

**VILLAGE OF DRESSER
VILLAGE BOARD PROCEEDINGS**

Pursuant to due call and notice thereof, a Village Board meeting was held on Monday, March 5, 2018, in the Municipal Office, 102 West Main Street. Bryan Beseler, Village President called the meeting to order at 6:30 PM. Beseler called for Roll Call: Wayne Moberg, Richard Durand, Bryan “Fatboy” Raddatz, Grace Bjorklund, Cathy Frandsen, Elina Kuusisto and Bryan Beseler were all present. Attorney Tim Laux Absent. Also present Jodi A Gilbert-Clerk/Treasurer, Arik Mahler, Robert Thompson, Gene & Sharon Hendricks, Jeff Gutzmer, Karen Andrie, and Carmen Brian. Brian Andrewson arrived after Approval of Minutes. The InterCounty Leader and The Standard Press/Ledger newspapers were present. Salute to the Flag was given.

APPROVAL OF MINUTES: Motion Raddatz/Kuusisto to dispense with the reading of the minutes. All in Favor. Motion Carried. Motion Raddatz/Moberg to approve the minutes of the Village Board Meeting, February 5, 2018. All in Favor. Motion Carried. Motion Bjorklund/Raddatz to approve minutes of the Finance/Personnel Committee Meeting, February 27, 2018. All in Favor. Motion Carried.

CITIZEN COMMENTS: Beseler opened up the floor to citizen comments. No comments were made. Beseler declared citizen comments closed.

PREREGISTERED: Beseler stated that due to the snow Sean Lentz from Ehlers will participate in the meeting via telephone. Lentz will discuss the Pre-Sale report for \$1,450,000 General Obligation Corporate Purpose Bonds, Series 2018A. Copies of the Pre-Sale report were available for the public. Beseler stated Lentz we appreciate you speaking to us by phone – you are on speaker phone and there are members of the press and public present. Lentz stated I appreciate your flexibility. For those that were at the finance meeting it will be repetitive. This report is for financing a combination of projects for the Village. The largest is the Horsmann/Peterson Street construction project. Also included are water tower repairs and funding for a plow truck. Finally in the new financing we reviewed the existing debt and the 2007 bonds can be refinanced. First you have the text portion of the report, the terms, and the conditions of the General Obligation Bonds. Let’s go to Exhibit 1 - \$1,450,000 GO Bonds. Exhibit 1 shows the repayment schedule to fund the projects I just mentioned. This shows a 20 year repayment of principal and interest – rates are 50 basis points above the market. This would be put out for competitive bids. You have the column showing total P&I. This would be the annual payments in 2019 to 2038. The right side of the report is broken out into various funding sources. The water utility includes the Horsmann/Peterson water portion of the project plus the water tower. The Streets Sewer Portion includes the sewer portion but the intention is to levy for that expense. You then have the refunding of the 2007 Bonds. The estimated savings are close to \$10,000. On the far right is the Tax Levy Refund 2018 Note which addresses the plow truck. Under WI Statutes issuing bonds for a plow truck is not specifically listed as a project that you can use bonding for. Another approach so you can include is to do a short term loan for the plow truck and refinance that loan with the bond issue. In talking with Jodi you have interim financing with First National Bank in New Richmond and I have talked to the bank and they would be fine drawing the money down for the plow truck. So you could move forward with the plow truck and include it in the bond issue. That would be the structure of the issue. Note that the 2007 refunding is shorter because we are not extending the term of those bonds. It would be the same time frame with a lower interest rate. Lentz continued go to Exhibit 2 – The Village

