

**VILLAGE OF DRESSER  
FINANCE/PERSONNEL COMMITTEE MEETING  
WEDNESDAY, OCTOBER 13, 2021**

The meeting was called to order by Grace Bjorklund at 6:00 PM. Roll Call was taken: Grace Bjorklund, Darren Peterson, Bryan “Fatboy” Raddatz and Joe Peterson(alternate). Also present was Jodi Gilbert – Clerk/Treasurer, Robert Thompson Public Works, and Matt Koch Public Works. No other public or press was in attendance. Meeting was posted that a majority of Board Members could be present to gather information.

Discussion was held regarding draft Community Hall Contract. Bjorklund stated I have put together this draft. We had 6 samples that we got from other municipalities. Some of the wording was from the Grantsburg sample. Public Works, Officer Haass, and Barb Williamson has reviewed. Public Works found typos, Ryan had no changes, and Barb questioned going to a per hour rental. Raddatz stated there is a lot of stuff in here. I don’t care for it. Bjorklund stated some of this wording was in our other contract. The fees I just left blank. The sentence on Chaperones – who is going to monitor it? Change age from 21 to 18 at the minimum. Just take out the Chaperones part. Number 5. Dealing with cancellations of rentals. Keep the wording from the old contract it has worked - \$50.00 reservation fee. We are looking at hourly rentals for classes like Yoga. Darren Peterson stated \$35 per hour for residents, \$45 for commercial per hour rental, \$400.00 for all day commercial rental, and \$300.00 for regular all day rental. Raddatz state I like seeing the Hall being used so don’t want to go too high. Bjorklund stated we can get \$45 per hour. I was just thinking about our residents. Should the rates be for a 2 hour minimum? You have set up and tear down time with an hour event. Do you do a minimum of 2 hours and then so much after that? Resident and nonresident rates. Under Fees #1 take out. Put in Monday – Friday up to a 3 hour rental residents \$40.00 and nonresident up to 3 hours \$60.00. Residents all day rental \$300.00 and nonresident all day rental \$400.00. No per hour rentals on the weekends. Damage Deposit – who determines if it is given back – public works or the cleaning crew. Do we charge for the time to do it? \$75.00 per hour. Raddatz \$100.00 to \$200.00 damage deposit. Darren Peterson, I think we should do \$200.00 and they can get it back. This applies for full day rentals only? \$200.00 damage deposit. Fundraisers will need to plan ahead of time – review individually take that out. Nonprofit to do a fundraiser can come to the board. If keys are not returned \$200.00. Things need to be left in the same condition as rented. What is the definition of cleaned up? We could incorporate a basic list like from the Grantsburg agreement. Floor misspelled. No animals are allowed in the Hall. Alcohol wording is more than our old contract. The kitchen is not set up for preparing food. It is a “serving kitchen”. Public Works – do we charge if there is a building emergency. You have the damage deposit. You do want them to call if there is an Emergency. Bjorklund asked do we put a number in the contract on who to call if there is an Emergency? They can call the nonemergency number at Polk County and Polk County will get hold of Dresser workers. This could be posted on wall at the Dresser Community Hall. You need to have quiet time for music – closing Hour. Use the wording in the current contract. Hold harmless section needs to be reviewed by the Attorney. Those that are making money need to provide the additional stuff. The rental form Jodi and Grace can figure out. The list of Pre-Approved User Groups was reviewed. We have allowed youth groups with the St Croix Falls school district to use the Hall free of charge. Number 1, 2, 5, 6, 7, and 14 – St Croix Falls district. Bjorklund will make the changes to the document and bring this back to Finance.

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Discussion/Update was held regarding Express Employment Professionals and the hiring of a Clerk/Deputy Treasurer. Bjorklund stated you can see by the email that they are advertising at this point.

Discussion/Update was held regarding the Osceola Sewer Billings. Gilbert stated there has been no response to my email. Raddatz stated we are not doing anything until we get a date set for a meeting.

Discussion/Update was given from the meeting between Public Works, Village President, and Library Director regarding a bid for concrete work to improve Library Accessibility. Raddatz stated we met and it makes more sense now on what they are asking for. There are pros and cons on this. Sam Malm, Library Board President called me and he is going to push to have the library pay for half of it. Then it is just a couple of grand from each of us. There are issues with handicap accessibility – an inspection was done and we could have better accessibility. The area they come up which is the old driveway is all broken up. There would be an area to re curb and installation of a handicap ramp to give better access to the library. It would be nice to replace the sidewalk up to the property line. The CenturyLink sidewalk is terrible – maybe we can get them to do their portion. Raddatz continued at some point we are going to have to address this. We looked at having them come from the Cold Storage side, but it is too far of an up slope for the sidewalk. Items outside of the library is the General Fund budget. Joe Peterson stated when it is outside, we have to take care of it and they are offering to help. What about the book drop – you can just turn the top around. That problem would be solved. Raddatz stated this has to be done with another project in order to get that price down. It is informational for now. Thompson stated I will try to talk to CenturyLink. The whole area will need to be rebid with what we are doing next year in other sidewalk areas and catch basins. We will get a better price if done all at the same time.

