

VILLAGE OF DRESSER
VILLAGE BOARD PROCEEDINGS

Pursuant to due call and notice thereof, a Village Board meeting was held on Monday, July 1, 2024 in the Municipal Office - 102 W Main Street. Darren Peterson called the meeting to order at 6:30 PM. Roll Call: Nikki Froehlich, Mark Kuhl, Dalton Spry, Joe Peterson, Lee Williamson, Grace Bjorklund, and Darren Peterson were present. Attorney Paul Mahler – Bakke Norman Absent. Also, present were Jodi A Gilbert - Clerk/Treasurer, Matt Koch – Public Works, Luke Loescher – Public Works, Ryan Haass – Police, Todd Cunningham, Eric Barclay - MSA Professional Services, Jake Hanson - Albrightson Excavating, Sharon Kelly, Barb Williamson, and Gene & Sharon Hendricks. The Osceola Sun Newspaper and the Inter County Leader Newspaper were absent. Salute to the Flag was given.

APPOINTMENT OF COMMITTEES: Motion Bjorklund/Joe Peterson to approve all Committee and Board/Commission Appointments presented by Village President Darren Peterson. No discussion took place. All in Favor. Motion Carried.

APPROVAL OF MINUTES: Motion Joe Peterson/Kuhl to dispense with the reading of the minutes. All in Favor. Motion Carried. Motion Joe Peterson/Kuhl to approve minutes of the Village Board Meeting – June 3, 2024. All in Favor. Motion Carried.

CITIZEN COMMENTS: Darren Peterson called for Citizen Comments. Sharon Kelly District 7 Polk County Board Representative introduced herself. I am hoping to be coming to board meetings in the future to give updates on what is happening at Polk County. Darren Peterson called a second time for Citizen Comments. Darren Peterson called a third time for any Citizen Comments. No comments were made. Darren Peterson closed Citizen Comments.

PREREGISTERED: Discussion was held regarding a Site Plan for Farm & Home Toys Retail Expansion to be located at 100 3RD Street. Gilbert stated that Todd Cunningham was present to answer any questions. The Board reviewed the plans that were submitted. The new driveway will line up with Bernicks so that should be OK – does the driveway meet the regulations in the Ordinance? Bjorklund asked is the building going next to the current building. Cunningham stated yes, the new building will be connected to the old building. Darren Peterson stated that if more than an acre of land is to be disturbed you will need DNR permits. Do we have a drainage plan showing where the water is going to go. Cunningham stated there are blue arrows on the plans. Kuhl questioned whether there is enough Village Infrastructure for the new building. Is there a drainage ditch for the project. We don't see any grades on plans. In the Village Ordinance are the things to review for new Site Plans. How many parking spaces - 50. The existing driveway is staying. There is a Wet Land to the East of the property. Where is the dumpster going? We don't see any fences/retaining walls. Exterior lighting is on the building no posts on the plans. Landscaping areas will be grass. Traffic flow is given. Will this project be done over more than one construction season? Cunningham stated no it doesn't sound like it. Kuhl asked is there a setback from the wilderness parkway? What are the elevations? Where it sits right now East end go up 20 inches. Should be level with the current building. More fill will be needed in the back. Kuhl asked are you keeping the existing building – yes a breeze way will be put in connecting the two buildings. The building will be slab on grade, with a steel roof, and steel siding red to match the existing building. Double entry doors. Plans are currently being submitted to the State. Do we need to look at the Village's Comprehensive Plan? Needs to conform to it. The parking lot will be Trap Rock. Darren Peterson stated we need setbacks from the property lines. They are 20 feet from the lines. How about setbacks from the State Highway Line. Cunningham stated I believe it was drafted to meet the setbacks from the Ordinance. Darren Peterson stated we need them on the plan. Setbacks and elevations on the plans. If you

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can get this info in a couple of weeks we are scheduling a Plan Commission Meeting. Motion Bjorklund/Joe Peterson to have Todd Cunningham submit new plans to the Village with setbacks and elevations on them and to send the Site Plan to Plan Commission for their recommendation back to the board. No other discussion took place. All in Favor. Motion Carried. Kuhl stated I have one more question. What is going in the new building. Cunningham stated the Cobbler Shop from St Croix Falls is coming into the building and our toys. Eventually using the existing building for warehouse and the new building for retail.

PUBLIC WORKS: Update was given from MSA – Eric Barclay, Project Manager – First and Second Street Project. The project is progressing. We are monitoring the wage rates. Albrightson has installed water services and storm water pipe on First Street and has moved over to Second Street and started Sanitary Sewer. High ground water is causing some issues. They are working getting safe water samples for the temporary water hook up. The mobilization dirt crews are starting to build First Street. In your packet I have included their schedule from June 21st. You can see by the progress bars that they are a week behind from this schedule. Temporary water hopefully will start next week. Spry commented last month you discussed that you might pave 1st and 2nd Streets together. I live between those two streets. I don't know if they should be done on the same day. We would not be able to come and go. Barclay commented that once they roll the new black top you can drive on it. Monarch is really good about bringing flaggers. They will facilitate it. I am thinking that they will pull the intersection and then move down the street.

