

VILLAGE OF DRESSER
2020 BOARD OF REVIEW
DRESSER COMMUNITY HALL – 115 W MAIN STREET
Monday, May 18, 2020
5:30 PM (must be in session a minimum of 2 hours)

AGENDA

1. Call to Order by President
2. Roll Call
3. Confirmation of appropriate Board of Review and Open Meetings notices
4. Select a Chairperson for Board of Review
5. Select a Board of Review Vice-Chairperson
6. Verify that a member has met the mandatory training requirements
7. Review of Ordinance Relating to the Confidentiality of Information about Income and Expenses Requested by the Assessor
8. Review/Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony
9. Review/Adoption of policy regarding the procedure for waiver of Board of Review hearing requests
10. Filing and summary of Annual Assessment Report by Assessor's Office
11. Receipt of the Assessment Roll by clerk from the Assessor - Signing of the Assessment Roll/Clerk to Swear in the Assessor
12. Discussion/Action – Verify with the Assessor that open book changes are included in the Assessment Roll
13. Review of the 2020 Assessment Roll
14. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause
 - b. Requests for Board of Review hearing waiver to allow the property owner an appeal directly to circuit court
 - c. Requests to testify by telephone or submit sworn written statement
 - d. Subpoena requests and
 - e. Act on any other legally allowed/required Board of Review matters
15. Review Notices of Intent to File Objection
16. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date
17. Consider/act on scheduling additional Board of Review date(s)
18. Adjourn (to future date if necessary)