 owners and maybe 5 to 6 dogs. There are also a few new dog owners in the Village. Out of the 4 that are outstanding I have 2 that have contacted us and 2 that may be getting citations. Junk violations have also gone out. A good dozen or so vehicles are out of town or licensed. I will be doing another round of notices.

Update from the Osceola Ambulance Meeting that was held on April 20, 2017. Raddatz stated we looked at a new ambulance. They didn't bring the one that we wanted so we will be looking again. We have approximately \$58,000 for donations. It is on the radar screen. We will also be electing officers at our next meeting.

Update from the DOG Fire Meeting that was held on April 27, 2017. Durand stated we reviewed plans for the new building for the Town of Alden. We started talking about the Fire Departments name. Raddatz asked have you discussed financing. Durand stated we will find out at the next meeting on that.

PUBLIC WELFARE: Nothing on the agenda

PLAN COMMISSION: Nothing on the agenda

OTHER BUSINESS: Discussion was held regarding the Waste Management Contract and a request for proposal for Residential Refuse and Recycling Collection for the Village of Dresser. Laux stated the letter has been sent out to them. Now you have to authorize a RFP and discuss how you want to do that. Do we run an Ad in the newspaper? The RFP should include whatever elements of the contract you want the providers to propose. I don't know how many responses you will get. Was the last time we put this out in 2014 – we didn't send it out at that time we just discussed. The time before that the only one that replied was Waste Mgmt. You will have the cost of placing an ad and the legal notice has gone out. Your current contract expires December 31st so you need something in place for January 1 2018. Raddatz asked can we get the wording from a previous ad. One concern in the past has been the one pass. Beseler stated I believe they have gone to 2 passes with the recycling. They do have two trucks going around. The board will need to decide if that is an issue. One reason we were doing this is so that you don't have multiple companies running all over Dresser. Laux stated the current contract was an exclusive franchise contract. Motion Raddatz/Moberg to go out for a Request for Proposal for Residential Refuse and Recycling Collection for the Village of Dresser. No further discussion took place. Gilbert can draft the RFP and bring it back next month if needed. All in Favor. Motion Carried.

Update from the Cooperative Boundary Committee Meeting that was held on April 17 2017. Moberg stated we are having the public hearing at the end of the month. Gilbert stated the revised document will be coming.

Information was presented to the Board regarding Hazard Mitigation Planning in Polk County.

Monthly update from Village President, Bryan Beseler. Nothing was stated.

JUNE AGENDA BUSINESS: Nothing was stated.

NEXT MEETINGS:

Library Board Meeting, Monday, May 8, 2017 at 6:30 PM

Board of Review – Monday, May 15, 2017 at 6:00 PM(Legally have to be open for 2 hours)-Beseler informed the board that Bjorklund won't be back for this meeting so if you are unable to attend please contact him ASAP.

Cooperative Boundary Agreement Public Hearing, Wednesday, May 31, 2017 at 6:00 PM

Village Board Meeting, Monday, June 5, 2017 at 6:30 PM

Osceola Ambulance Meeting, Thursday, June 15, 2017

DOG Fire Association Meeting, Thursday, July 20, 2017 at 7:00 PM

ADJOURNMENT: Motion Kuusisto/Raddatz to adjourn at 7:50 PM. All in Favor. Motion Carried.

Jodi A. Gilbert - Village Clerk

These minutes have not been approved.