Discussion was held regarding the 2022 Preliminary Budget Items/Spreadsheet. We are working on the document dated October 13, 2021 Meeting – Additional Numbers. Page 1 - shared revenues are down, expenditure restraint monies are down, and transportation aids are up. Page 2 – no changes. Page 3 – Village Attorney – Raddatz stated put in \$2,000.00. Wages need to be done. EO Johnson – copier contract change to \$2,200.00 line 225. Bjorklund stated there are Ordinances to review – put \$700.00 on line 231. CliftonLarsonAllen will give us their fee for line 234. Page 4 - building capital improvements - line 286 \$1,000.00. Page 5 – put \$6,000.00 again on line 317 Police Vehicle Replacement Account. The Fire Department and Ambulance amounts have been filled in. Osceola Ambulance should be \$6,342.00. Raddatz will double check this number. St Croix Valley Ambulance – Gilbert stated she has plugged in \$2,265.00 per the proposed contract. If the contract is not approved the money could be reallocated somewhere else. Page 6 - bulk fluids they have to come yet this year. For 2022 budget put in \$1,000.00 line 381. Line 382 machinery replacement lower to \$5,000.00. Line 384 machinery replacement put in \$5,000.00 again for 2022. Line 389 leaf pick up fall and spring \$1,500.00. Line 390 lawn equipment replacement leave as is \$2,500.00. Line 402 street maintenance lower that to \$1,500.00. Line 411 uniforms and safety equipment \$1,500.00. Line 413 Gilbert stated if not doing Spring/Fall clean up for residents we need money to get rid of mattress/tires etc.. The

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committee agreed to eliminate that line item and move that money to Line 451 refuse/garbage collection increasing that to \$3,000.00. Line 425 salt sand put in \$7,000.00. Line 438 street lighting is OK. Line 452 compost don't have a price from Kent Muschinske yet. Page 7 - Line 494 tennis court operating. In the past we have budgeted for porta potty by the Tennis Court. The school has been putting one in that area. Don't budget for a porta potty Line 494 put in only \$300.00. Line 504 - trees replacement put in \$600.00. Arbor Day leave as is. Line 522 open house - Bjorklund stated at this point there are no plans. May do something outside next Fall - leave \$200.00. Line 523 Polk County Economic Dev Corp leave it at \$895.00 and Raddatz stated I will check with him. Page 8 - Line 534 office equipment could new office chairs come out of this account. Put in \$2,000.00, but let's review the amount already in the assigned funds. Painting at the hall could come out of \$1,000.00 for that building. Line 549 sidewalks \$4,000.00 plus we would have \$2,000.00 carry over. The library number hopefully will go down - plan on the full amount until we hear from the Library Board. Line 555 Wire Feed Welder - Raddatz told public works that he would like to see more of a breakdown on this \$5,000.00. That is very expensive. Check Carquest for price on equipment. Line 556 shop driveway will probably get cut leave for now. Line 561 catch basins could be a carryover. Line 564 cold storage furnace is a heater at \$3,500.00. Line 570 windows for Municipal Office - all we have right now is a quote from Indianhead for around \$15,000.00. Line 573 engineering leave at \$1,000.00 roll over the planning money. Anything else for the Budget?

Other Business: Bjorklund stated I would like to bring up replacing that advertising sign that gets put out on the Highway. Boyd said he would give us a trailer. We have found a used sign and can replace the center. We have a proposal for two new faces. Is this a public sign? Darren Peterson asked what are we using the sign for? Bjorklund stated you could put on the sign voting, Easter Egg Hunt, Santa Day, Library events, Fire Department Spaghetti Dinner etc.. Where are we going to store it - cold storage. Where are we putting the sign on the Highway? Currently it has been put on private property. Could it be put out by our Welcome to Dresser signs? Would have to look at theft issues. What does Osceola and St Croix Falls do? They get permits to put banners across State Highways. Raddatz stated so you want to put this as a line item in the budget? Bjorklund stated yes if we can come up with the money. Can anybody advertise on it? Raddatz stated I don't know if the Village should be doing this? It is not something the Village should be doing with tax payer money. What advantage is there to the tax payers? Advertising? There are other ways of advertising. Raddatz stated I would rather spend \$2,000.00 on something else not a sign.

The next meeting of the Finance/Personnel Committee is set for October 27, 2021 at 6:00 PM.

Motion Raddatz/Darren Peterson to adjourn at 8:12 PM. All in Favor. Motion Carried.  
Jodi A Gilbert, Clerk/Treasurer These minutes have not been approved.