

**VILLAGE OF DRESSER
POLK COUNTY
VILLAGE BOARD PROCEEDINGS**

Pursuant to due call and notice thereof, a Village Board meeting was held on Monday, December 2, 2013, in the Municipal Office, 102 West Main Street. Bryan Beseler, Village President called the meeting to order at 6:35 PM. Beseler called for Roll Call: Bryan Beseler, Kristi Scheet, Wayne Moberg, Neil Gustafson, Richard Durand, and Jim Rochford Jr. were all present. Darron Nelson was absent. Also present was Attorney Tim Laux, Jodi Gilbert-Clerk, Ryan Haass – Police Officer, Tiffany Meyer – Library Director, and The Standard Press Newspaper. Salute to the Flag was given.

APPROVAL OF MINUTES: Motion Rochford/Gustafson to dispense with the reading of the minutes. Motion Carried. Motion Rochford/Scheet to approve the minutes of the Village Board Meeting, November 4, 2013. Motion Carried.

CITIZEN COMMENTS: No citizen comments.

PREREGISTERED: Nobody preregistered.

ACTIONS AND COMMITTEE REPORTS

FINANCE: Motion Scheet/Rochford to approve placement of all delinquent utility accounts and special charges totaling \$13,868.53 on the 2013 Tax Roll. No discussion. All in Favor. Motion Carried.

Motion Scheet/Rochford to set the 2013 Dresser Mill Rate at .007269460. All in Favor. Motion Carried.

Motion Rochford/Durand to approve the monthly Vouchers #32810-32881 - Totaling \$223,629.76. Roll Call Vote was taken. All members of the board present voted yes. Motion Carried.

Motion Durand/Moberg to approve the December 31, 2013 Fixed Outlay/Investment Account Balances to Carry Forward to January 1, 2014. This is done annually by the Village. All in Favor. Motion Carried.

Motion Rochford/Gustafson to designate General Fund Balances as of December 31, 2013 as 2014 Working Capital. All in Favor. Motion Carried.

Motion Rochford/Scheet to carry forward the 2013 Street Signs Fed Mandate Capital Outlay Monies in the amount of \$1,700.00 to the 2014 Budget. No further discussion. All in Favor. Motion Carried.

Motion Durand/Moberg to appoint Election Officials as presented for a two-year term January 1, 2014 to December 31, 2015 with an hourly rate set at \$7.50 per hour for regular election inspectors and \$8.50 per hour for certified chief election inspectors. No further discussion. All in Favor. Beseler abstained from the vote. Motion Carried.

Discussion took place regarding the 2014 Dresser Employee Wages. Rochford stated we did budget a 2 1/2% raise for the employees in the 2014 budget. That of course is an up to amount. In the past we have taken a look at other wages comparisons and other municipalities. Durand asked how do we compare to other municipalities. It was stated that we haven't run any comparables. Do we know what St Croix Falls or Osceola are doing? Beseler stated when the bargaining rights went away this is not such an issue any more. Rochford stated I believe we gave a fixed amount at .50 cents per hour was given last year. If anyone has any thoughts or ideas on this now is the time. Durand stated that those that are getting social security are only getting 1 1/2 % this coming year. I don't know what the rest of the government employees are getting. Durand continued I don't

think that we should go to the max. Beseler stated 2 1/2% isn't the max. That is what was put into the 2014 budget. Rochford stated without looking at what other municipalities are doing I would be comfortable with a 1 1/2% to 2 % increase. Scheet asked do we have any cost of living numbers. Scheet stated I guess I would agree with 1 1/2% to 2 % also. Rochford stated I don't have the cost of living numbers. Motion Beseler/Gustafson to give the Village of Dresser Employees as listed a 2% wage increase. Any discussion? Nothing stated. All in Favor. Motion Carried.

Motion Rochford/Scheet to give a \$100 Holiday Bonus for full and part time Dresser Employees. In the past it ranges from \$100 to giving nothing. All in Favor. Motion Carried.

PUBLIC WORKS: Next item on the agenda is the Christmas Tree & Greens Recycling Program. Beseler asked for a motion to postpone this item until after the closed session. Motion Scheet/Moberg to move Christmas Tree Greens & Recycling Program to the end of the agenda after the closed session. All in Favor. Motion Carried.

Dresser's Private Well Regulation Ordinance – Draft Revisions were presented to the Village Board. Laux stated this kind of started when Dresser Trap Rock asked us if they could drill a well. This gave us an occasion to look at our Ordinance on well operation permits. You have premises that are served by Municipal Utilities and premises that are not served. Those that are not served need to follow the existing Ordinance keeping their application going and it has been suggested that we look at some minor changes to the Ordinance. What you have in front of you is a proposal - another section 13.131 created to follow up on 13.13 that already exists. Section 13.13 is the current Ordinance that deals with properties served by Municipal Water. This deals with properties that are not served by Municipal Utilities and incorporates the provisions so if an application is made for a well to be drilled and not served by the water utility that well has to comply with safety standards etc... set by the State. This has some enforcement options built into it and a fee. It also allows for a permit up to 5 years as long as the well is in compliance. The permit can be renewed indefinitely for 5 years as long as inspections are done and it complies etc... This Ordinance will come back to the January meeting for a 2nd reading. The board will have to come up with the fee amount for the Ordinance. Any other questions. Nothing was stated. This will come back at the January meeting.

