

**VILLAGE OF DRESSER
VILLAGE BOARD PROCEEDINGS**

Pursuant to due call and notice thereof, a Village Board meeting was held on Monday, December 4, 2017, in the Municipal Office, 102 West Main Street. Bryan Beseler, Village President called the meeting to order at 6:30 PM. Beseler called for Roll Call: Wayne Moberg, Richard Durand, Bryan “Fatboy” Raddatz, Grace Bjorklund, Cathy Frandsen, Elina Kuusisto and Bryan Beseler were all present. Also present Jodi A Gilbert-Clerk/Treasurer, Attorney Tim Laux, Arik Mahler, Robert Thompson, Sandy Bassett, Dawn Johnson, Kathy Soul, Cassie Peterson, Karen Andrie, David Rasmussen, Boyd Dosch and Brian and Shelly Andrewson. The Standard Press/Ledger, the InterCounty Leader, and the Osceola Sun newspapers were all present. Salute to the Flag was given.

APPROVAL OF MINUTES: Motion Raddatz/Moberg to dispense with the reading of the minutes. All in Favor. Motion Carried. Motion Kuusisto/Raddatz to approve the minutes of the Village Board Meeting, November 6, 2017. All in Favor. Motion Carried. Motion Durand/Moberg to approve the minutes of the Public Works Committee Meeting, November 13, 2017. All in Favor. Motion Carried. Motion Bjorklund/Kuusisto to approve the minutes of the Village Board Informational Meeting, November 29, 2017. All in Favor. Motion Carried.

PUBLIC HEARING ON THE PROPOSED 2018 VILLAGE BUDGET

1. Beseler announced that the proceedings for the 2018 Budget Hearing will be tape recorded.
2. Beseler called to order the Public Hearing for the 2018 Village Budget. Roll Call – Frandsen, Raddatz, Kuusisto, Bjorklund, Durand, Moberg, and Beseler were all present.
3. Announcement of Publication – Gilbert stated that the notice for the Public Hearing was published in the InterCounty Leader on November 8, 2017 and was posted on November 6, 2017
4. Presentation of the 2018 Budget – Bjorklund read the following two statements that were submitted to the Clerk for the public record. “2018 Proposed Budget – I would like to clarify Jodi’s duties as a clerk/treasurer. She does not “put together” our budget. Jodi receives all information from the Dept. of Revenue such as: Value Assessments and all other state aid monies we receive. It is her job to make a budget worksheet, in which figures are entered. It is the committee’s work to review all departments’ requests and look at previous year expenses and make the decision of the amount to enter for 2018. Our auditor also works with us to develop a workable budget. Jodi and our Auditor then work together to finalize the proposed budget which comes back to committee and the board. 2018 Budget Highlights are: Village assessed value is down \$795,300. Expenditure Restraint revenue for 2018 is \$14,926.00. Transportation aids down, shared revenues increased, no significant changes to other accounts. Expenses: Some departments have a slight increase due to inflation. Police Dept. Removed the PT police budget as requested by Chief Haass. Funded \$6000. For police car replacement anticipating purchasing late 2018 or early 2019 and funds will be available to purchase. Ambulance requested an increase of \$1.00 per ½ of our capita, plus \$2000. Additional for shared cost to repair driveway. Machinery/Equipment \$5000 Placed in machinery replacement account. Most of our equipment is getting older and we must be financially prepared to replace. Streets: Annual street repairs are costly. Based on previous years, \$30,000 was budgeted. Catch Basins: are in need of repair and plan to do a few each year. \$4500. Was budgeted. LRIP Fund: This fund is accumulating each year to be used for major street construction. \$30,850. Was budgeted. Other smaller outlay items, couple driveways, start to replace tables in hall, office bathroom floor, Sidewalks, Federal

