

**VILLAGE OF DRESSER
VILLAGE BOARD PROCEEDINGS**

Pursuant to due call and notice thereof, a Village Board meeting was held on Monday, July 1, 2019, in the Municipal Office, 102 West Main Street. Bryan “Fatboy” Raddatz called the meeting to order at 6:30 PM. Raddatz called for Roll Call: Elina Kuusisto, Karen Andrie, Grace Bjorklund, Richard Durand, and Bryan “Fatboy” Raddatz were present. Jeff Gutzmer and Wayne Moberg Absent. Also present Attorney Tim Laux, Jodi A Gilbert-Clerk/Treasurer, Ryan Haass/Police Chief, Matt Koch/Public Works, Sam Malm, and Leann French. The InterCounty Leader, The Osceola Sun, and The Standard Press newspapers were all present. Salute to the Flag was given.

APPROVAL OF MINUTES: Motion Kuusisto/Durand to dispense with the reading of the minutes. All in Favor. Motion Carried. Motion Bjorklund/Durand to approve the minutes of the Village Board Meeting, June 3, 2019. All in Favor. Motion Carried. Motion Bjorklund/Kuusisto to approve the minutes of the Zoning Board of Appeals Meeting, June 5, 2019. All in Favor. Motion Carried. Motion Kuusisto/Bjorklund to approve the minutes of the Public Safety Committee Meeting, June 17, 2019. All in Favor. Motion Carried.

CITIZEN COMMENTS: Raddatz called for Citizen Comments. Raddatz called for Citizen Comments. Raddatz called for Citizen Comments a third time. No comments were made. Raddatz closed Citizen Comments.

PREREGISTERED: Nobody preregistered.

LIBRARY: Presentation of the Library Board Minutes from the June 10, 12, 25, and 27 2019 meetings. Sam Malm, Library Board President stated on June 10th John Wolfe submitted his resignation to the Library Board. He had already set up the summer reading program and Leann was planning to be a part of this program, so it is up and running. John’s last day was June 28th. The other meetings were held to hire a new director and she is here tonight.

Motion Bjorklund/Kuusisto to accept the resignation of John Wolfe as Library Director. Bjorklund stated we wish him good luck to where ever he is going. All in Favor. Motion Carried.

Motion Kuusisto/Andrie to accept the recommendation from the Dresser Library Board to hire Leann French as the Dresser Library Director at a rate of \$18.00/hour, working 28 hours/week, with a review after 90 days, contingent upon passing a background check and obtaining Grade III Library Certification within 4 years, with a start date of July 8, 2019. Sam Malm stated Leann is a former teacher, she worked in human resources, she worked for Polk County government, she has the skills needed to be a library director. Her human resources experience will be great for working with patrons. She also lives nearby and has been in the Dresser area for more than 20 years. Gilbert stated the back ground check was completed and everything is just fine. Bjorklund asked about the Grade III Library Certification. Malm stated the classes can be obtained through IFLS I believe and the certification is through the DPI. They offer one course a year so it usually takes 4 years to complete. All in Favor. Motion Carried. Welcome!! – The Village Board welcomed Leann. Malm introduced Leann and she shared the following about herself. I live 2 miles just a little north of here. I have been a life-long reader. I am a former teacher, former human resources, I belong to the Library Book Club, I am currently working

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with the kids with the weekly story time. Plans for the future include story time – read along and activity is held each week. We have added reading bingo for the older kids. Stop and get your reading bingo sheets. For every column or row completed you will receive out of circulation money and after 5 rows or columns there is a prize. Sounds like Fun! Also, in the future, initially I want to meet people and listen to what people need and improve our relevance in this digital age. What services we can offer. Bjorklund asked if there would be a change in library hours. No was stated. Welcome!!

