

**VILLAGE OF DRESSER
BOARD OF TRUSTEE MEETING**

Pursuant to due call and notice thereof, a Village Board meeting was held on Monday, April 4, 2022 in the Municipal Office – 102 W Main Street. Jodi A Gilbert, Clerk/Treasurer called the meeting to order at 6:32 PM. Gilbert called for nominations to appoint a chairperson for tonight's meeting since Village President Bryan "Fatboy" Raddatz was not in attendance. Motion Gutzmer/Joe Peterson to nominate Grace Bjorklund to chair the Board Meeting. Gilbert called for any other nominations to chair the Board Meeting. No other nominations were made. Gilbert closed the nominations. Gilbert called for a roll call vote to appoint Grace Bjorklund as chairperson for tonight's Board Meeting. Bjorklund - Yes, Varner - Yes, Joe Peterson - Yes, Gutzmer - Yes, Raddatz - Yes. Darren Peterson and Elina Kuusisto were Absent. All in Favor. Motion Carried. Grace Bjorklund is chair for tonight's Board Meeting. Bjorklund called for Roll Call: Grace Bjorklund, Yvette Varner, Joe Peterson, Jeff Gutzmer, and Bryan "Fatboy" Raddatz(attended by telephone) were present. Elina Kuusisto and Darren Peterson were absent. Attorney Paul Mahler – Bakke Norman Absent. Also, present were Jodi A Gilbert- Clerk/Treasurer, Matt Koch-Public Works, Ryan Haass-Police, Rob & Margaret Thompson, Richard & Marylou Durand, Dave Rasmussen, Luke Loescher, Barb & Lee Williamson, Denise Whiting, Leann French(arrived after the public hearing), Kayla Evans, The Osceola Sun, and Mary Jo Evans - Inter County Leader. Salute to the Flag was given.

PUBLIC HEARING #1 COMMUNITY DEVELOPMENT BLOCK GRANT – PUBLIC FACILITIES PROGRAM

1. Grace Bjorklund called to order the public hearing at 6:35 PM. Roll Call Vote was taken. Grace Bjorklund, Yvette Varner, Joe Peterson, Jeff Gutzmer, and Bryan "Fatboy" Raddatz(attended by telephone) were present. Elina Kuusisto and Darren Peterson were absent.
2. Announcement of Publication for the hearing – The Osceola Sun – March 16, 2022
3. Purpose was read: The public is invited to attend to learn about the CDBG program, to help identify additional community development needs, and to comment on the activities proposed to be included in the CDBG application - Dave Rasmussen, MSA Professional Services present to help facilitate the public hearing.
4. Basic overview of the Community Development Block Grant (CDBG) Program. Rasmussen stated this program has been around since the mid 70's – it is a federal program administered by the WI Department of Administration Division of Energy, Housing, and Community Resources DEHCR.
5. Identification of total potential funds – This program through the state gets funds each year for cities under 50,000 in population. It has various components. The public facility portion which is what we are looking at tonight. They also have a housing program. The Village of Dresser's Revolving Loan Fund came from these monies. There is also an economic development component. For instance, the feds provide 24 million per year to the state for this program and this is divided among their programs. In 2017 the Village of Dresser applied and got a Community Development Block Grant for Horsman/Peterson Drive project. Since that time - before it was a \$500,000 grant with matching funds. Now you can apply for up to 1 million and the Village would need to come up with \$500,000. \$2 CDBG for \$1 matching funds.
6. Eligible CDBG activities. Under the public facilities program you can do streets, treatment plants, wells, etc...
7. Presentation of identified community development needs - in order to apply for these funds, the project has to benefit low to moderate income residents. The Village as a whole is over 50%. Last year we looked at a neighborhood and did a survey of those two streets and it is over LMI and they approved the income survey.

Page 2 of 6 Village Board Proceedings – April 4, 2022

8. Identification of any community development needs by the public – Nothing was Stated.
9. Presentation of activities proposed for CDBG application, including potential residential displacement. First Street and Second Street from West Avenue to East Avenue is the proposed project. The estimated cost is \$1.73 million dollars. Due to construction and supply chain issues, it is hard to come up with real good estimates. Based on previous projects this is what we came up with. You can apply for the 1-million-dollar grant and the Village would need to come up with the rest of the money. There may be other programs available through the state that we will look into. In order to apply it is required to have this hearing.
10. Citizen input regarding proposed and other CDBG activities. Are there any citizen comments or input? Nothing was stated.
11. Other Public Comments/Discussion from Board. The application goes in May 12th. If awarded you will hear by the end of July. It is a pretty tough competition. They have a total of \$25 million to work with but only \$10 to \$15 million is in the public facility portion. No other comments were made.
12. Motion Joe Peterson/Varner to adjourn the Public Hearing at 6:45 PM. All in Favor. Motion Carried.