Motion Joe Peterson/Bjorklund to approve the request from Albrightson Excavating Pay Application #4 in the amount of \$185,367.06 for the First and Second Street Project. This includes storm sewer and services on First Street and removals on Second Street. Barclay continued I have gone over the quantities and recommend payment. Kuhl asked does it include change orders #1 and #2 that have been approved? Barclay stated yes but does not include the valve. Darren Peterson called for a Roll Call Vote. All board members present voted yes. Motion Carried.

Discussion was held regarding the Restocking Fee for the Insertion Valve for the First and Second Street Project. Jake Hanson from Albrightson is here to discuss. Barclay explained - this is for a specialty item insertion valve that was in the plans for the project. During the planning stages we were not sure what would be shut off and didn't want to take the risk, so it was initially placed in the plans. The morning of installation Albrightson asked why Dresser was doing this and that Dresser could have money and do a regular valve. Water will have to be shut off. Within two hours the water was off. Being brought back to you is the fact that they incurred a restocking fee of \$3,241.00 – we have talked about this and the board suggested going 50/50 on the cost. Albrightson did not want to do that and they asked to come talk with the board. Hanson stated this was a \$17,000.00 valve that was ordered in early April. When they starting tying in the water and opened up the intersection Terry felt that Dresser didn't need the valve. A call was made and we were given approval to do it. \$4,900.00 is the cost of the standard valve. You saved \$12,000.00 not including the restocking fee. We were trying to help you guys out. The value was put in for free. Even if you pay the restocking fee you are still saving \$9,000.00. Darren Peterson stated you are saying that by paying the restocking fee the 10-inch valve was put in for free. Nobody thought about the restocking fee at the time. The invoice is in the packet. Bjorklund stated both parties have a part of this – it was in the specs to have the valve to prevent the water shut off. There was Public Works time, Clerk time, the written information. Bjorklund continued I think it was a 50/50 deal. Nobody wants to claim responsibility and it is only fair that we split the cost. Both parties have a liability there. Spry asked when you bid it out why did

you go with that valve. Why did the engineer think we needed it? Barclay stated - we were not sure how many homes and businesses were going to have to be shut off. If you have so many you can have other issues and may have to issue boil water notices. You were going to have to shut off the fire hall. I didn't want to take on the risk that the water is off to the fire hall and then there is a fire. In the planning process I didn't want to take that liability for our company. Darren Peterson stated when they called, they had shut off all of County Road F – including Trollhaugen. The Village needed to know and be OK. Albrightson said the shut off would be for around 2 hours and it turned into a 7-hour shut off. Time was under estimated. Things did turn out OK. On the back end digging in the hole when the request comes in and someone had to say yes or no. There was no communication ahead of time. Darren Peterson stated we told them to do it. Bjorklund stated there was responsibility on both ends of this. Darren Peterson stated Albrightson they did not bid this line item so they would be losing \$1,500.00. Williamson stated this uncommon valve - couldn't it be used by someone somewhere else. Barclay stated it is very specific – Albrightson doesn't have any other jobs where it could be used. There is not a lot of demand for it. Barclay stated there needs to be more communication. Not these last-minute decisions on something like this. There was no time for MSA or the Village to look at the substitute item – time and cost. Not able to itemized out to make the decision. Need to work on this going forward. Darren Peterson stated I think we should reimburse them for the restocking fee. They tried to save us money. It is up to the board though. Joe Peterson stated I am hung up on procedures not being followed. Darren Peterson stated but we allowed them to do it. Bjorklund stated our hands were tied. Darren Peterson stated we could have said no. Spry stated it is hard when you are in digging the hole. Down time can be around \$1,000.00 per hour on employee costs if the Village would have issued a stop work order. Kuhl stated what is going to change in the future so this doesn't happen again. Change orders are discussed. Barclay stated we have no more specialty items on this job and the supplier doesn't charge restocking on regular items. Williamson stated Albrightson would have the cost of the valve plus labor. The Valve never got to the job site. The Village does not have the valve. This is for restocking – cost to order, delivery, putting back on the shelf. Kuhl stated the estimated \$3,000.00 cost is for 3 hours if we held up the project. Froehlich stated the supplier is charging the cost not Albrightson. Spry stated they still saved us \$9,000.00. Darren Peterson stated they would be eating this and there are bigger fish to fry down the road. Spry asked do we have guidelines to follow in these types of situations when you must make a call. Spry continued the biggest question is why didn't the engineers – MSA sit down with public works and discuss during the planning phase. Barclay stated we did review this with the Village and at the time we didn't know what would be shut down. Kuhl stated I don't want to see this happen in the future. Procedure was not followed but I understand. Froehlich stated you are saving more money than we are spending. Joe Peterson stated I don't want to see anymore issues like this. There has already been \$22,000.00 in change orders. Motion Kuhl/Darren Peterson to approve the payment of \$3,241.00 for the restocking fee for the insertion valve that was not used. Darren Peterson called for a Roll Call Vote. Joe Peterson voted no, Grace Bjorklund voted no, Lee Williamson – Nikki Froehlich – Mark Kuhl – Dalton Spry and Darren Peterson voted yes. You have 2 no's and 5 yes. Moton Carried.