Discussion was held regarding the possibility of renaming the Dresser Library – Committee Meetings to be held on July 8 and August 12 at 5:30 PM – Sam Malm, Dresser Library Board President read the following statement: “I’d like to inform the Village Board about two library committee meetings to study and investigate the idea of renaming of the Dresser Library in honor of Geraldine Anderson. The Library board has established a committee to look at renaming the Library in honor of Geraldine Anderson. In the IFLS system there are many libraries that are named after influential people in the community that have affected literacy in their area. Geraldine Anderson was a long time Library trustee and president. Her mother was one of the people that help found the Library and Geraldine would often tell stories about helping in the Library as a teenager. As an adult she has given time, effort, and her literary expertise to the Library and to our community. The Library board is planning two committee meetings to discuss and investigate renaming the Dresser Village Library in honor of Geraldine Anderson. The committee meetings will be on July 8 at 5:30 PM and August 12 at 5:30 PM. To be part of this committee, residents can sign up by stopping by the Library, calling the Library, or emailing Bowitz@dresserpubliclibrary.org” We are looking for input from residents and board members.

PUBLIC WORKS: Review of Advertisement for Bids for Dresser 200,000 Gallon Elevated Reservoir/Water Tower. Bjorklund asked Laux if he had any concerns. Laux stated no.

Discussion was held regarding approval of payment for the 2019 Mack Plow Truck. Raddatz stated the new truck is here! It is a big truck – sharp looking! The board asked Koch if he liked it. Koch stated it is big truck. There is a lot of truck there when you are driving it around. Bjorklund stated when you compared it to the other one it is big. Bjorklund stated we have \$175,000.00 from the bond issue. \$1,715.00 for the cutting blades can be taken out of the equipment maintenance account. So, we would move the \$175,000.00 from the State to pay for the truck. Motion Bjorklund/Andrie to approve payment for the 2019 Mack Truck. Payments to Universal and Nuss Truck totaling \$176,715.00. Move the bond issue money from the State and the rest is paid out of the 2019 equipment maintenance account. Any other discussion? Nothing stated. Raddatz called for Roll Call Vote. All members of the board present voted yes. Motion Carried.

Motion Durand/Bjorklund to approve the State Street repairs with an estimate from Scott Construction to do a Chip Seal in the amount of \$708.00. Raddatz stated this is the spot across from Norlanders. Yes, was stated there are two spots we are doing. Raddatz stated we have the money. Gilbert stated I believe Scott Construction will be here in a couple of weeks to do the other work so they can complete this at the same time. No further discussion took place. All in Favor. Motion Carried.

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Resolution #01-2019 Wisconsin Department of Natural Resources NR 208-Compliance Maintenance Resolution. Motion Durand/Kuusisto to move Resolution #01-2019 into immediate consideration. All in Favor. Motion Carried. Motion Bjorklund/Andrie to pass and approve Resolution #01-2019.

Discussion was held. Gilbert explained that this is an annual report. I put together the financial part and Rob and Matt did the second part. This is tied into our CMOM program. The CMOM program wants you to plan for the future. This report is filed with the DNR. Roll Call Vote - All members of the board present voted yes. Motion Carried.

Public Works Monthly Report: June 2019. Koch read the report that was presented to the board. The circulation pump from the Water Tower is still under warranty. The bad one was mailed back to them and we are waiting to hear on a new pump. Currently the old one is installed. Durand asked how is the lawn mowing going? Are you keeping up? Koch stated yes at this time we are as long as nothing major comes up. Bjorklund stated they fixed the light on the Carl Thye Memorial Rock at the end of the park. The light comes on with a sensor. It hasn't worked for a couple of years. Koch stated that he was able to fix it himself and Andrie checked it. The fixture and the sensor were replaced. Bjorklund stated it is nice to have the light working for that sign.