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does not have unlimited borrowing capacity. The Village will have 1.7 million in GO debt outstanding and 1 million borrowing capacity for future projects. This would be a reasonable amount in reserves. As the issue is paid off you would have more borrowing capacity in the future. You would be in a reasonable position to deal with emergencies. Exhibit 3 – this shows where we see the levy for the P&I on the debt after the bond issue. It shows it in two ways – one with numbers and one in a chart. If we look at the chart – the green line is the mill rate for the debt. This year \$1.76 per 1,000 of value for home so a 100,000 building a tax payer would be paying \$176.00 to pay back debt. As the issue is structured the mill rate goes up to \$1.81 despite a lot of new borrowing and then over time the levy settles and then falls. The timing is advantageous it is not driving up the tax levy and mill rate for the Village. Exhibit 3 shows that the levy portion includes the street Horsmann/Peterson project, the plow truck and the sewer portion. The Sewer Utility can't handle that debt on its own. You would need to have a rate increase if the utility was going to pay their share. Are there any questions. Nothing stated. Exhibit 4 – Shows historical and projected revenue debt service coverage for the Water Utility. We looked at revenues generated from the Audit of 2016 - those revenues used first to pay for operating expenses and then what amount is available for debt. Looking at the water utility it can handle the new debt. Exhibit 5 - With adding new debt to the Sewer Utility it is not in a position to cover payments on its own. If we track it this way and if the sewer could cover its portion then in the future they could pick it up. This is the plan moving forward. I will work with Jodi on all of the disclosure documents to issue the debt including the 2017 audit. Right now we are looking to conduct the sale of the bonds the week of April 9th – a special meeting to review the bids. Lentz stated you have two initial resolutions on your agenda to get the project started at this time. Beseler stated we reviewed these numbers early on in this process. There is a minimal impact to the tax payer. We are covering what we can from the Utilities. We appreciate your work on this and the Finance Committee agreed with Beseler. These two resolutions are formalities. Is there anything else for Lentz? We appreciate your work on this. Lentz will talk to Jodi in the morning.

Resolution #02-2018 Initial Resolution of the Village of Dresser, Wisconsin Relating to the Issuance of General Obligation Bonds in an Amount not to Exceed \$485,000.00 for the Village's 2018 Street Improvement Program. Motion Kuusisto/Raddatz to move Resolution #02-2018 into immediate consideration. All in Favor. Motion Carried. Motion Bjorklund/Durand to pass and approve Resolution #02-2018. No further discussion took place. Roll Call Vote was called for. All members of the board present voted yes. Motion Carried.

Resolution #03-2018 Initial Resolution of the Village of Dresser, Wisconsin Relating to the Issuance of General Obligation Bonds in an Amount not to Exceed \$485,000.00 for Water System Improvements. Motion Frandsen/Moberg to move Resolution #03-2018 into immediate consideration. All in Favor. Motion Carried. Motion Durand/Bjorklund to pass and approve Resolution #03-2018. No further discussion took place. Roll Call Vote was called for. All members of the board present voted yes. Motion Carried.

Discussion was held regarding a request from Dave & Carmen Brian for use of the Dresser Community Hall, to close Main Street in front of the Community Hall, and for a donation for the Annual Easter Egg Hunt to be held on Saturday, March 31, 2018. Carmen Brian stated I would like to Thank you for your support in prior years, allowing us to use the hall, closing the street and hoping we can continue to do so. Beseler stated we appreciate you organizing this. It is coming up quickly. Brian stated the eggs are

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already stuffed. We had approximately 108 kids last year, which was down from prior years. Last year the weather was crummy. Motion Bjorklund/Raddatz to support the annual Easter Egg Hunt and approve a donation of \$300.00 payable to Usborn Books – who is supplying the books for the kids, allow the use of the hall and to close the street. Beseler asked Haass if he had any concern on closing the street. Haass stated no. No further discussion. All in Favor. Motion Carried.

