

**VILLAGE OF DRESSER
POLK COUNTY
VILLAGE BOARD PROCEEDINGS**

Pursuant to due call and notice thereof, a Village Board meeting was held on Monday, December 7, 2015, in the Municipal Office, 102 West Main Street. Beseler called the meeting to order at 6:30 PM. Beseler called for Roll Call: Darron Nelson, Cathy Frandsen, Elina Kuusisto, Wayne Moberg, Richard Durand, Grace Bjorklund, and Bryan Beseler were all present. Also present Jodi A. Gilbert-Clerk, Attorney Tim Laux, Steve Jacobs- Public Works Supervisor, Ryan Haass-Police, Dean & Sharon Sievers, and Leonard Schreiber and Isaac Steinmeyer from Cedar Corporation. The Standard Press/Ledger and The InterCounty Leader Newspapers were present. Salute to the Flag was given.

APPROVAL OF MINUTES: Motion Kuusisto/Nelson to dispense with the reading of the minutes. All in Favor. Motion Carried. Motion Durand/Frandsen to approve the minutes of the Village Board Meeting, November 2, 2015. Bjorklund asked for an edit in the minutes. Under the Budget Public Hearing #8 - when the money was reallocated I voted NO on all three line items. Motion Bjorklund/Beseler to amend the minutes under the 2016 Budget Public Hearing Section #8 on the reallocation of the dollars Bjorklund voted no on all three line items suggested by Beseler. No further discussion took place on the amendment. All in Favor. Motion Carried. Beseler called for any further discussion to the amended minutes. Nothing was stated. All in Favor. Motion Carried.

CITIZEN COMMENTS: Nothing was stated.

PREREGISTERED: Nothing on Agenda

ACTIONS AND COMMITTEE REPORTS

PUBLIC WORKS: Discussion was held in regards to a proposal from Cedar Corporation to analyze and propose alternative actions to address the long term concerns regarding the Village's drainage easement in Silver Ridge. Schreiber from Cedar Corporation stated I was elected to put together a brief estimate – looking at the problem. In order for you to know what we are thinking we have put together a brief overview. Copies were handed out to the board. Cedar Corporation now has offices in Green Bay and Madison. Our professional services remain the same Civil/Municipal Engineering to Water Resources. Myself and Isaac Steinmeyer would be doing the work along with some of our technical office staff. The handout showed where the proposed project area is located. We would be looking at the drainage into the Silver Ridge development. We took some pictures for the handout. Some areas may be a problem and other areas may not be. We were trying to get an understanding of what is there. We will be looking at the history and what has worked and what has not. We would be doing an analysis to see if what is there is adequate. I have included a copy of dimensions – NDS specs. We pulled an aerial photo of the project area. We would be looking at existing drainage and some possible solutions. Steinmeyer pulled up some online maps to see what is currently draining to this area. It is quite an area that flows to this area. The blue is existing storm sewer – silver ridge is roughly a new development. The red area is roughly 40 acres that drain to this area. Storm sewer flows to the ponding area in Silver Ridge. There is existing pipe from 3rd phase that flows into Silver Ridge. Are there any questions at this point? For your information we are not saying that we have an issue. If there is an issue we would look at how we can change it. Last week we picked up drawings from the Village. A lot of the area is wooded. We may be able to reroute some of the water if necessary. We would be looking for ways to offer a solution to any problems that may be there. We did talk to ACA and there is some talk about looping a water main. It may be worth looking at these two issues together. There are some other things to look at and model. If this would come to a realization what time frame is the Village looking at. What are you looking for us to provide. Laux stated the Village Public Works has looked at that area and suggested some alternatives. The Board members are not engineers. We are looking for some professional help to give us some guidance. Beseler stated in regards to a time line - next summer at the earliest – 6 to 18 months. We have some concerned residents who have filed some action in related to this issue and are requesting some sort of reimbursement. The public works committee is looking to find out if the work that was done was adequate and/or a long term solution to what

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needs to be done. In our proposal we break down our costs and we currently have some time into this. We can give you solutions so that you would have a better way to address the long term solution. We ask that you give our proposal some consideration. Beseler called for a motion to move forward with the proposal from Cedar Corporation with an amount of \$3,450.00. Schreiber stated we will try to give you potential solutions to the existing problem and then that may lead into a potential project. Bjorklund asked any work not included would be billed out as time and services. Schreiber stated any additional work would have to be reapproved. Bjorklund asked what would be your time line to get back to us. Schreiber stated I leave that up to you. Motion Bjorklund/Kuusisto to enter into a contract with Cedar Corporation as the proposal states in an amount of \$3,450.00 and to have alternatives brought back to the March 7, 2016 Board Meeting. No further discussion took place. All in Favor. Motion Carried.