AGENDA FOR CONDUCTING REGULAR BUSINESS

Resolution #01-2022 Authorizing Resolution For the Submission of a Community Development Block Grant (CDBG) Application. Motion Gutzmer/Joe Peterson to move Resolution #01-2022 into immediate consideration. All in Favor. Motion Carried. Motion Varner/Gutzmer to pass and approve Resolution #01-2022. Discussion was held. Rasmussen stated this is needed for preparing the grant application. This resolution allows the Village President to sign all of the documents for the application. In 2017 we did more Resolutions, but a lot of those items are still valid. This also authorizes MSA to submit on behalf of the Village of Dresser and if awarded you are accepting the CDBG funding. If you are awarded instead of going back to another meeting for acceptance that wording is included. Roll Call Vote was taken. All board members present voted yes. Two board members absent. Motion Carried.

Resolution #02-2022 Authorizing Resolution to Commit Match Funds. Motion Joe Peterson/Varner to move Resolution #02-2022 into immediate consideration. All in Favor. Motion Carried. Motion Joe Peterson/Varner to pass and approve Resolution #02-2022. Discussion took place. Rasmussen explained this resolution – this commits the matching funds. \$1.7 million project – you may get a \$1 million grant. It is a very competitive grant process. They have a point system and one of the categories is commitment of the other funds. Committing to these funds and getting a letter from the bank to provide interim financing from the bank will help you to score the maximum points for that section. You will need to get the letter of commitment. It is very competitive and in the past, they have had more money to give out. We want to submit the best application we can. If we are awarded great – If not awarded we can try again next year. Next year if your plans are ready can score 40 points right off the bat. No other questions were asked. Roll Call Vote was taken. All board members present voted yes. Two board members absent. Motion Carried.

APPROVAL OF MINUTES: Motion Gutzmer/Joe Peterson to dispense with the reading of the minutes. All in Favor. Motion Carried. Motion Joe Peterson/Varner to approve minutes of the Village Board Meeting – March 7, 2022. All in Favor. Motion Carried. Motion Joe Peterson/Gutzmer to approve minutes of the Closed Finance/Personnel Committee Meeting, March 23, 2022. All in Favor. Motion Carried. Motion Joe Peterson/Varner to approve minutes of the Open Finance/Personnel Committee Meeting, March 23, 2022. All in Favor. Motion Carried. Motion Gutzmer/Joe Peterson to approve minutes of the Closed Finance/Personnel

Page 3 of 6 Village Board Proceedings – April 4, 2022

Committee Meeting, March 29, 2022. All in Favor. Motion Carried. Motion Joe Peterson/Varner to approve minutes of the Open Finance/Personnel Committee Meeting, March 29, 2022. All in Favor. Motion Carried. Motion Joe Peterson/Varner to approve minutes of the Closed Finance/Personnel Committee Meeting, March 31, 2022. All in Favor. Motion Carried. Motion Varner/Joe Peterson to approve minutes of the Open Finance/Personnel Committee Meeting, March 31, 2022. All in Favor. Motion Carried.

CITIZEN COMMENTS: Bjorklund called for Citizen Comments. Bjorklund called for Citizen Comments. No comments were made. Citizen Comments were closed.

PREREGISTERED: Motion Raddatz/Joe Peterson to approve Operator’s Licenses – To Sell Fermented Malt Beverages and Intoxicating Liquors for Jessica May Lamb and Shelley Rullan. All in Favor. Motion Carried.

Discussion was held with Denise Whiting, Manager at Dresser Food & Liquor regarding Operator License’s Denials and when a person can reapply. Whiting stated we have some questions on guidelines on how many months between before a person can reapply and how far back are you looking at their records. Raddatz stated on one of these we were back to 2017 – 5 years ago. Lengthy records lead to how trust worthy they are. Other feedback from the board. Gutzmer stated they go back as far as you have a record on the back ground check. Haass stated it goes back – length of time based on types of offenses and really is case by case based on the record. The more serious the offenses they may never get approved. Whiting stated Jason Nelson has completed everything that the law is requiring – the first time he did not submit everything – we were informed you only look at 2 years. Alcohol and drug violations you may never be approved. Gutzmer stated we are looking for something directly to the sale of alcohol, underage drinking, and felonies. That is from the League of WI Municipalities. Varner stated the application doesn’t say within so much time so you need to disclose everything. Bjorklund stated in regards to a guideline to reapply that is out of our hands. Joe Peterson stated there are no rules on when they can or can’t. In regards to a time limit we have nothing set at this point. The municipalities are allowed to make the decision, but the DOR doesn’t give much guidelines on this. Applicants can reapply and we will relook at them. Thanks for coming.

