

**VILLAGE OF DRESSER
VILLAGE BOARD PROCEEDINGS**

Pursuant to due call and notice thereof, a Village Board meeting was held on Monday, December 7, 2020. In order to comply with social distancing rules, the meeting was moved from the Municipal Office, 102 W Main Street to the Dresser Community Hall, 115 W Main Street. Bryan “Fatboy” Raddatz called the meeting to order at 6:30 PM. Roll Call: Bryan “Fatboy” Raddatz, Grace Bjorklund, Richard Durand, Wayne Moberg, Elina Kuusisto, Darren Peterson, and Jeff Gutzmer were present. No attorney present at this meeting. Also present Jodi A Gilbert-Clerk/Treasurer, Matt Koch-Public Works, Rob Thompson-Public Works, Ryan Haass-Police Chief, and Joe & Hannah Peterson. The InterCounty Leader - Greg Marsten and The Osceola Sun – Matt Anderson newspapers were present. Salute to the Flag was given.

APPROVAL OF MINUTES: Motion Durand/Moberg to dispense with the reading of the minutes. All in Favor. Motion Carried. Motion Bjorklund/Gutzmer to approve minutes of the Public Works Committee Meeting, November 30, 2020. All in Favor. Motion Carried. Motion Kuusisto/Bjorklund to approve minutes of the Special Village Board Meeting, November 30, 2020. All in Favor. Motion Carried. Motion Bjorklund/Moberg to approve minutes of the Closed Finance Personnel Committee Mtg, November 30, 2020. All in Favor. Motion Carried. Motion Durand/Peterson to approve minutes of the Open Finance Personnel Committee Mtg, November 30, 2020. All in Favor. Motion Carried.

CITIZEN COMMENTS: Raddatz called for Citizen Comments. Raddatz called for Citizen Comments. No comments were made. Raddatz closed Citizen Comments.

PREREGISTERED: Nothing on the agenda.

PUBLIC WORKS: Motion Bjorklund/Peterson to accept the recommendation from the Public Works Committee and approve the public works department to purchase/set up Diamond Maps-GIS Mapping with the one-time expenses like the iPad being paid for from the 2021 budget account 10-57000-430 and the annual costs to be split 3 ways between the water utility, sewer utility, and the general fund. Raddatz stated there is an explanation of this in the public works minutes. Bjorklund stated this sounds like a great deal and will be very helpful to the guys. No other discussion took place. All in Favor. Motion Carried.

Motion Peterson/Gutzmer to accept the recommendation from the Public Works Committee and to approve going with Waterman Sanitation for the Village buildings Garbage/Recycling Services. Raddatz stated this was also in the public works committee minutes. Each hauler gave us cost for each monthly service. It may be possible to use Waterman’s Sanitation for Spring/Fall clean up. Just to clarify this is for the Municipal Buildings. All in Favor. Motion Carried.

Motion Bjorklund/Kuusisto to approve hiring Meyer Tree Service to trim 8 maple trees on Main St W and to remove 5 trees from the water tower area at a cost of \$1,400.00. This cost is just to drop them at the water tower. We can use the money from the urban forestry account \$850.00 and the rest can come from parks. Raddatz asked in regards to the operating expense account do we want to empty one account in parks completely? Bjorklund stated it doesn’t matter because at year end the balance is just Parks. The plan is to do this right away. All in Favor. Motion Carried.

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Motion Bjorklund/Moberg to approve the Christmas Tree & Greens Recycling Program. Pick up in January 2021. This is the same as in the past. Nothing has changed. All in Favor. Motion Carried.

Public Works Monthly Report: November 2020. Thompson read the report as presented to the Board. Koch said the work on the water tower pump – variable frequency drive is proceeding. They had a leak that is now fixed and the water was flowing today. It is almost complete.