PUBLIC WORKS: Discussion was held regarding the recommendation from the Finance/Personnel Committee to approve including \$175,000.00 in the 2018 Bond Issue for the purchase of a new plow truck. Bjorklund stated we did discuss it in the minutes of the Finance Meeting. We have had a lot of input from Rob and Arik. They did some research on trucks and had some estimates. The current truck is 21 years old. Mahler passed out a hand out. In discussing this with Sean this would be the opportune time to include this with the current bond issue. Beseler stated we purchased the last truck new. Raddatz stated you don't want to buy a used plow truck. Usually they are getting rid of them for some reason. We will get 20-25 years out of a new truck especially since we don't put a lot of miles on them. Mahler went over his handout. I wanted to let the other board members know what we are dealing with. We have a 1997 International. Mckenzie Front Plow is no longer in business. So we can't get parts. The spreader is worn out. We have had some issues getting up the hills and we have had some minor break downs. This is frustrating when you have snow. The visibility in the current truck is not good and it is not fuel efficient. I have looked at a 2019 Mack and a 2018 International. You can see the points I have made on those two trucks and there is a night and day difference between them. When looking at attachments you have Monroe and Universal. There is a difference in warranties. Mahler stated I would recommend a Mac Truck. As for the attachments Universal or Monroe are both good products. No matter which way we go the salesman will work with us. Raddatz stated this is very doable for the amount of money we would be borrowing. The next process would be to spec out the truck. When we are ready to move forward the salesman will go thru everything. Right now we are looking to see if the board is interested in setting aside the money and buying a new truck. Motion Bjorklund/Raddatz to approve including the \$175,000.00 in the 2018 bond issue for the purpose of purchasing a new plow truck. Any further discussion. What will happen to the old truck? That hasn't been decided there is no trade in value. Raddatz stated if we buy new we will be good for another 20 years. I don't want to buy someone else's problem and there is no demand in the private sector for this type of truck. Beseler stated I am not opposed to the truck. I am opposed to financing the new truck and I sat here 3 months ago when we did budget – cut machinery replacement money fund. Could be financing half and taking half out of machinery replacement. Raddatz stated I really appreciate you telling us how you are going to vote. Beseler stated I want the public to know why. Raddatz stated you have to explain yourself. When we talked about this we don't just have a truck problem. There is another piece of equipment that is getting old and having problems. Your point well taken. The loader is as much or more of a problem right now as this truck. With a bonding issue you just can't do it the next year and the following year. We have that fund which in the future may be needed. This is the perfect storm to help with some of our equipment issues. If we drain that account what happens when you need to purchase the next piece of equipment. Raddatz stated initially I was against a plow truck last fall, but with this opportunity it is now the time. Things keep breaking – the sander failed the other day and you can't put new equipment on an old truck. Had it not been a perfect storm right now then I won't agree with it. Mahler stated another thing is that Steve put \$8,000.00 into that truck last summer and we will never get that back. No further discussion took place. Roll Call Vote was called for. Beseler voted no. All other board members voted yes. Motion Carried.

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Discussion was held regarding update from MSA Professional Services on the Horsmann/Peterson Project. It is in your packet for you to review. They are planning on talking to the public after the preconstruction meeting. That should be a good thing. The contracts are in the process of being signed.

Regarding repair work for the Water Tower – Gilbert stated MSA hopes to have something for the April Board Meeting.

Discussion was held regarding repairing the cutting edge on the Bucket for the Loader with a cost not to exceed \$700.00. A section is broke. This is not part of the plow - this is for the bucket. We thought we would have some sections we could use, but we have to replace the whole thing. Looking at the bucket it looks like the original blades and they are not just wore out, but they are broke. Bjorklund stated can we cover this out of the machinery capital improvement account. Motion Raddatz/Moberg to approve repairs to the loader bucket getting new cutting edges with a cost not to exceed \$700.00. Any further discussion. Nothing stated. All in favor. Motion Carried.

Public Works Monthly Report: February 2018. The report was reviewed. You should stop and see the shop. Some of the catch basins are still frozen. There is still one on State Street. For next month the chipping schedule will be set I believe we have been doing the 3rd week of the month. The shouldering of the road on Clark was never completed last year. Bjorklund stated there are a few pot holes to deal with and we need to start looking into the road maintenance – crack sealing, spray patching etc... If you don't get those dates set you won't get them in here to do the work. It is important to work on this early in the season.