Discussion was held regarding reconsidering approval of Operator’s License – To Sell Fermented Malt Beverages and Intoxicating Liquors for Kayla Evans. Raddatz stated the back ground check is in your packet. I agree with the initial decision. Motion Gutzmer/Varner to approve an Operator’s License To Sell Fermented Malt Beverages and Intoxicating Liquors for Kayla Evans. Gutzmer added this is based on the information given by the League – the offenses don’t directly relate to the sale of alcohol – it doesn’t conflict with the sale of alcohol and some time has passed. Raddatz voted no. All other board members present voted yes. Motion Carried.

Discussion was held regarding reconsidering approval of Operator’s License – To Sell Fermented Malt Beverages and Intoxicating Liquors for Jason Nelson. He has reapplied. Gutzmer asked Haass if he found anything else. Nothing I didn’t report. Raddatz asked is the fine paid. I don’t look at that - just convictions. Bjorklund asked if the consensus is no do I call for a motion. If there is no motion it is still denied from the last time.

FINANCE: Motion Bjorklund/Raddatz to approve monthly Voucher/Payroll Approval #41000-#41075 Payroll \$14,921.32 plus Vouchers \$116,403.01 for a Total of \$131,324.33. No other discussion took place. Called for a Roll Call Vote. All members of the board present voted yes. Motion Carried.

Page 4 of 6 Village Board Proceedings – April 4, 2022

Discussion was held regarding recommendation from the Finance/Personnel Committee to move forward with Community Hall/Park Improvements. Bjorklund stated the items to be done at the Community Hall would be the following: new blind, repaint the grates, washing windows, painting doors, paneling on the island in the kitchen, and entry flooring. Williamson's have given us estimated prices and hours. Both are employees of the village. Motion Raddatz/Joe Peterson to approve recommendations #1-7 with a max cost of \$1,000.00 to be paid from capital improvements for the hall. All in Favor. Motion Carried. Raddatz said thank you to the Williamsons.

Motion Joe Peterson/Varner to accept the recommendation from the Finance/Personnel Committee to hire Luke Loescher for the Public Works Position at \$20.00 per hour contingent upon passing a pre-employment drug screen and background check. The possibility of \$1.00 per hour increase after a 6-month probation and a positive review. He is being hired as a Full Time Employee which makes him eligible for Dresser Benefits as outline in the Dresser Employee Handbook – insurance, retirement, PTO hours, and Holiday Pay are the major benefits. Luke also will be required to obtain his water certification within two years of hire. Starting date of April 18th. All in Favor. Motion Carried.

Motion Joe Peterson/Raddatz to approve the recommendation from the Finance/Personnel Committee to give a \$2.00 per hour wage increase to Matt Koch, Jodi Gilbert, and Ryan Haass effective April 8, 2022. The reason for the pay increase is to keep things in line with the pay scale – economic conditions. Gutzmer stated retention of employees. All in Favor. Motion Carried.

PUBLIC WORKS: Motion Joe Peterson/Varner to approve the amendment to the estimate from the March 7, 2022 meeting regarding hiring Comfort Systems to provide and install a new hanging heater for the Cold Storage Building located at 115 Central Avenue S in the amount of \$3,393.00 – updated estimate is \$3,747.00. Bjorklund stated prices have gone up since we originally got that estimate. Money can be taken from the Capital Outlay account of the Cold Storage Building. All in Favor. Motion Carried.

Motion Raddatz/Gutzmer to offer Free Brush Chipping to residents during the 3rd week of each month from April through October and free use of the Dresser Public Works Compost Transfer Site for leaves and grass clippings. This is the same as last year. Flyer will be mailed to all residents. All in Favor. Motion Carried.

Motion Gutzmer/Joe Peterson to approve the 2021 Consumer Confidence Report for Dresser Waterworks. This is an annual report that we do every year. Everything is looking good. All in Favor. Motion Carried.

Update was given regarding the 2022 Wisconsin PFAS Sampling Program. Koch stated the State has started sampling these chemicals created by us. It is free to sample. We did receive a letter back that we will be sampling in August. This is just information for the board.

Public Works Monthly Report: March 2022. Koch read the report that was given to the board. Koch stated people are still running water. Bjorklund stated hopefully no more snow plowing.

PUBLIC SAFETY: Building Inspector Report for March 2022 – No report this month/No permits.

Page 5 of 6 Village Board Proceedings – April 4, 2022

Police Department March 2022 Report. Haass stated the report is on the table. It has been a little busier. I am recertified in CPR.