FINANCE: Update to the Village Board on Grant Money received from the State of Wisconsin. Gilbert read report presented to the board. The Village has received money from the State of Wisconsin – Elections Commission FY 20 Subgrant Program \$1,200.00. The Village has received \$724.70 from the State of Wisconsin – Elections Commission CARES Subgrant. The Village has received money from the State of Wisconsin – Routes2Recovery COVIDGOVGRANT totaling \$11,318.15.

Motion Durand Gutzmer to approve Operator’s License – To Sell Fermented Malt Beverages and Intoxicating Liquors for Rhiannon McCarty, Robert Uran, and Denise Whiting. Background checks have been completed. All in Favor. Motion Carried.

Motion Bjorklund/Kuusisto to approve monthly Voucher/Payroll Approval #39733-#39817 Payroll \$15,654.33 plus Vouchers \$208,286.71 for a Total of \$223,941.04. Roll Call Vote. All members of the board present voted yes. Motion Carried.

Motion Kuusisto/Durand to approve the recommendation from the Finance Personnel Committee to use \$2,242.00 from Capital Outlay/Crack Seal 10-57000-510 to pay Monarch for the patch on Blaisdell/South Street. Bjorklund stated there was money left over from the crack seal account and this was reviewed on Oct 14, 2020. All in Favor. Motion Carried.

Update on State Highway 35 Project – final accounting of expenses. There was an email to Beth Cunningham Project Manager WI DOT and on the table is the answer to that email. Raddatz stated what it boils down to - the final cost was \$12,000.00 and we were budgeting \$14,500.00 but until the project completely closes there could be something. Right now, we didn’t have to come up with additional monies.

Motion Bjorklund/Moberg to approve the following 2020 Budget Amendment:

Decrease: Capital Outlay Crack Seal \$1,419.73 10-57000-510

Capital Outlay Chip Seal \$3,632.00 10-57000-550

Increase: Capital Outlay Highway 35 Utility Adjustments \$1,419.73 10-57000-630

Capital Outlay Highway 35 Utility Adjustments \$3,632.00 10-57000-630

No additional discussion took place. All in Favor. Motion Carried.

Discussion was held regarding the Water Tower Project Finances. Gilbert explained spreadsheet. There is \$5,39210 being held as retainage until Spring. There is \$3,000.00 for the 2022 Warranty Evaluation and since there were no change orders there is \$37,450.00 not spent at this time. The Finance committee will be discussing what to do with this money.

Motion Moberg/Bjorklund to carry forward the assigned 2020 budget monies to January 1, 2021 as follows: 3. Lawn Equipment Replacement \$2,500 4. Machinery Replacement \$5,000 (Monies will be moved to the Local Government Investment Pool). All in Favor. Motion Carried.

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Motion Durand/Peterson to carry forward the new assigned 2020 budget monies to January 1, 2021 as follows: Clerk/Deputy Treasurer \$10,000.00 (Monies will be moved to the Local Government Investment Pool). Bjorklund stated that money didn't get used in 2020 and the auditors suggested carrying it forward for the 2021 budget. All in Favor. Motion Carried.

Motion Peterson/Gutzmer to accept the recommendation from the Finance Committee and to approve applying the remainder of the assigned funds for the Housing Survey \$1,118.75 to the 2020 Highway 35 Utility Adjustments account 10-57000-630. By moving this money, the project is then covered. No further discussion took place. All in Favor. Motion Carried.

Motion Peterson/Moberg to accept the recommendation from the Finance Committee and to approve moving the Community Hall Assigned Funds of \$3,912.00(2019 Audit) to the 2020 Capital Outlay Hall Roof/Ramp expenses account 10-57000-220 to offset the roof/ramp expenditures. Bjorklund stated that is why it was put in there last year. All in Favor. Motion Carried.

Motion Peterson/Bjorklund to accept the recommendation from the Finance Committee and to approve using the current Capital Outlay for the Community Hall account 10-51630-820 \$1,000.00 for the following improvements: improvements to the closet to have a secure place for the new election equipment and supplies, replacement of the upstairs toilet, and an updated kitchen facet. Bjorklund stated the toilet is old and uses a lot of water. The custodians of the hall suggested replacement. All in Favor. Motion Carried.

