

**VILLAGE OF DRESSER
FINANCE/PERSONNEL COMMITTEE MEETING
WEDNESDAY, SEPTEMBER 13, 2023**

The meeting was called to order by Grace Bjorklund at 5:30 PM. Meeting was held at the Municipal Office. Roll Call was taken: Grace Bjorklund, Bryan “Fatboy” Raddatz, and Darren Peterson. Also present was Jodi A Gilbert – Clerk/Treasurer, Matt Koch-Public Works, Luke Loescher-Public Works, and Leann French-Library Director. No other public or press was in attendance.

Discussion was held regarding the Dresser Library.

- A. Operating 2024 Budget Fund 23 – French stated see the document I provided dated September 12, 2023. The second page shows actual expenses and revenues for each year from 2017 to 2022. For 2023 the numbers are projected out to the end of the year. For the 2024 Budget I based the numbers on historical trends and did projecting in the expense categories. For the Revenues we look at the ACT150 monies from Polk County. We look at what those numbers may be and project that at 90% - 80% is the minimum that they have to give us. I projected the other counties at 70%. In the estimated expenses – I would like to get the Assistant’s Wages up to \$15 per hour and I tried to hold everything else as even as possible. I know I will see an increase in fees from Charter. The MORE numbers are going down. I am planning on taking a hit on books and A/V. The costs keep going up on these items and discounts are going down from the vendors. Also, for a couple of years during Covid we couldn’t even get books. We are making up for lost time. The percentage changes are not large. So, for the 2024 Budget we are short \$5,000.00. We would need an additional \$5,000.00 to balance the budget. French continued - yes, we do have carry over monies. We would like to use that for bigger projects/building needs. If we get more from Polk County then the overages would go to books etc. Raddatz stated the library has had no increases in 5 years. French stated up until now we have been able to hold our own. I know that you must wait until you have all the numbers put together to make a decision. If you are a visual person, see the attached chart showing the numbers. The Library Board hopes that municipal funding will make up the difference. Bjorklund stated we will put it in there and see where the numbers go.

- B. Building 2024 Budget Fund 10 – French stated I presented this information to you at the last board meeting. Electrical is the first thing that needs to be done. At this point there are no numbers yet. We are trying to get an estimate from Andrie Electric. Raddatz stated keep bugging him. Bjorklund stated there is some money in the 2023 budget that we may be able to do some of the smaller items but we need to find out about the electrical. How much money to put into Fund 10 can’t be determined at this point. French stated there may be a possibility of applying for a grant for the opener/closer. You have to set up the grant as a community grant. Another community did this and they were able to get open/closers for all their buildings. There is the issue of kids pushing the buttons, but this really does give people who are disabled some freedom. If you are interested in me applying for a grant, I could do that. Raddatz stated let’s have French pursue the grant for the open/closers or it could be a 2025 project. Andrie needs to give us estimates on the electrical issues. French stated the Library Board is willing to match

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some of the expenses to the building. Raddatz stated for right now let's put \$3,000.00 in the 2024 budget for Library Building Repairs.

Discussion was held regarding the Dresser Community Open House. Bjorklund stated we have not done this for a couple of years. Last year we did the pancake breakfast with the Lion's Club but it didn't really work the way that we wanted. I would like to do the open house again this year. I have already talked to 6 people who are willing to work on it. Santa Day is December 9th and hopefully they will leave the decorations up. I am looking at December 14th for the Community Open House – it is a Thursday. I would like the board to discuss this. We have I believe \$200.00 in the 2023 budget and we have carry over monies \$600.00. Motion Raddatz/Darren Peterson to recommend to the board to approve holding an open house at the Dresser Community Hall in December 2023. All in Favor. Motion Carried.

Discussion was held regarding procedure/date for Full-Time Employee Performance Reviews. Everyone agreed to do a group review again this year. Let's do it at the October 11, 2023 meeting. That worked for everyone.

Discussion was held regarding the 20 Year Replacement Plan. Are there any other changes or updates to the plan. Bjorklund stated Well #2 was just done. Koch stated we are waiting on the alarm dialers since there is more expense than what is listed. We will need additional phone lines for them also. The current dialer uses the shop phone. Raddatz stated I see the brush chipper is in 4 years. The 1 Ton is the priority. Raddatz stated the sweeper for the loader is off the table right now. We continue to keep updating all the furnaces. Have you gotten any prices on trucks yet? I have talked to Ford in North Branch and Dodge in New Richmond. For Chevrolet you need to go to Rosedale. Rosedale is a long way to go for service. Keep that in mind service is half of it when looking at a new 1 Ton.

Discussion was held regarding the Zero Turn Lawn Mower. We got a price from Boyd's Outdoor to trade in the existing mower for a new mower. We could be doing this every 2 years. If we continue to put \$2,500.00 in the budget, we could have a new machine every two years. With the trade in the current estimate is \$2,196.80. Koch stated we told them it would be a 2024 purchase. Motion Raddatz/Darren Peterson to recommend to the board that we replace the Zero Turn Lawn Mower every 2 years. All in Favor. Motion Carried.

Review of preliminary 2024 Budget Requests from Departments took place. Gilbert stated in your packet is a list of things that have been to my attention over this past year. Raddatz asked where is the current budget for the Municipal Office at right now? If we have not used the \$1,000.00 capital outlay could the fan get done this year? Could have Andrie Electric take a look at it. Get a price on lighting for 2024. Could just replace all the bulbs with LED bulbs. Get a cost. A new computer for the police office could come out of office equipment. The Vest budget for 2024. The squad tires budget in 2024. Insulation at the Community Hall – not sure what really needs to be done. The Community Hall floor sealing – the last time it was done Binky Ward sanded it and sealed it. Koch stated the floor needs some help. Do we talk to DK and see who does their wood floors? What about Cascade flooring? Let's look to get a quote for the floor. We already looked at the library list. Are there any needs at the Cold Storage

