

## VILLAGE OF DRESSER

### FINANCE/PERSONNEL COMMITTEE MEETING

MONDAY, MARCH 15, 2021

The meeting was called to order by Grace Bjorklund at 6:00 PM. Meeting was held at the Municipal Office. Roll Call was taken: Grace Bjorklund, Darren Peterson, and Bryan "Fatboy" Raddatz. Also present was Jodi Gilbert – Clerk/Treasurer, Jacki Owens – Clerk/Deputy Treasurer, Rob Thompson – Public Works. No other public or press was in attendance.

Discussion was held regarding request from Public Works to review Dresser's uniforms, jackets, boots section XXI. Cleanliness/Dress Code of the Employee Handbook. Grace read the letter from Matt since he was not able to attend tonight. Rob stated he's happy with the way it is. He doesn't want to bring home uniforms for laundering, but Matt wants something else. Rob stated that they get 5 changes of clothing weekly. Matt wants the option to change shirt sizes throughout the year, and that's not possible with the uniform contract. Bryan "Fatboy" thinks there should be an option to choose either the service or \$500.00 to buy uniforms. Darren likes that the uniform service shirts have names on them. It makes the guys more identifiable. When contractors come to the Village, it's easy to know who they are. Matt would buy shirts through the uniform company. Bryan "Fatboy" stated the issue is not to not have uniforms. During the summer months, Rob stated they wear the high-vis t-shirts, because they are cooler. There are no names on them. Grace asked if they can buy them from our uniform company. Yes, they could be purchased. Grace likes them using the uniform service since it keeps the germs here instead of bringing them home. Grace questioned if we will have to change the handbook. Bryan "Fatboy" stated that it is an advantage to the Village to pay out a dollar amount and to give them that option. It's unlikely they'll need new clothing yearly. Clothes are not cheap, but the \$1,700.00 is not only for uniforms. Bryan "Fatboy" would like up to \$500.00 for clothing and to go with \$250.00 on boots. Grace suggested one new jacket per year. Rob stated the high-vis jackets get so dirty. High-vis doesn't clean up very well. Other discussion included requiring boots to have steel toes and to take out reimbursement for safety glasses, with an allowance of up to \$100.00 per jacket and to check with the uniform service about high-vis summer shirts. Money was not in the 2021 budget so do we make this effective for 2022? Motion to recommend to the Village Board by Bryan "Fatboy" / Darren to change Dresser's uniforms, jackets, boots section XXI. Cleanliness/Dress Code of the Employee Handbook for public works employees to be issued 5 uniform changes weekly with laundry service, or the option to purchase their own uniforms with a maximum of \$500.00 per year reimbursement. The purchase 1 coat every year with a maximum of \$100.00 reimbursement annually. Up to \$250.00 reimbursement for steel-toed safety boots purchased yearly. Safety glasses to be removed from handbook. All in Favor. Motion Carried.

Discussion was held regarding Tennis Court resurfacing and the use of the LGIP Play Ground equipment assigned funds of \$17,735.00. Grace had everyone look at a quote of \$15,900.00 that Rob got from Lee Sports Surfacing, with interest in using the playground assigned funds for this project. Bryan "Fatboy" stated it is kind of a playground. Rob stated the lines on the court will be for both pickle ball and tennis. This is a 3-year fix. A more extensive repair was double the cost. After 3 years the cracks will be back. Motion to recommend to the Village Board by Darren / Bryan "Fatboy" to accept the proposal from Lee Sports Surfacing, LLC for \$15,900.00 with an additional \$100.00 for incidentals and to transfer \$16,000.00 from the LGIP Play Ground equipment assigned funds to the General Fund to pay for this expense. All in Favor. Motion Carried.

Discussion was held regarding the purchase of locating equipment. This was not put in the budget because it is chargeable to water and sewer. \$5,689.00 - \$2844.50 per utility. It's for one metal detector and one locator. Grace clarified that we only have a metal detector. Rob said yes, but It is old. There should be one in each truck. Darren asked about the 4-inch clamp. Are we doing electrical? That could be a liability issue. Rob talked about not knowing where electrical was when they were digging

holes for the water tower. A few times it might be handy to have. Darren stated the clamp is not real accurate. Contractors should do locates - \$400.00 for a clamp is a fair amount of money. Bryan "Fatboy" asked if the first one can locate power. For anything over 110, you can wand over it. Rob stated during the demo he used the clamp. Osceola is using the same equipment –top unit and transmitter. Bryan "Fatboy" stated the current one is not working accurately and the "Maggie" is just as important as the first one. The "Maggie" will help find the curb stops, along with the GIS locates in Diamond Maps. Motion to recommend to the Village Board by Darren / Bryan "Fatboy" to purchase from Subsurface Solutions, the Rx7200, TX5, Maggie and case for a total of \$5,258.82, split 50/50 water/sewer (\$2,629.41 per utility). No need to get the clamp (\$429.97). Bryan "Fatboy" would like to see a demo on the difference between old and new equipment. If it's the same – return it. Cross out the clamp and get a new estimate. All in Favor. Motion Carried.

Discussion was held regarding Water Tower change order money. According to Jodi's spreadsheet, there's \$33,430.00 of possible funds not spent, but that project is not closed out yet. Hopefully this spring things will be finalized. This was just informational.

Discussion was held regarding the financing of the John Deere 524P Payloader. The Village Board has approved purchase, not the financing. Jodi put together a spreadsheet and we have an e-mail from the auditor giving us our options. The auditor is okay with either purchasing for cash or borrowing. Bryan "Fatboy" stated that the water tower money could be used for machinery replacement. We borrowed for the plow truck. Use cash, no debt. You can always borrow. Motion to recommend to the Village Board by Bryan "Fatboy" / Darren to pay for The John Deere 524P Payloader out of machinery replacement fund in the amount of \$195,615.00. All in Favor. Motion Carried.

Discussion was held regarding LGIP Wastewater Replacement Account. Grace talked about this back in September 2020 to authorize the auditor to apply these funds as per his discretion. Jodi was to take balance from LGIP and eliminate that sub-account (Sewer Utility). This is informational and completed per auditor.

Discussion was held regarding the 2 pumps at the State Street sewer lift station. The main lift station – bearings are making some noise. Energenics is getting a quote for repair / replacement. The hope is to switch out the bearings. The pumps are 36 years old and we are hearing that the parts may no longer be available. We may need to be looking at bigger pumps. Rob called two other companies to get quotes. Grace asked if there is a need to have an engineer look at the piping, pumps, controls, etc... The piping is okay. The equipment for measuring flow and the control panel are antiques. Grace stated it would be advantageous to look at it. There needs to be accuracy on measuring of the flow. There is a contract with Osceola on flow numbers for the two pumps now. An option for a 3<sup>rd</sup> pump is already set-up. What size pumps are needed? Bryan "Fatboy" suggested getting line-item costs for decision making that can go to the board on what do they want to do. We should have this available for the May Village Board meeting. The Board can determine if it needs to be engineered. Are you talking \$30,000.00 or \$300,000.00?

Any other business. Grace brought up the Federal Stimulus money. The League of Wisconsin Municipalities send out an e-mail regarding the U.S. Senate passing the American Rescue Plan – Allowable expenditures to include "To make necessary investments in water, sewer, or broadband infrastructure." We will wait for more information.

Motion by Bryan "Fatboy" / Darren to adjourn at 7:00 PM. All in Favor. Motion Carried.

Jodi A Gilbert, Clerk/Treasurer

Jacki Owens Clerk/Deputy Treasurer

These minutes have not been approved.