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mandated street signs, Highway 35 sidewalk and computer updates. It is important that the board and public hear the comments of our CPA and auditor, Brock from Clifton, Larson, Allen accountants, auditors and advisors and his explanation as to WHY we SHOULD NOT reduce the MILL RATE or use our CAPITAL WORKING FUNDS TO REDUCE THE LEVY.” November 9, 2017 email from Brock to Grace: “Grace – A couple of reminders for the 2018 Budget hearing: - You will find the estimated impact to taxpayers on the one-page handout we used during the committee meeting. This handout has years 2014 through 2018 across the top and the first line (row 9) is “VILLAGE TAX LEVY”. The bottom right corner of this handout shows the draft budget will result in an increase in taxes from the prior year of \$33.38 for a property valued at \$100,000. Keep in mind that increase assumes the value of a resident’s property remained \$100,000 but as you know, over all valuation of the Village decreased. – The ability for a municipality to increase its levy is limited by State Statute. At this time, the Village of Dresser only has 2 options available within these limitations: 1. Net new construction (which was \$3,939 for your 2018 budget) and 2. Incurring debt (statute allows you to exceed your base levy to pay principal and interest). – Current legislation dictates how your levy is calculated. What you adopt for the 2017 budget is the starting point for your 2018 levy limitation. Your 2018 adopted levy will be the starting point for the 2019 levy limitation, etc. – If you adopt a levy for 2018 that is less than what you adopted for 2017, that will be your new base levy for the 2019 budget. Regardless of what you want to fund for 2019, you will be subject to those same two limitations (net new construction and new debt) at that point. The reduced levy will effectively eliminate your only base building factor of net new construction. You will never get this part of your base back so the impact is a \$3,939 loss of funding every single year going forward (i.e. over 10 years you will have foregone \$39,390 of revenue). – For the reason noted above, it is best practice is to utilize at least the net new construction factor as an addition to your prior year levy. We help over 40 municipalities with their annual budgets and all of them subscribe to this philosophy. – The Village is also subject to an expenditure restraint program which limits the amount you can increase budgeted expenditures. Your draft budget is within these guidelines. – Finally, it is the Board’s responsibility to ensure the financial sustainability of the Village. Boards of the future will inherit the financial condition created by the decisions made on the 2018 and future budgets. Protecting your levy base is critical and considered fundamental to a sound budget process. Brock.” “The impact on homeowners will be \$33.38 for \$100,000 house value. If your house is valued at \$200,000 the impact will be \$66.76. Not a huge increase if you consider the services your Village provides. I strongly recommend the proposed budget be adopted as printed.”

5. Beseler called for Public Comments to the budget only at this time. There will be a chance for other public comments later on the agenda. No comments were stated. Beseler closed public comments.
6. Motion Durand/Raddatz to adopt the 2018 Budget and set the Levy at \$483,780.00.
7. Beseler called for any discussion regarding the motion. Beseler stated I am not going to rehash the committee meeting. Those that were not present can review the minutes. You can see though that some discussion took place. I didn’t support the budget at that time nor will I support it now and it is not the responsibility of the auditor to set policy. He did give some guidance. This board has the chance to have a zero impact on the mill rate, or have a zero impact on property taxes, or the opportunity to have flat expenditures. Total expenditures increased \$13,652. There are accounts that could be cut such as the machinery replacement account or the street maintenance outlay account. An easy \$10,000 could be pulled from that account and line

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item 541 LRIP could be cut. There would be a zero impact on the tax payer. I understand net new construction and I know that right now we need to take into consideration the decrease in value. Right now expenditures are going up and tax bills are going up. I did not support it at the finance committee and I won't be supporting it tonight. Raddatz stated first Brock is not setting policy and number two the machinery replacement needs to stay. A new plow truck is at least \$160,000 and that is only one piece of equipment. I know that we can borrow money, but we need to plan for the future. Bjorklund stated in regards to the LRIP – we have residents asking when their street is going to be fixed. Right now we keep saying there is not enough money in the account. We owe it to the tax payers to keep money in LRIP and use it for the purpose of keeping the roads up to date in the Village of Dresser. Beseler called for any other discussion. Durand stated we don't want to get to a point where we can't do the updates that are needed. We need to do a little bit each year. Otherwise things will happen just like our water and sewer rates. We need to keep up with things. Bjorklund stated look at the amount of delinquent water and sewer monies that are sitting out there and the utilities operate with a deficit and the Village has to fund them capital reserves. It is a good budget. \$33 a year is not a lot and I am a tax payer and my house is one of the older one, but our services are one of the best in the area.