Motion Bjorklund/Kuusisto to approve the December 31, 2020 General Fund Assigned Fund Balances to Carry Forward to January 1, 2021 as presented on the Monthly Financial Report. All in Favor. Motion Carried.

Motion Kuusisto/Moberg to designate General Fund Balances as of December 31, 2020 as 2021 Working Capital. No further discussion took place. All in Favor. Motion Carried.

Discussion was held regarding Employee Wages for 2021. We have a 3 percent increase figured in the 2021 budget. Bjorklund stated we did reviews of the employees and felt that with all of the COVID and extra things and that they had an excellent performance review we were justified to give 3% for 2021. The Library Board takes care of their own raises. Motion Peterson/Moberg to approve giving the Village of Dresser Employees a 3% wage increase starting in 2021. All in Favor. Motion Carried.

Update on application to Public Service Commission for adjustment of water rates – Notice of Proceeding has been issued. The full rate increase is being worked on.

PUBLIC SAFETY: The Building Inspector Report for November 2020 was present to the board.

Discussion was held regarding a Law Enforcement Mutual Aid Agreement between the Village of Dresser and the City of St Croix Falls. Haass stated overall I have no issues with the agreement. Mutual aid is in place and if I request, they come in to help with issues. They assist me. There is no problem with that. This agreement goes beyond that and creates their own district. They are putting an officer in the schools. It gives them they authority on jurisdiction. I believe an attorney needs to review. There are questions such as if they are in the Village are

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they following their policies or ours. If they take their own action on calls and generate their own calls the way I read it they could bill us according to this agreement. What if they are down here and get injured would it be our liability insurance that would have to cover. Gutzmer stated you set your own guidelines. The agreement does not say that. We need to have an attorney look at it. Raddatz stated Laux is our attorney until the end of the year. Motion Bjorklund/Kuusisto to have legal counsel review it and give us a written opinion. All in Favor. Motion Carried.

Police Department November 2020 Report. Haass stated the numbers are in your packet. I attended a virtual conference. Finding topics that relate is relatively difficult. Sale of car for 2020 won't happen. It is a 30-day auction.

LIBRARY: Presentation of the Library Board Minutes from the November 4th and November 9th 2020 meetings. Kuusisto stated we talked about allowing Leann to go back to curbside. The other meeting on the 9th we talked about some folks attending book club. It is a nice outlet and they meet virtually. There have been 22 curbside pick ups. We have given unneeded books to better world books. Leann has approached the Osceola Sun to run a library news section every week in the newspaper.

PUBLIC WELFARE: Discussion was held regarding the recommendation from the Public Works Committee to approve the application/license form and the Ordinance changes to 11.08, 11.09 and 12.12 for Refuse and Recycling Collection in the Village of Dresser. Raddatz asked for any comments/concerns/changes. Bjorklund stated Attorney Laux put this together. The License Application is simple to move forward. Refuse haulers need to apply so we know who is in the Village. We will know that they are insured and who is in the Village. Motion Bjorklund/Kuusisto to approve the license application form as presented and changes to the Ordinances for Refuse and Recycling Haulers. All in Favor. Motion Carried.

Ordinance #256-2020 An Ordinance Amending Parts of Chapter 11, the Health and Sanitation Code. Motion Kuusisto/Moberg to amend the rules waiving two readings 2.10(b). All in Favor. Motion Carried. Motion Gutzmer/Bjorklund to amend the rules to allow an immediate vote 2.10(2). All in Favor. Motion Carried. Motion Kuusisto/Peterson to pass and approve Ordinance #256-2020. Raddatz called for any discussion. Nothing stated. Roll Call Vote. All members of the board present voted yes. Motion Carried.