Motion Bjorklund/Moberg to approve the pay request to Lametti & Sons for the West Ave Sewer Lining Project in the amount of \$22,960.00. \$22,000.00 will come from Fund 10 and the remaining \$960.00 from the Sewer Utility. Jacobs stated that everything went as planned. We have a copy of the films before and after. All 3 services are OK. There were no complaints that I am aware of. No further discussion took place. All in Favor. Motion Carried.

Discussion was held regarding the Water Rate Increase and a mailing to the customers. Gilbert has put together a memo and it gives you a comparison. I think it is ready to go. Bjorklund stated she did an excellent job on it. If the residents have any concerns they should address the board members.

Motion Bjorklund/Kuusisto to approve the Christmas Tree & Greens Recycling Program – Pick Up Jan 2016. It is a wonderful service for the residents. All in Favor. Motion Carried.

The November 2015 Public Works Report was reviewed by the board. Jacobs stated that the only change is that we chipped brush one last time and with no snow we may pick up one more time. I will be taking time off over Thanksgiving now that Mike is back. The pavilion roofs are done.

FINANCE: Motion Frandsen/Durand to appoint the Election Officials as presented for a two-year term January 1, 2016 to December 31, 2017 with an hourly rate set at \$7.50 per hour for regular election inspectors and \$8.50 per hour for certified chief election inspectors. No further discussion took place. All members of the board voted in Favor except Beseler who abstained from the voting due to the fact that his wife was on the list. Motion Carried.

Motion Nelson/Kuusisto to approve the monthly Vouchers #34925 - #34995 totaling \$105,115.90. Roll Call Vote was taken. All members of the board present voted yes. Motion Carried.

Motion Bjorklund/Moberg to approve an Operator's License – To Sell Fermented Malt Beverages and Intoxicating Liquors for Andrea Rossini. Bjorklund asked if there were any concerns. Haass stated no. No further discussion took place. All in Favor. Motion Carried.

Motion Durand/Moberg to approve placement of all delinquent utility accounts and special charges in the amount of \$17,388.74 on the 2015 Tax Roll. Durand stated we do this every year. Bjorklund stated some are quite large. A 10% penalty is added to the bill before it goes on the tax roll. No further discussion took place. All in Favor. Motion Carried.

Motion Bjorklund/Durand to set the 2015 Dresser Mill Rate at .007661744. Durand stated it is a \$1.01 change in mill rate. It is up-\$101.84 per 100,000. The other tax districts have gone up also. Assessment values have gone down. Beseler stated the mill rate had gone up from 2006 to 2012 and then it dropped. We are now climbing back to where it was in 2006. No further discussion took place. All in Favor. Motion Carried.

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Motion Kuusisto/Frandsen to approve December 31, 2015 General Fund Assigned Fund Balances to Carry Forward to January 1, 2016 as presented on the Monthly Financial Report. No further discussion took place. All in Favor. Motion Carried.

Motion Bjorklund/Durand to designate General Fund Balances as of December 31, 2015 as 2016 Working Capital. This is a house keeping item. No further discussion took place. All in Favor. Motion Carried.

Discussion was held regarding a Holiday Bonus for all full/part time employees. Bjorklund stated I would like to see us give them a little increase. Beseler stated it was bumped up last year. Bjorklund stated they don't get the whole amount. They have also had to work by themselves for part of the year. The Library is included in this. Currently it is at \$125.00 for full or part timers. Beseler stated it should stay the same. Are there any other opinions. Kuusisto asked how many people are at the library – 3 was stated. Bjorklund stated 7 people at \$150.00 is small. Motion Bjorklund/Kuusisto to give a Holiday Bonus in the amount of \$150.00 to all full/part time employees. Beseler stated I will be voting against this. No further discussion took place. Roll Call Vote was called for. Frandsen – yes, Nelson – yes, Kuusisto – yes, Bjorklund – yes, Durand – no, Moberg – no, Beseler – no. Motion Carried. This to show appreciation to our employees.

Discussion was held in regards to Employee Wages for 2016. Bjorklund stated at the Finance Committee we did put 2% into the budget due to the quality of village employees we have. The Library Board gave the library personnel a .50 cent per hour increase. Bjorklund continued by doing a 2% it would be in line with what they gave and I would recommend going with the budgeted amount of 2%. If we are not going to give it then why put it in the budget. Bjorklund continued we want to keep good employees. Motion Bjorklund/Moberg to award a 2% increase in 2016 salaries for Jodi, Ryan, Steve, and Mike. Beseler stated I do appreciate the quality of work of our employees even though I will vote against it. No further discussion took place. All members of the board voted yes, except Beseler who voted no. Motion Carried.