Public Works Monthly Report – June 2024. Loescher read the report that was presented to the board. Bjorklund asked how things were going with the – lead and copper – laterals. There are 7 total. We are aware of 2 that have signed on to get fixed and 5 getting quotes. They could hire someone else. Will need to be working on the financing document.

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FINANCE: Motion Bjorklund/Joe Peterson to approve the 2024 Budget Amendment: Decrease the following account: \$2,500.00–Catch Basins 10-57000-610 and Increase the following account: \$2,500.00–Sidewalks 10-57000-530. No discussion took place. All in Favor. Motion Carried.

Motion Darren Peterson/Bjorklund to approve the monthly Vouchers/Payroll #43173-43251 Payroll \$19,599.52 plus Vouchers \$549,112.84 for a Total of \$568,712.36. Darren Peterson called for Roll Call Vote. All members of the board present voted yes. Motion Carried.

Motion Bjorklund/Joe Peterson to approve renewing the Property Insurance with the Municipal Property Insurance Company – annual premium \$8,014.00 plus Liability, Auto, Crime Insurance with League – annual premium \$10,787.00 plus Workers Comp Insurance – annual premium \$6,788.00. No other discussion took place. All in Favor. Motion Carried.

LIBRARY: The Library Board Minutes from the June 10, 2024 meeting were presented to the board. Froehlich stated we are buying a new scanner/copier. \$1,500.00 vs \$2,000.00 – we went with the \$2,000.00 so we would have a 7-year warranty. The machine right now is not under warranty. We are protecting for a longer period. We looked at the estimated number of copies. The library does make copies and charges for those copies. This copier will also be colored. They really do make a lot of copies. Joe Peterson stated why couldn't we just go buy a new printer. Bjorklund stated I believe the warranty is on parts and labor. Froehlich stated we approved the purchase. The knitting group did meet and story time on Saturdays had some participation.

PUBLIC SAFETY: The Building Inspector Report for June 2024 was not available for the meeting.

The Police Department June 2024 report was presented to the Village Board.

Discussion was held regarding the letter from Officer Haass regarding restitution to be collected at Municipal Court. Darren Peterson stated do we let Haass explain. Graffiti at the water tower was 3 kids and it was ruled that if one or two didn't pay the remaining kids were responsible. Two of the kids took care of things and paid. The third kid has moved and not paid. There is not much recourse to bring them back. The person would still be responsible for the fine. In regards to restitution – based on their age and the fact that they cooperated I don't feel that those two kids should have to pay what the other kid did not. The third kid did not pay. Joe Peterson stated I don't know why a judge would do that. That is not fair to the other two kids. Kuhl asked couldn't you send them a bill and if they don't pay follow up with a collection agency. You then pay collection service fees. We may not ever see the dollars. Motion Joe Peterson/Froehlich to inform the Municipal Court that the two kids who have paid their fine and restitution should not be responsible for the third kid not paying. All in Favor. Motion Carried.

PUBLIC WELFARE: Ordinance #264-2024 – An Ordinance Amending a Part of the Fire Protection Code. Motion Bjorklund/Joe Peterson to amend the rules waiving two readings 2.10(b). All in Favor. Motion Carried. Motion Joe Peterson/Froehlich to amend the rules to allow an immediate vote 2.10(2). All in Favor. Motion Carried. Motion Bjorklund/Joe Peterson to pass and approve Ordinance #264-2024. No discussion took place. Darren Peterson called for a Roll Call Vote. All members of the board present voted yes. Motion Carried.

PLAN COMMISSION: Nothing on the agenda.

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OTHER BUSINESS:

Monthly update from Village President, Darren Peterson. Nothing was stated.

AUGUST AGENDA BUSINESS FOR CONSIDERATION: Nothing was stated.

NEXT MEETINGS:

Library Board Meeting, Monday, July 8, 2024 at 5:30 PM

Allied Emergency Services Board Meeting, Thursday, July 18 2024 at 6:00 PM

Village Board Meeting, Monday, August 5, 2024 at 6:30 PM

Osceola Ambulance 2025 Budget Meeting, Thursday, August 8, 2024

Osceola Ambulance Board Meeting, Wednesday, August 14, 2024 at 6:00 PM

ADJOURNMENT: Motion Joe Peterson/Froehlich to adjourn at 7:40 PM. All in Favor.
Motion Carried.

Jodi A Gilbert - Village Clerk/Treasurer

These minutes have not been approved.