Update – the Dresser Police Department is to receive \$7,000.00 from the State of WI/Federal American Rescue Plan Act – the Governor. Each department is getting a minimum of \$7000.00. The Department of Justice is looking into what can we spend this money on. We are waiting for an explanation. The League of WI Municipalities put out documents – looking for clarification. I'm not sure if this is a reimbursement program or if we just get the money ahead of time.

LIBRARY: Presentation of the Library Board Minutes from the March 14, 2022 meeting. Leann French the Library Director is present tonight. Kuusisto usually gives us the highlights of what is going on. French stated starting today IFLS is implementing a new program explore MORE. You go into any library – during the visits in Western WI you get your passport stamped and you get an entry for a prize drawing. This is an opportunity to recognize the 11 Libraries in Polk County. If you plan to travel - stop at your libraries. We are implementing remote printing from your own laptop. This is a new thing. Other things we plan to do is to have a Spring open house in June, Summer reading in June, little story time in the morning, and in the afternoon – 2 sessions for school age kids. We are going to collaborate with the St Croix Falls School Summer program. Last year it was very successful.

Presentation of the Dresser Public Library Annual Report for 2021. French presented the document. This is an over whelming long document. We circulated 7,974 materials. This does not include e books. We also circulated 4,227 children's materials. That is up from 2020. We are still down from precovid. There are 55 libraries that share materials. There are now 173,888 E Books that can be accessed. We provide 3 computers and WIFI that is accessible to the public 24/7. Our web page has had 3,079 visits this past year. There was 30 Story Times in 2021 serving 347 children. Adult programs have suffered during covid. Book clubs were offered virtually. Hope to do more in person and outdoors. This helps people feel connected. Raddatz asked when was mask requirement lifted – French stated it was optional restrictions in December 2021. There are no limits to the number of people in the library. I would like to thank this community for supporting the library.

PUBLIC WELFARE: Nothing on the agenda.

PLAN COMMISSION: Nothing on the agenda.

OTHER BUSINESS: Discussion was held regarding the recommendation from the Finance/Personnel Committee to approve a Waiver of Liability, Indemnification and Hold Harmless Agreement. Bjorklund stated this has been prepared by our attorney – see recommendation in the email. It is wonderful that this was brought up – we need to cover our back. Bjorklund stated we have volunteer workers and they are not an employee they would need to signed this waiver. Participants under 18 their parents will need to sign. Haass asked could we get a definition of a volunteer. What is a volunteer. Who do I make sign this form? Raddatz stated if they ask to volunteer. Random people I won't count. What about when school district sends students to do youth service day do, they all have to sign the form. If the school signs off on general liability that would be a different story. Bjorklund agreed if school signs off – not necessary to have a waiver. Bjorklund stated I am in favor of this. It is a very important document. Haass stated clear enough. Motion Raddatz/Bjorklund to accept the recommendation from the Finance/Personnel Committee to approve a Waiver of Liability, Indemnification and Hold Harmless Agreement. All in Favor. Motion Carried.

Page 6 of 6 Village Board Proceedings – April 4, 2022

Update to be given on Open Book and Board of Review dates. Open Book to be held Monday, May 9th from 10AM to Noon. Board of Review to be held Monday, May 16, 2022 5:30 PM to 7:30 PM. All board members required to be at Board of Review.

Spring Election to be held on Tuesday, April 5, 2022. Polls Open 7 AM to 8 PM.

Allied Emergency Services 15th Annual Spaghetti Dinner – Saturday, April 9, 2022 3PM-7PM

Dresser Easter Egg Hunt – Saturday, April 16, 2022 9:30AM – 11:00AM

Arbor Day to be held at the Dresser Elementary School – Friday, April 29, 2022 time to be determined.

Monthly update from Village President, Bryan “Fatboy” Raddatz. Raddatz stated I would like to wish Rob the best and to stay in touch. Luke welcome to the Village.

MAY AGENDA BUSINESS FOR CONSIDERATION: Presentation of the 2021 Audit by CliftonLarsonAllen, LLP and discussion regarding the St Croix Valley Foundation Money to Grant.

NEXT MEETINGS:

Library Board Meeting, Monday, April 11, 2022 at 6:30 PM

Allied Emergency Services Board Meeting, Thursday, April 21, 2022 at 6:00 PM

Village Board Meeting, Monday, May 2, 2022 at 6:30 PM

Board of Review to be held Monday, May 16, 2022 5:30PM to 7:30PM

Osceola Ambulance Board Meeting, Wednesday, May 11, 2022 at 6:00 PM

ADJOURNMENT: Motion Gutzmer/Joe Peterson to adjourn at 8:00 PM. All in Favor.
Motion Carried.

Jodi A Gilbert – Village Clerk/Treasurer

These minutes will be approved at the next Village Board Meeting.