8. Beseler stated with that being said I would make a Motion to amend the 2018 budget removing from the general property tax line item (\$11,914) and supplementing that amount by taking \$11,914 from the general fund, which is currently sitting at \$851,000 – I understand that not all of that is cash, but with that said by supplementing \$11,914 we have a zero impact on property taxes even though the mill rate will go up. Is there a 2nd to the motion? Durand 2nd the motion made by Beseler. Beseler called for discussion on the motion. Beseler stated I have sat on other boards where we used general funds to supplement revenue. Bjorklund stated I agree it is not unheard of, but it is not responsible budgeting. Bjorklund continued we are not raising taxes just to raise takes. Beseler stated I believe in this budget there is meat on the bone. Bjorklund stated when you look at expenditures we spent money on Clark Road and that was not budgeted for. This Village runs a positive to the budget every year. You don't have \$851,000 – I believe the audited amount at the end of 2016 is \$710,000. Beseler called for any further discussion. Nothing was stated. There is a motion on the floor to amend the 2018 budget. Beseler called for a vote. Beseler voted yes. All other board members present voted no. Motion did not pass. Beseler continued OK for the fun of it I am going to make another amendment. I want to go on record that I firmly support the hiring of a part time law enforcement officer. I support having the funds for a part time officer. We should continue to pursue that position. Motion Beseler to amend the 2018 budget by proposing to put \$6,000 back into part time police line item #315 and taking the \$6,000 expenditure out of line #541 LRIP account. It is important to note that I am not eliminating it I am just reducing it. Traditionally we have put \$14,000 into the LRIP account and by reducing it \$6,000 I am bringing it down to \$24,850. Beseler stated there is a motion on the floor is there a 2nd. Frandsen 2nd the motion. Frandsen clarified the dollar amounts in the LRIP account. Bjorklund stated the part time police money was put into the budget for 3 years and Haass was unable to find anyone. One person was interested but they were not trained. Haass said that he is done looking and not planning to look anymore at this time. Bjorklund stated that is why the committee removed this amount from the budget. Beseler stated I don't question the difficulty that Haass has had in trying to find someone to hire and I don't question his recommendation. We are the policy makers and I don't support that decision. This board could instruct him to continue that search. Bjorklund stated you are budgeting something and

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not using it. If he finds an officer and then bring it back to us we could look at the budget and see if we can find the money to hire. Beseler stated if there is no money this board is going on record saying not to look for a part time officer. This should be a priority. Beseler called for any further discussion to the amendment on the floor. Nothing stated. Beseler called for a vote. Beseler and Frandsen voted yes to the amendment to the 2018 budget. All other board members present voted no. Motion did not pass.

9. Beseler called for a Roll Call Vote on the Motion to adopt the 2018 Budget and set the Levy at \$483,780 that was made earlier by Durand and 2nd by Raddatz. Vote was called for. Beseler voted no. All other board members voted yes. Motion Carried. 2018 Budget is approved.
10. Beseler adjourned the Public Hearing.

CITIZEN COMMENTS: Beseler stated I open up the floor to any citizen comments. Sandy Bassett made a statement to the board. Cassie Peterson made a statement to the board. Dawn Johnson made a statement to the board. Bryan “Fatboy” Raddatz made a statement as a resident and submitted his comments in writing to the Clerk for the public record. No other comments were made. Beseler closed citizen comments.

PREREGISTERED: Boyd Dosch – Dresser Lion’s Club President – Discussion was held regarding the request from the Dresser Lion’s Club for a donation for the annual Santa Day to be held at the Dresser Community Hall on Saturday, December 16, 2017. Boyd stated every year the Lions Club spends between \$400 to \$500 on the Santa Day. A donation from the Village would help offset the costs. We have between 50 to 75 kids. There are games and pictures with Santa. It is a good community project that we are involved in. In the past the Village has donated \$300.00. Motion Bjorklund/Raddatz to give a donation in the amount of \$300.00 to the Dresser Lion’s Club for the annual Santa Day event that is held at the Dresser Community Hall. Beseler stated we appreciate the work you do to put on this event. All in favor. Motion carried.