Update was given on the Local Road Improvement Program Application for a portion of West Avenue. Gilbert stated the committee has met and agreed to fund 5 projects with a grant amount of \$10,122.59. The applications are now submitted to WisDOT by the Polk County Highway Department. Beseler stated I would just like to have on record that when we approved moving forward with this project Cedar Corporation was the engineer on the project. Anybody have any concerns or questions on that. Nothing stated.

Resolution #08-2013 A Resolution of the Village of Dresser, Wisconsin, to proceed forward with the vacating and discontinuance of Summit Road. Beseler stated that by approving this Resolution we are setting a public hearing date. We are moving forward with the process to close the road. Laux stated that Durand was here the last time we did this in 1994. We tried to do the same thing in the past and the end result was the agreement between us and the Township of St Croix Falls for maintenance of the road. It is a dangerous piece of property. It is .1 of a mile long. Trap Rock now owns all abutting properties on both sides of the road. Ivan will get a notice. This will be a Class 3 Notice and a public hearing date needs to be set. This is a redo of the 1994 Resolution and I added in there some history – sections 4 and 5 reflects back on the past. Other than that it was what the Village decided to do 20 years ago. It is a potential liability for the Village and it is costly to maintain. To get to it the Village workers would need to go outside of the Village and up the Highway. For those that don't know it is the little section in the corner of the map on the wall. Durand asked would we be responsible for barricades upon closure. It was stated that we would probably be responsible for this. Beseler stated I have had conversations with Ivan about possibly donating land to the other municipalities for them to put in turn

arounds. Of course this all depends on what that process would be. Laux stated as background there is case law to have to notify members of your own community, but we are going to hold a public hearing – my legal opinion regarding closing the road is that you should. Motion Durand/Gustafson to move Resolution #08-2013 into immediate consideration. All in Favor. Motion Carried. Motion Scheet/Durand to pass and approve Resolution #08-2013 and to set the public hearing date for March 3, 2014. No further discussion took place. Roll Call Vote was taken. All members of the board present voted yes. Motion Carried.

PUBLIC SAFETY: The building inspector report for November 2013 was presented to the board for review.

Update was given on the Joint Municipal Court Meeting that was held on November 19, 2013 by Moberg. They have passed the assembly bill for an increase in court fees. Court costs can go up \$10. Haass stated the Village may still have to approve on our end. This increase will help with the operating costs for the court.

The Police Department November 2013 report was presented to the board for review. Beseler asked if there were any questions for Officer Haass. Nothing was asked.

Discussion was held in regards to the purchase of a new Police Vehicle. Haass stated you have the quote from Bernard's showing a car versus a SUV. Page 2 shows the price difference. If you go with the Durango the equipment will transfer. Right now resale on the existing vehicle should be between \$10,000 to \$12,000. I think we will do better with a SUV. If you go with a car the price of new equipment would also have to be considered. Along with the purchase of a new vehicle we need to also purchase a new light bar. The bulbs in the current light bar are \$150 each to replace and currently they don't stay lit. You will also have paint/graphics/title etc... this should be around a \$1,000 more. Rochford asked what do you like. Haass stated the Durango. Scheet asked what about the mileage that we would get with a new vehicle. Haass stated it is about the same. There are 63,000 miles on the current squad. With an SUV you can see a little better – you sit up higher. Also once you add radar and the computer you have more blind spots in a vehicle to deal with. Beseler asked for any discussion. On your financial report you have \$20,960 saved with \$2,000 more from the 2013 budget and in 2014 you have \$4,000. That would cover the cost of a new vehicle. Any extra equipment would come out of the sale price – estimated around \$3,000 to \$4,000 Haass stated. Motion Rochford/Scheet to approve the purchase of the 2014 Dodge Durango. No further discussion took place. Roll Call Vote was called for. All board members present voted yes. Motion Carried.

Discussion was held regarding the purchase of a new Public Works Pick-Up Truck. Beseler stated the current pick up truck is quite aged and is having some maintenance issues. The current truck was purchased used in the past. I would recommend that we pay for a new truck out of the machinery replacement fund. Motion Scheet/Rochford to approve the purchase of a 2014 Ram 1500 Truck. Beseler called for any further discussion. Gustafson asked if the vehicle was 4 wheel drive. It was stated that it is an option. We want a 4 wheel drive truck and what about power locks/windows. Scheet stated I amend my original motion to include 4 wheel drive and power locks/windows. No further discussion took place. Roll Call Vote was called for. All board members present voted yes. Motion Carried.