Discussion was had in regards to running an Ad for the Cleaning of the Dresser Hall. Bjorklund stated the cleaners have resigned earlier in the year and because we are a government entity we should run an ad for anyone that may be interested. Letters of intent would be due January 6th. The Finance/Personnel Committee is tentatively meeting on January 13th to review any proposals and to bring a recommendation to the February board meeting. This is a draft and if anyone wants to make any changes they can. Beseler stated I would like to clarify that the cleaning fee is \$75.00. Payment is a flat rate of \$75.00 per cleaning. We should run it for 2 weeks – letter of interest to the Village Office by email or mail. Motion Beseler/Frandsen to run the ad as proposed. No further discussion took place. All in Favor. Motion Carried.

Discussion took place regarding the hiring of a Part Time Office Assistant. Beseler commented that Bjorklund did a good job on the AD. Bjorklund stated Gilbert and I put it together. We had discussed this some at the personnel meeting. We actually put in 20 hour per week. That is what Barb was working. This is only a draft so make any changes if need be. Beseler stated that this looks good. Motion Frandsen/Kuusisto to approve running the Ad for the Part Time Office Assistant. No further discussion took place. All in Favor. Motion Carried.

LIBRARY: The Library Board minutes from the November 9, 2015 meeting were presented to the Board. Frandsen stated we spent some time working on the budget. Bjorklund stated it has been a very low attendance at the story time. Frandsen stated I know a lot of the regulars who use to come, but now their kids are school age. Bjorklund asked if the library has done any posting around town or maybe include something in a mailing with Jodi. Frandsen stated I will bring this up to Susan. Kuusisto asked if they had talked to the daycare. Frandsen stated I believe Susan has been talking to the daycare.

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Motion Kuusisto/Bjorklund to appoint Laura Rochford to the Library Board. She will be excellent. All in Favor. Motion Carried.

PUBLIC SAFETY: The Building Inspector Report for November 2015 was presented to the board.

Motion Bjorklund/Frandsen to accept the letter of resignation from Brian Wert – Building Inspector. His last day would be December 31, 2015. He has agreed to finish out any projects that he has started. No further discussion took place. All in Favor. Motion Carried.

Discussion took place regarding the hiring of a Building Inspector. Bjorklund stated we did some research and in some other municipalities they are just part of the personnel, but some are independent contractors and enter into a contract. The contract is not fully reviewed at this point. It is important to ask for credentials – UDC and Commercial is what Wert did now and 3 references. Bjorklund stated I recommend to the board we move forward on this. Motion Frandsen/Durand to run the Ad for the hiring of a new building inspector. No further discussion took place. All in Favor. Motion Carried.

The Police Department November 2015 Report was presented to the board. Haass stated the numbers are in the packet. It is getting a little busier. The car computer is a work in process. We can wait one more month on the data card. I have to get it to Polk County.

The minutes from the Cooperative Boundary Committee Meeting that was held on November 9, 2015 was presented to the board.

PUBLIC WELFARE:

PLAN COMMISSION:

OTHER BUSINESS: A Holiday Open House will be held on Wednesday, December 16, 2015 at the Municipal Office – Please come and visit with your neighbors and light refreshments will be served. Bjorklund stated we haven't set the hours yet. Do we do 1PM – 6PM or 2PM – 6PM for people who work? Beseler stated 2PM to 6PM sounds great. This will go out in the mailing.

Spring Election to be held on April 5, 2016. Nomination papers for Village Trustee positions can be circulated starting on December 1, 2015. Papers can be obtained from the Village Clerk Office. Elina Kuusisto, Cathy Frandsen, and Darron Nelson are up for election. Notification of NonCandidacy Forms are due Dec 28, 2015.

Monthly update from Village President, Bryan Beseler – On behalf of the board I am sending out a Holiday Letter to the residents.

JANUARY AGENDA BUSINESS: Nothing Stated.

NEXT MEETINGS:

Joint Municipal Court Meeting, Wednesday, December 9, 2015 at 6:00 PM

Library Board Meeting, Monday, December 14, 2015 at 6:30 PM

Cooperative Boundary Committee Meeting, December 21, 2015d at 6:00 PM

Village Board Meeting, Monday, January 4, 2016 at 6:30 PM

Finance/Personnel Committee Meeting, Wednesday, January 13, 2016 at 5:45 PM

Osceola Ambulance Meeting, Thursday, January 21, 2016 at 7:00 PM

DOG Fire Association Meeting, Thursday, January 21, 2016

ADJOURNMENT: Motion Kuusisto/Nelson to adjourn at 7:40 PM. All in Favor. Motion Carried.

Jodi A. Gilbert - Village Clerk

These minutes have not been approved.