FINANCE: Discussion was held in regards to future water and sewer utility rate increases. Bjorklund stated at the last board meeting it was mentioned and when Brock was here to present the audit, he suggested that we look at our rates also. We have zero cash flow in the sewer utility. The general fund for the Village has to support the sewer utility and currently it is cash flowing the utility. The water utility was showing a positive balance. Raddatz stated we have increases in the expenses. Now with the water tower project and the street project the Village has debt payments to make. Bjorklund stated when the Finance Committee met about how to fund the sewer lining project I had visited with Brock on the phone and he fully agreed we have to do something to generate revenue. We have to raise the rates. Raddatz stated we need to get ahead of it. Doing it now it won't be so brutal down the road. Bjorklund stated with the water utility you can do a simplified rate application which is automatically around 3% right now. This is a pretty simple process. This won't be a huge increase if we do it on an annual basis moving forward. Everything is a little higher every year. This is something for you to ponder. Raddatz stated we need to do something. Bjorklund stated we do monthly billing so this maybe could be implemented in November. Gilbert will need to submit the paperwork and the public will need to be notified and this could be a lot at year end. Raddatz stated the sooner a decision is made then the paperwork can be submitted and we can get our OK from the PSC. The Sewer Utility rates would be adjusted by Resolution. In the past for the sewer utility we had to pay engineers to give us a study on the sewer flow expenses/revenues and they recommended what was in that previous Resolution. The sewer is not regulated by the PSC. We regulate the sewer. We recently just did the last of the 3-year step increases that were in that Resolution. It was approved back in 2014 and been implemented and it is still not producing enough revenue to cover expenses. We will have a debt payment next year on the Horsmann/Peterson project. We have the bond issue amounts and may be looking at a State Trust Fund Loan for the water tower project. The current rates with the State are around 4-4.25%. So, for the Water Utility we would need to fill out the application for the Simplified Rate Increase and for the Sewer Utility update the Resolution. We are doing two major improvements in the Sewer Utility – lining of Warren Street and the Force Main Maintenance. Bjorklund stated at this point it would be simple to just raise them both 3%. Raddatz stated the 3% would be on the fixed and per gallon charge. Raddatz stated that is .38 cents. We could do 3% and \$1.00. If we do an increase annually, we may

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eventually catch up. \$1.00 per Raddatz is 8%. A lot of this depends on what you use. Bjorklund stated it is very urgent that we bite the bullet - the only other way is to put money in the taxes. Raddatz stated you pay to play. You pay for what you use. The fixed charges go to everyone. Raddatz stated we need to keep the infrastructure up. Bjorklund stated this year we had to do roofs and we have a lot of other stuff that was not included in the budget. Raddatz asked do you implement the water and sewer increases at the same time. It will take a couple of months for the PSC Simplified Rate Case Application to get processed. Year end is busy so do we implement before the end of the year or after the first of next year. The PSC rate for the Simplified Rate Case changes annually so next year it could go up or down. Bjorklund stated it would be good if we did this on an annual basis. People know it's going to go up every year like all other utilities. Andrie asked a question – the only thing is when I lived in Phoenix, they had different levels where between this time and this time it cost you this much more than if you had used at a different time. We don't have the capability to keep track of that type of information. Bjorklund stated with the PSC rates the more water you use the cheaper the water is. Bjorklund continued if you don't do the Simplified Rate increase then you will have to do a Full Rate increase, which is a lot of work. Laux asked did you talk to them on the rate of return. This sounds like a full-blown rate increase. Water should generate a rate of return of 5.7 and can't exceed 6. This is the old sheet. This is the order from the PSC. Bjorklund stated Brock said some communities take the cost of living, but that is complicated. Laux stated the rate increase applied to customers is 3%. Determining net operating margin can be 5.7% - how on earth do you project it in advance. What happens if you exceed that bench mark? The PSC Report is done every year and sent to the PSC by the auditor. Laux stated how do you know that increasing your rates 3% will generate a 5.7% rate of investment. Bjorklund stated Gilbert will have to submit the application and this information will be part of the order that is returned from the PSC. Bjorklund stated we do have a little time on this. Raddatz stated we need to stay ahead of it. Most do these rate increases every year. Raddatz stated we had one major increase in 2013/2014. Raddatz stated so if do 3% on the water and 3% on the sewer plus \$1.00 per 1,000 gallons. With the sewer utility set it up again for a round of 3 years - 18 months. We can't make it retroactive and this is a board decision. Bjorklund stated let's apply and get application in and do the updated resolution. What are your thoughts. Raddatz stated we need some type of motion. Andrie stated last time we did 18 month increases in the sewer. When was the last increase? We are 18 months from the last increase. Andrie stated do you change it to be in February/March. Raddatz stated if we are going to do something, we should have two separate motions. Laux agreed separate motions. One motion in regards to the water to direct Gilbert to submit the simplified rate increase application. The other motion to do a resolution for the Sewer Utility rates. Raddatz stated I will run the numbers and get them to Laux. The resolution can come back at the August meeting. Bjorklund stated we said 3% on the fixed sewer charge and \$1.00 per actual gallons. Bjorklund stated we can fill in the dates at the August meeting. Laux stated you are doing the Simplified Rate Increase on the water utility which is straight forward, but with the sewer utility do you have to have a public hearing on sewer utility rates. I don't know if there are any regulations in your Ordinances. Andrie stated do we need dates for the resolution. We will set the dates at the August Meeting. Raddatz stated other utilities raise their rates. If we don't do a little at a time, we will be forced to do bigger rates like the last water rate increase. Motion Bjorklund/Kuusisto to approve the sewer utility rate increase of 3% per month on the fixed waste water charges, keeping the minimum sewer volume established at 2,500 gallons, and the volume charge for 1,000 gallons will be increasing \$1.00 per 1,000 gallons based on actual usage and an increase will occur each year over the next three years. A draft resolution will be coming back at the August Board Meeting. All in Favor. This is almost a carbon copy of what was done last time. Motion