PUBLIC WORKS: Motion Frandsen/Kuusisto to approve the Christmas Tree & Greens Recycling Program – Pick Up Jan 2018. Residents can put their live Christmas Trees at the end of their driveway for pick up in January. No further discussion took place. All in Favor. Motion Carried.

MSA Professional Services provided a time line for the Horsmann/Peterson Street Project. Rasmussen stated we had a positive meeting last Wednesday night. I had hoped for more people, but we did have some that asked questions. We are moving the project forward. There is some good excitement for this project. MSA really appreciates working with the Village on this project. Nothing else was stated.

Motion Bjorklund/Moberg to approve the Village of Dresser Exclusive Residential Refuse and Recycling Collection Franchise Contract with Waste Management and to authorize the Clerk and Village President to sign/execute the contract. Attorney Laux stated everything is good. Beseler asked if there was any changes the Village needed to know about. Laux stated it is workable and has everything in it from the bidding process that the Village requested. It is unfortunate that it took so long to get a document in place. Waste Management is OK with the wording in the contract. All in Favor. Motion Carried.

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Motion Raddatz/Durand to approve the emergency repairs to the JD Loader in the amount of \$890.62. Mahler stated I approached Raddatz because the loader was smoking at start up and when we were accelerating. He recommended that we bring it to Frontier. They pulled the injectors and checked everything out. Did some resetting and we got it back last week. It was a good thing. No further discussion took place. All in Favor. Motion Carried.

Motion Raddatz/Kuusisto to approve the emergency repairs to the plow for the JD Loader with a cost of \$900.00. Raddatz stated after the public works committee meeting I did a tour with the guys and we figured out the plow blade needs/stock and such and then got looking at the plow. It has been worn so bad it needed to be repaired. I suggested we try to stay local and we took it over to TMS, but he didn't want to touch it due to how bad it was. So we brought it to a commercial grade business for welding and they repaired it and we got it back today. It is amazing the work that they did on it. It looks brand new. The cutting edge fit perfect Mahler stated. This was a very cheap fix for a very expensive plow Raddatz stated. This was top notch work. No further discussion took place. All in Favor. Motion Carried.

The Public Works Monthly Report for November 2017 was presented to the board. Thompson read the list of items that had been completed this past month. One of the big things that got done was all of the Sewer Cleaning that was completed along with the fact that Thompson got his CDL License. Beseler asked after cleaning the sewers did much come through at the lift station. It was stated that there were a lot of roots that were cut, but not much clay tile.

FINANCE: Just a reminder that the planned 3rd phase of the Dresser Sewer Rate increases goes into effect January 1, 2018 that were established by Resolution #05-2014 dated October 6, 2014.

Motion Frandsen/Moberg to approve Operator's Licenses – To Sell Fermented Malt Beverages and Intoxicating Liquors for Maxwell Bridge and Michelle Boettcher. Officer Haass has completed the background checks. All in Favor. Motion Carried.

Motion Frandsen/Raddatz to approve the monthly Vouchers #36785-#36875 totaling \$45,759.13. Roll Call Vote. All members of the board present voted yes. Motion Carried.

Discussion was held regarding 2018 wages for Shannon Bents, Jodi Gilbert, and Ryan Haass. Bjorklund stated we talked about this in detail at the finance meeting. We built a 2.5% increase into the budget that would be effective January 1st for Gilbert/Bents/Haass. Mahler and Thompson's hourly rate will be looked at when their review is done. The Library board sets the Library employee wages. 2.5% is .61 cents for Haass and Gilbert and .40 cents for Bents who has recently increased her hours with the Village. Motion Bjorklund/Raddatz to approve a 2.5% hourly wage increase for Shannon Bents, Jodi Gilbert, and Ryan Haass effective January 1, 2018. Any further discussion? Beseler stated the federal cost of living I believe is around 1.9% and social security is getting 2% so the cost of living for 2018 is around 2%. That is what I tend to go by. Beseler continued I will be voting against the 2.5% but want to go on the record that I have complete faith and I support the Village Employees. This is a sheer fiscal point. Vote was called for on the motion. Beseler voted no. All other board members present voted yes. Motion Carried.