Ordinance #257-2020 An Ordinance Creating a Part of Chapter 12, the Licenses and Permits Code. Motion Durand/Moberg to amend the rules waiving two readings 2.10(b). All in Favor. Motion Carried. Motion Bjorklund/Peterson to amend the rules to allow an immediate vote 2.10(2). All in Favor. Motion Carried. Motion Kuusisto/Gutzmer to pass and approve Ordinance #257-2020. Raddatz called for discussion. Nothing stated. Roll Call Vote. All members of the board present voted yes. Motion Carried.

PLAN COMMISSION: Nothing on the agenda.

OTHER BUSINESS: Discussion was held regarding proposals/agreements for Legal Services for the Village of Dresser. Raddatz stated we got two proposals back. I had called four law firms. So here is what I got. Bjorklund thanked Raddatz for doing the leg work. We have Laux's rates/contract as a starting point. I was a little worried. Not too many attorneys doing Municipal Law. Our court attorney didn't have the municipal experience. I did clarify

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Jarchow's \$250.00 per meeting rate. Bakke Norman - Paul Mahler will charge from New Richmond and their rate is a little lower. Laux I believe did a flat rate. Raddatz stated this is up to the board what do you want to decide. Do you get into a long-term contract or use services and go from there? Peterson stated Mahler with Bakke Norman has listed a lot of experience working with other Municipalities. Bjorklund stated Bakke Norman has 30 years of experience working with Municipalities. The City of St Croix Falls and the Village of Osceola use Bakke. They have high recommendations of him. There is depth and other lawyers behind him and a lot of resources at Bakken Norman. You are dealing with a big company Raddatz stated versus working Jarchow who is a small local firm. What direction do you want to go? Kuusisto stated I would like to work with Bakken Norman – Paul Mahler. Gutzmer stated I have a question do we pay Moriah Ludvigson for municipal court right? Yes. So we don't need them for court – they didn't know that when they included municipal court in their proposal. Gutzmer asked is that a part of the hourly bid? Is Moriah going to continue to do court? Yes, was stated. Raddatz stated I believe that is the rate \$185 Bakke Norman versus \$250 Jarchow. Motion Kuusisto/Bjorklund to approve the proposal for legal services from Bakke Norman - Paul Mahler as Village Attorney. Any other discussion. Nothing stated. All in Favor. Raddatz voted no. Motion Carried. Raddatz stated I will contact Bakke Norman – tell them no municipal court and see him in January. Monday nights are available I believe for him. He should be at the first couple of meetings so we can meet him.

The Dresser Lion's Club has cancelled Santa Day for December 12, 2020 – 2020 Budget Allocation of \$300.00 how does board want to handle. Gilbert stated a check has not been mailed. Bjorklund stated let it go back into the General Fund. No action was taken.

Spring Election to be held on April 6, 2021. Nomination papers for Village Trustee positions can be circulated starting on December 1, 2020. Papers can be obtained from the Village Clerk Office. Bryan "Fatboy" Raddatz, Grace Bjorklund, Richard Durand and Wayne Moberg are up for reelection. Notification of NonCandidacy Forms have been filed by Richard Durand and Wayne Moberg.

Monthly update from Village President, Bryan "Fatboy" Raddatz. Raddatz stated I would like to thank Attorney Laux for all of his years of service to Dresser. Merry Christmas to all of you. Thanks to all of the employees and everyone working through the COVID 19.

JANUARY AGENDA BUSINESS FOR CONSIDERATION: Nothing was stated.

NEXT MEETINGS:

Osceola Ambulance Meeting, Wednesday, December 9, 2020 at 6:00 PM
Library Board Meeting, Monday, December 14, 2020 at 6:30 PM
Finance Personnel Committee Meeting, Monday, December 21, 2020 at 6:00 PM
Village Board Meeting, Monday, January 4, 2021 at 6:30 PM
Allied Emergency Service Board Mtg, Thursday, January 21, 2021 at 6:00 PM – Dresser Station

ADJOURNMENT: Motion Bjorklund/Moberg to adjourn at 7:34 PM. All in Favor. Motion Carried.

Jodi A Gilbert-Village Clerk

These minutes have not been approved.