Discussion was held regarding the recommendation from the Finance/Personnel Committee to discuss the Sewer Flows/Cost to Osceola. Gilbert explained the increase in cost over the past two years. There is a formula that takes into account the cost of operating, investment in the plant, etc... Bjorklund do we look at when we get our sewer audit. The last two years it has been wet and we may have infiltration. The Horsmann/Peterson project will help. We know that we have bad infiltration in that area. Mahler stated do we sit down with Rick and figure this all out. Something has changed over the past two years. You have new staff in Osceola and new staff in Dresser. How is it being computed? The flow meters are calibrated at the same time. Raddatz stated do we put on a Public Works meeting. Beseler stated I was going to talk with Joel last fall and it didn't happen. Beseler stated I can still be involved – Raddatz stated we will discuss at the next public works committee meeting.

FINANCE:

Motion Raddatz/Moberg to approve the request from Rob Thompson, DOG Fire Association to close part of the third lane on State St/Cty Road F during their annual Spaghetti Dinner to be held on Saturday, April 14, 2018. Durand stated we did this last year. Haass do you have any concerns. Haass stated no. Bjorklund stated they have used the tables and chairs. They should not be using the new chairs. No further discussion took place. All in Favor. Motion Carried.

Motion Raddatz/Moberg to approve a Temporary Class “B” Retailer’s License for the Dresser Lion’s Club for the sale of fermented malt beverages at the DOG Fire Annual Spaghetti Dinner to be held on April 14, 2018. All in Favor. Motion Carried.

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Discussion was held regarding the recommendation from the Finance/Personnel Committee to pursue advertising for a Part Time Park position specific to the care of flowers and plants. Bjorklund stated at this time nobody I know has agreed to say yes. In the Finance Committee meeting we thought we would ask the board if we should advertise for a part time person for care of flowers/plants. Durand stated isn't there somebody from the Village to do it. Beseler stated does the library have a master gardener person I know there are master gardener's in Polk County. Durand I would suggest we get someone in the Village. Beseler stated an Ad sounds great. Motion Raddatz/Kuusisto to advertise for a part time position to take care of the flowers and plants in the parks. All in Favor. Motion Carried.

Motion Bjorklund/Fransen to approve the monthly Vouchers #37049-#37144 totaling \$585,881.39. Roll Call Vote. All members of the board present voted yes. Motion Carried.

Motion Raddatz/Durand to approve updating the Maintenance Contract with EO Johnson for the Village Office Copier. All in Favor. Motion Carried.

Motion Raddatz/Fransen to approve upgrading the Village Office Laptop to Windows 7 Pro with an estimated cost of \$385.00. All in Favor. Motion Carried.

Discussion was held regarding the purchase of Chairs/Racks for the Dresser Community Hall. Bjorklund stated that the original company we went through ATD Capital went bankrupt. We cancelled our order and we are starting all over. Bjorklund got a quote from Midwest and Gilbert got a quote from School Outfitters. The quotes are for 100 dark brown chairs and 3 racks. Both have the chairs in stock. We would supply a purchase order and give them our tax exempt info. It is cheaper from School Outfitters. Motion Raddatz/Moberg to approve the canceling of the order from ATD Capital and to approve placing an order with School Outfitters for \$3,063.64. No further discussion took place. All in Favor. Motion Carried.

Discussion was held regarding improvements to the Village Office Bathroom. At the committee meeting Raddatz stated I would get bids. I had D&K and Summit come in and you see the two bids. Too clarify they don't match in price because D&K talks about disconnecting of the plumbing. Comfort systems would do that for them. Maybe our guys could take the stuff out. You will need to replace the cabinet, sink and facet and don't forget about the little tap if we so approve. Who ever wants to make a decision on this? There may need to be some repair to the sub floor. There are going to be some unknowns. We only have \$1,000.00 in the budget, but you do that the Capital Outlay for the Office. That bathroom carpet has to go and it is time to replace that cabinet. Do we table it until April – do we get additional samples. Where do we go from here? Do you go to Menard's? Raddatz stated put in junk no way. Bjorklund stated both quotes are over budget. I don't know if the board would allow us to use some of the capital improvement money for the building to help cover the cost. Raddatz stated I leave it in your hands. Bjorklund stated I will take a closer look and hash this out and get it done.