LIBRARY: The Library Board minutes from the November 11, 2013 meeting were presented to the board. Meyer stated on the 1,000 Books Before Kindergarten we currently have 33 participants. That is kids that come into the library. We will start to do some out reach next year. The Act 150 increase did not pass at the county level. The Library Directors will be meeting in February to see where things are going and come up with a plan to still pursue. The minutes have some information on volunteers at the Library. The new sign is here and we are looking at options to get it hung. The current post will need to be redone.

Meyer gave an update on the Bremer Rural Libraries and Literacy Leadership Institute. There are 6 libraries and 6 literacy groups participating. We are lucky to be chosen to participate. Our team includes Jodi Gilbert - Clerk, Debra Wood, myself and Leah Langby as our mentor. We recently met in Eau Claire for a 2 day training session. We have put together a L3 Capacity Building Plan, which includes 3 goals. Goal #1 is to Strengthen the Friends Group. Goal #2 is to develop a Long Range Plan and Goal #3 is to develop a referral system for community needs. Jodi is point on the long range plan we are meeting with John Thompson this week to put together some questions to ask focus groups. We hope to have some meetings the end of January or the beginning of February. We will be working on the groups to invite. Looking at different groups representing our community. Meyer continued I am also finalizing the Capital Building Plan and submitting a grant application for up to \$1,000 dollars to use on the overall plan. We will attend another training session in January and have a final meeting in early May both of which are in Eau Claire. There may be several webinars and other local meetings. Are there any other questions. Beseler stated this is quite the undertaking. Let me know when the focus group meetings are coming up.

OTHER BUSINESS: Nomination papers for Village Trustee positions to be circulated December 1, 2013 until 5:00 PM on January 7, 2014. They are available in the Clerk's Office. Notification of NonCandidacy Forms are due December 27, 2013. Darron Nelson has already submitted his nomination papers. Rochford is circulating and Scheet is undecided at this time. There may be an open seat on the Dresser Village Board.

JANUARY AGENDA BUSINESS: Nothing stated.

NEXT MEETINGS: Library Board Meeting, Monday, December 9, 2013 at 6:30 PM.

Public Welfare Committee Meeting, December 12, 2013 at 5:30 PM – They did a lot of work at the meeting last month. You will be happy with the final product Beseler stated.

Village Board Meeting, Monday, January 6, 2014 at 6:30 PM.

Osceola Ambulance Meeting, Thursday, January 23, 2014 at 7:00 PM.

NOTICE IS HEREBY GIVEN: that the Village Board will convene into Closed Session: Pursuant to WSS 19.85(1)(f) Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par.(b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Motion Scheet/Gustafson to convene into Closed Session per WSS 19.85(1)(f). Roll Call Vote was taken. All board members present voted yes. All in Favor.

Motion Scheet/Durand to Convene back into Open Session. All in Favor. Motion Carried.

Discussion took place regarding the recommendation from the Finance/Personnel Committee to hire temporary employee(s) for the purpose of snow plowing. Beseler stated the Finance Committee met before this meeting tonight. Rochford stated we are recommending that we look for temporary people to help. Jodi and Brian have a list of candidates and hopefully we can get this person started soon. The committee would allow them to pick that person. The person would be temporary as needed for snow plowing. Based on what other municipalities are paying we would recommend paying \$20 per hour. We need to check on the insurance to see if need to require a CDL License. Does the person have a Med Ins card and can pass one initial drug screen. This would again be temporary on an as needed basis. Beseler commented on call when we need. The person would be called in when we have so much accumulation and they would be using our equipment. It would be nice to get someone with some experience. So if you know of someone please let us know. If this passes tonight we will

be making phone calls this week. Durand asked where is this coming out of the budget. Beseler stated we will see savings on the current budget on salary. Rochford asked would this go out as a hire for the Village of Dresser or do we contract them out. Laux stated does the person offer this service to someone else – then they are a contractor. Otherwise they are an employee – on call part time employee. Depending on how many hours a week and the overall total number of hours. 30 hours a week makes a person eligible for benefits. Scheet stated we are better off with this as our own employee. Laux commented not many independents out there have their own vehicle. Beseler stated any further discussion otherwise I ask for a motion. Motion Durand/Scheet to approve hiring a part time temporary snow plow driver. All in Favor. Motion Carried.

Beseler stated OK now back to the Christmas Tree & Greens Recycling Program. My question is one person going to be able to do this? We have the whole month of January to pick up. Scheet wondered is this something the temporary person could do if we don't need help driving. The temporary person was hired for snow plowing. Gilbert stated people need to understand that Mike will pick up the trees when time permits. No further discussion. OK we are going forward with the Tree Pick up for January.

ADJOURNMENT: Motion Scheet/Moberg to adjourn at 7:35 PM. All in Favor. Motion Carried.
Jodi A. Gilbert - Village Clerk

These minutes have not been approved.