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Motion Raddatz/Bjorklund to approve a 2017 Budget Amendment to cover the costs of the repairs/maintenance to Village Equipment/Vehicles. The decrease/increase is as follows: DECREASE: 10-53410-110 Streets and Alleys – Salaries \$9,500.00. INCREASE: 10-53240-340 Machinery & Equip. Maint & Repair \$9,500.00. Bjorklund stated this amount does include the repairs to the loader and the plow for the loader. This also includes bulk fluids, some smaller items, and fuel for December which we have no way of knowing how much will be used since it really depends on how much snow we get. Beseler stated I wrestle with budget amendments. I don't have a problem with a line item being over extended. We really couldn't plan for this. Raddatz stated doing this helps when you are looking at next year's budget. I understand that it is a formality but it does show you at budget time where the money was actually spent. You may see a trend. There are a lot of things that should have been done over the previous years. Raddatz continued they did occur and I feel more comfortable doing it this way. When you review all of the emergency repairs that have been done there is nothing out of line. Durand stated we are lucky we had the money to do it. Raddatz stated this only makes sense. It is a nice paper trail. Bjorklund stated also by doing the amendment it has to be published in the newspaper so you are letting the tax payers know where the money is being spent. Vote was called for. Beseler voted no. All other board members present voted yes. Motion Carried. Laux suggested due to the dollar amount a roll call vote should be done. Beseler no, Frandsen yes, Raddatz yes, Kuusisto yes, Bjorklund yes, Durand yes, Moberg yes. Motion Carried.

Motion Bjorklund/Raddatz to approve a 2017 Budget Amendment to cover the costs of the Holiday Open House. The decrease/increase is as follows: DECREASE: 10-57000-800 Capital Outlay- Tripod Proj Screen \$500.00. INCREASE: 10-56720-330 Advertisement and Promo-Publ.Subs. \$500.00. No discussion took place. All in Favor. Motion Carried.

Motion Raddatz/Kuusisto to approve a 2017 Budget Amendment to cover the costs of the new chairs/racks for the Dresser Community Hall. The decrease/increase is as follows: DECREASE: 10-52110-110 PT Police Officer Salary \$1,075.00. INCREASE: 10-57000-300 Capital Outlay Hall – Chairs \$1,075.00. Bjorklund stated we have \$2,500 in the Chair Account for 2017 and we knew we would be \$1,075 short which ½ of that was freight. This overall dollar amount will be carried over to 2018 which is when we will see the bill to pay for the items. Vote was called for. Beseler voted no. All other board members present voted yes. Motion Carried.

Motion Bjorklund/Raddatz to approve placement of all delinquent utility accounts and special charges in the amount of \$21,458.64 on the 2017 Tax Roll. Raddatz stated I was surprised by how many there are. Bjorklund stated I was shocked at how many and the amounts. This takes away from our operating for the utilities. Raddatz asked is this normal? Bjorklund stated we went to monthly billing trying to have them pay more often so the bill would be easier to handle. Obviously that has not helped. This is open record if anybody wants to see them. There are 2 ½ pages – Every month 2nd notices have to go out to these people and penalties applied. There is 10% added when it goes to the Tax Roll. Bjorklund stated I don't know what else we can do unless you want to start shutting off the water. Beseler stated last year it was \$14,358.00. Vote was called for. Roll Call Vote took place. All members of the board present voted yes. Motion Carried.

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Motion Bjorklund/Frandsen to set the 2017 Mill Rate at .0092608. Gilbert stated this is the Village portion of the Mill Rate. No further discussion took place. Roll Call Vote was taken. Beseler voted no. All other board members voted yes. Motion Carried.