LIBRARY: The Library Board minutes from the February 12, 2018 meeting were presented to the Board. Fransen stated we discussed the insurance on the building. Sam has talked to Jodi and found out what is currently there. We need to come up with an overall list. May need to pursue some additional insurance. With the electrical issues – one of the outlets is not grounded and it is being looked at. The Library is considering offering disk cleaning - \$1.00 per side and there would be a

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waiver – Osceola currently offers this service. It would be additional revenue for the Village. We are looking at an electronic people counter. Currently we now do a physical count. There is a potential for missing numbers in the count which does affect the Act 150 money. There has been a general discussion about board of trustee policies, how to handle donations, and the size of the library board.

PUBLIC SAFETY: There was no Building Inspector Report submitted to the board at this time. Gilbert stated no permits for 2018 have been pulled.

The Police Department February 2018 Report was presented to the board.

Reminder that all Dog Owners are to license their Dogs by March 31, 2018 – Form available on the Village of Dresser Web Page or in the Clerk's Office

PUBLIC WELFARE: Nothing on the agenda.

PLAN COMMISSION: Nothing on the agenda.

OTHER BUSINESS: Motion Raddatz/Kuusisto to renew all appointments to the Zoning Board of Appeals Committee effective March 1, 2018. Additions to the committee are Rusty Norlander and Michael Nelson. No further discussion took place. All in Favor. Motion Carried.

Motion Raddatz/Frandsen to proclaim Arbor Day as Friday, April 27, 2018 – Program to be held at the Dresser Elementary School. Raddatz asked Beseler if he would be able to attend. Beseler stated I now have a day job and I will make an effort or have someone else in my place. All in Favor. Motion Carried.

Discussion was held regarding the designation of the Official Newspaper for the Village of Dresser. Beseler stated that the Inter-County Leader did bring in net advertising rates. There is a page regarding legal rates and he did include December 14 2017 circulation for your reference. Bjorklund asked are the rates up from 2017. Bjorklund continued we publish legal documents/elections etc... Motion Raddatz/Bjorklund to designate the official newspaper for the Village of Dresser as the Inter-County Leader. All in Favor. Motion Carried.

Spring Election to be held on Tuesday, April 3, 2018. Polls open 7AM to 8 PM.

Dresser Community Wide Garage Sales will be held Thursday, May 10th – Saturday, May 12th

Motion Durand/Moberg to set the date for Dresser Board of Review as Monday, May 21, 2018 from 6:00 PM to 8:00 PM and to have Grace Bjorklund trained so the Village is legal with the Department of Revenue - All Board Members need to be present for Board to Review. Raddatz abstained. All other board members present voted yes. Motion Carried.

Monthly update from Village President, Bryan Beseler. There is an opening on the Plan Commission and I will be restructuring committees in the near future. The Valley Motel is open and has a new owner. Raddatz asked where are we at with the permit for the Cross Walk with State HWY 35. I thought you were taking care of this. Beseler stated it is on my list. I have not emailed her. Raddatz stated we need to put this on the next agenda so we get let the contractor know what is happening.

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APRIL AGENDA BUSINESS: 2017 Audit Results will be presented by Brock Geyen-CliftonLarsonAllen LLP

NEXT MEETINGS:

Finance/Personnel Committee Meeting, Wednesday, March 7, 2018 1:00 PM to do Employee Reviews
Osceola Ambulance Meeting, Wednesday, March 7, 2018 at 6:00 PM
Library Board Meeting, Monday, March 12, 2018 at 6:30 PM
Village Board Meeting, Monday, April 2, 2018 at 6:30 PM
DOG Fire Association Meeting – April 19, 2018

ADJOURNMENT: Motion Raddatz/Moberg to adjourn at 8:05 PM. All in Favor. Motion Carried.
Jodi A Gilbert-Village Clerk These minutes have not been approved.