

The Dresser Village Library Board of Trustees met for a meeting Wednesday, June 12, 2019 at 12:30 pm. Roll Call was taken by Sam Malm, President. Members present: Cathy Frandsen, Erin Larson, and Sam Malm. Also present: Linda Bowitz and Jodi Gilbert. Absent: Laura Rochford and Elina Kuusisto. Announcement of Quorum was made by Sam Malm.

MSC [Malm, Larson] to approve the Agenda of June 12, 2019.

Public Comment

None

Actions & Reports

MSC [Malm, Larson] to approve the resignation of John Wolfe, Director as of June 28, 2019.

Discussion occurred on a process for filling the library director position. It was determined to proceed with a hiring committee. The committee will consist of Linda Bowitz (library personnel), Jodi Gilbert (village personnel), and a minimum of 3 library board members with the option of all library board members able to participate. The committee will review applications and perform interviews. The committee will send their recommendation directly to the village board for approval at their regular monthly meeting scheduled for Monday, July 1st, 2019. Pending village board approval, the anticipated start date for the new director will be between July 8th and July 15th, 2019.

Discussion was had regarding the director position posting. In addition to several wording changes, it was decided to adjust the wage range to \$17.50-19.50. The posting will be published in The Inter-County Leader, The Polk County Ledger, and The Osceola Sun as well as online via the Village of Dresser, the Dresser Village Library, and the IFLS websites. Deadline for submitting an application is Tuesday, June 25th, 2019 at 4 pm. The hiring committee will meet at 5 pm on that day to review applications, determine interview questions, and proceed with scheduling interviews.

Linda Bowitz and Deb Anfinson will cover the daily operations of the library during the interim period. A \$2/hour wage increase will go into effect on Friday, June 28th, 2019 for both employees. This will remain in place until 2 weeks after the start date of the new director. At that time, they will revert to their previous hourly wage. Sam Malm will be sending a written directive to library employees regarding director operations during the transition period. There is a potential volunteer to assist with summer reading activities planned for the summer.

MSC [Malm, Frandsen] to proceed as discussed with the plan for filling the library director position.

MSC [Larson, Malm] to adjourn the meeting at 1:40 pm.
Announcement to adjourn: Sam Malm, President.

Respectfully Submitted,
Cathy Frandsen
Acting on behalf of the Secretary