Motion Kuusisto/Bjorklund to approve the December 31, 2017 General Fund Assigned Fund Balances to Carry Forward to January 1, 2018 as presented on the Monthly Financial Report. No discussion took place. All in Favor. Motion Carried.

Motion Frandsen/Durand to approve carrying forward to January 1, 2018 the 2017 Budget Monies as follows: Police Car Replacement \$4,500.00, Machinery Replacement \$7,816.00, Street Sign Federal Mandate \$1,200.00, Community Hall Chairs \$3,575.00, Office Equipment \$1,200.00, CIVIC Software Upgrade \$7,900.00, LRIP Future Project \$14,000.00. These are monies that were allocated in 2017 and now carried forward to 2018. No further discussion took place. Roll Call Vote took place. All members of the board present voted yes. Motion Carried.

Motion Bjorklund/Kuusisto to designate General Fund Balances as of December 31, 2017 as 2018 Working Capital. No discussion took place. All in Favor. Motion Carried.

LIBRARY: The Library Board minutes from the November 13, 2017 meeting were presented to the Board. Frandsen stated the library budget and wages were tabled until the Village set the overall budget. I would like to thank Raddatz and the public works employees on getting the railing at the library fixed and up to code so quickly. The book club met at Trollhaugen and there were 8 people in attendance. There will be no book club in December. A Thank You goes out to Debbie Johnson with Usborn Books who just donated \$550.00 worth of books to improve the Libraries collection.

PUBLIC SAFETY: The Building Inspector report for November 2017 was presented to the board. Looks like a variety of things going on. One of the units at 321 State Street has been completed and renters have moved in.

The Police Department November 2017 Report was presented to the board.

PUBLIC WELFARE: Nothing on the agenda.

PLAN COMMISSION: Nothing on the agenda.

OTHER BUSINESS: Holiday Open House to be held on Wed., December 13, 2017 from 2PM to 6PM at the Dresser Community Hall-Please come & visit with your neighbors & light refreshments will be served.

Motion Raddatz/Durand to appoint Election Officials as presented for a two-year term January 1, 2018 to December 31, 2019 with an hourly rate set at \$8.50 per hour for regular election inspectors and \$9.50 per hour for certified chief election inspectors. All in Favor. Motion Carried.

Special Primary Election to be held on Tuesday, December 19, 2017. Polls open 7AM to 8PM

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Spring Election to be held on April 3, 2018. Nomination papers for Village Trustee positions can be circulated starting on December 1, 2017. Papers obtained from the Village Clerk Office. Elina Kuusisto, Cathy Frandsen, Bryan “Fatboy” Raddatz are up for reelection. Notification of NonCandidacy Form due December 22, 2017. Beseler stated at tonight’s meeting Raddatz has declared his NonCandidacy so there is an open seat on the board come April at this time. Kuusisto/Frandsen please if you decide not to run please file your notification of noncandidacy in a timely matter so we don’t have to extend the deadline. Thank you.

Motion Raddatz/Bjorklund to change the date of the regularly scheduled Village Board Meeting – Monday, January 1, 2018(New Year’s Day) to Wednesday, January 3, 2017 at 6:30 PM. All in Favor. Motion Carried.

Monthly update from Village President – Bryan Beseler. Beseler stated I don’t have anything this month. Raddatz asked when will we see some information on the cross walk on Highway 35. Beseler stated I will follow up.

JANUARY AGENDA BUSINESS: Nothing was stated.

NEXT MEETINGS:

Library Board Meeting, Monday, December 11, 2017 at 6:30 PM

Osceola Ambulance Meeting, Wednesday, December 13, 2017 at 6:00 PM

Joint Municipal Court Meeting, Wednesday, December 13, 2017 at 6:00 PM

Village Board Meeting, Monday, January 1, 2018 at 6:30 PM

DOG Fire Association Meeting, Thursday, January 18, 2018

ADJOURNMENT: Motion Raddatz/Moberg to adjourn at 7:50 PM. All in Favor. Motion Carried.

Jodi A Gilbert-Village Clerk

These minutes have not been approved.