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Carried. Motion Bjorklund/Durand to apply to the Public Service Commission for a Simplified Rate Increase for the water utility. Gilbert to submit application to the PSC. All in Favor. Motion Carried.

Motion Kuusisto/Andrie to approve Operator's License – To Sell Fermented Malt Beverages and Intoxicating Liquors for Mariah Gaffey and Maxwell Bridge. Haass completed background checks. All in Favor. Motion Carried.

League of WI Municipalities issued to Dresser a 2018 Insurance Dividend in the amount of \$1,393.00.

Motion Bjorklund/Kuusisto to approve monthly Vouchers/Payroll Checks #38420-#38488 Payroll \$15,833.26 plus Vouchers \$52,063.65 for a Total of \$67,896.91. Bjorklund stated nothing out of the ordinary. All Liquor Licenses have been picked up and paid for. \$500.00 has been donated to the Library in memory of Geraldine Anderson. Roll Call Vote. All board members present voted yes. Motion Carried.

PUBLIC SAFETY: The Building Inspector Report for June 2019 was presented to the board. Two permits were issued.

Discussion was held in regards to any possible revisions to Dresser's Electrical Ordinances and the adoption of SPS 316 in its entirety – New Rules Commercial Electrical Permitting and Inspections. Durand asked is this mandatory. This was discussed at the last board meeting and the board agreed to move forward with this. Bjorklund stated we do have a current Ordinance. Laux stated there has been several updates done at the State level since this was adopted. I was hoping for a simple modification to the Ordinance, but that is not the case. This is a little bigger deal. This update only applies to these items that are listed there and your current version is January 1 2013 and in the Admin Code this thing has been changed in 1996 and 2011. It would be better to go through the code and bring it all up to date and then add in what we do have to do for opting into having a Commercial Electrical Inspector working under the current Building Inspector. Laux continued this can be brought back to the next board meeting. Do we need a motion to direct Laux? If you do you will have record of it. Motion Bjorklund/Kuusisto to direct Attorney Laux to update Chapter 16 and include SPS 316 – the new commercial electric code. Raddatz stated we should look at the wording that electrical permits are good for 90 days – building permits are good for 1-2 years. Something needs to be updated. All in Favor. Motion Carried.

The Police Department June 2019 Report was presented to the board. Haass stated it has been a busy month.

PUBLIC WELFARE: Nothing on the agenda.

PLAN COMMISSION: Nothing on the agenda.

OTHER BUSINESS: Discussion was held regarding the Polk County Housing Studies Project and the appointment of 2-3 community representatives. Raddatz stated I was surprised looking at this – we got a break. Bjorklund stated we will be good on the cost. Gilbert is already listed as the municipal staff point of contact and she can be included in the 2-3 representatives. So, we could still use 1-2 people.

